

# HERNE & BROOMFIELD PARISH COUNCIL

Parish Office, Herne Centre, St Martin's View, Herne CT6 7AP

Minutes of the meeting of Herne & Broomfield Parish Council held at the Herne Centre on Thursday 13<sup>th</sup> July 2023 at 7.30pm, for the purpose of transacting the following business.

## **Present:**

Cllr Davis, Cllr Checksfield, Cllr Collins, Cllr Harlin, Cllr Saunders, Cllr Strong, Cllr White, and Cllr Wilson.

## **129/23 To receive apologies for absence and accept reasons.**

Cllr Blatherwick, Cllr Davison, and Cllr Hill. Apologies and reasons for absence were accepted.  
County Cllr Marsh, and City Cllr Jones.

## **130/23 To receive declarations of interest on items on the agenda and requests for dispensations.**

None.

## **131/23 To confirm the minutes of the extraordinary meeting held on 15<sup>th</sup> June 2023.**

The minutes were agreed as a correct record.

## **132/23 To report on matters arising from the minutes, not on the agenda, for information only.**

None.

## **ADJOURNMENT FOR MEMBERS OF THE PUBLIC TO SPEAK ON ITEMS ON THE AGENDA**

Draw for 100 Club.

1<sup>st</sup>: 22, 2<sup>nd</sup>: 20.

## **133/23 Chairman's Announcements.**

Cllr Davis spoke regarding confidential documents. She reminded members that if documents are saved, they should be marked as confidential.

The next edition of the Herne & Broomfield Community News newsletter is currently being put together.

## **134/23 Police Matters/Crime report.**

No report had been received.

## **135/23 Warden's Report.**

**Lisa Harrison – Kent County Council Community Warden Herne and Broomfield.**

*I continue with welfare visits which are requested by various agencies including social services, GP, Hub etc in the Herne, Broomfield and Herne Bay Area. Welfare visits and support do take up quite a lot of my time as demand is getting higher with limited services and various social pressures.*

*I am really pleased with the positive outcomes we have been achieving. I work closely with the GP surgery and attend their Multi-Disciplinary Team meeting every week to discuss residents that may be of concern, which has been working well to establish residents that need extra support and agree, as a group, who needs to support them.*

*I have also been busy visiting and supporting both old and new community groups, using these groups as an opportunity to advertise various other groups and activities within the community. They are also a good source of information on local issues and obtaining information on what support residents need within the community.*

*I have supported the following events since my last report:*

*History Groups 20th Anniversary*

*Herne and Broomfield Garden Safari Day,*

*Kent Police Open Day at Maidstone for families.*

*Broomfield Fete*

*I also attended Herne Junior School on their Bikability week, to mark fifty children's cycles and send information home for parents on how to register bikes so they can be returned if found when lost. I am also supporting Police this Friday on their Speed Watch around Herne Bay; this will also include some parts of Herne. I will also be supporting at our Herne and Broomfield Community Day this weekend.*

*I have had many calls about various parking issues across the area which I have dealt with to the best of my ability most of which are legal parking so there was not much I could do.*

*As you are aware the warden service is currently undergoing some significant changes. The public consultation started on Wednesday 12th July 2023 and ends on 3rd October 2023. Please can you encourage residents to take part in the consultation online. I also have some limited hard copies to give to residents that are not online.*

*The details for completing are as follows: [www.kent.gov.uk/communitywardenreview](http://www.kent.gov.uk/communitywardenreview)*

### **136/23 To receive reports from County Cllr Marsh, City Cllr Howes and City Cllr Jones.**

#### **City Cllr Howes.**

There have been several planning enforcement issues, with development not being used as detailed in the planning applications. Some are being used as an Airbnb.

Regarding the industrial action of Canenco refuse collection staff, the advice is to put the bins out for 24hrs and to bring back in if not emptied.

Plans for a cycling link between Bullockstone Road and the Crab & Winkle Line are being considered. An official consultation has not been produced yet.

City Cllr Howes will be meeting with the management at the Redrow development regarding issues with the planting and landscaping. The management will also be holding a meeting for residents. Replanting is due to take place in the autumn.

He will be meeting with the developers at Strode Farm for an update.

City Cllr Howes had attended a meeting regarding the issues with fires being lit in Curtis Wood Park. Rebecca Booth (Canterbury City Council Senior Environment Officer) has agreed that a fire break is made between the park and neighbouring houses.

City Cllr Howes is hoping to organise a meeting with the local schools regarding the ongoing parking issues, to look at different strategies to ease the problems. There have been less issues Regarding parking when there is football being played on the school fields.

There will be a Canterbury City Council (CCC) meeting on Saturday 15<sup>th</sup> July 2023 regarding three areas that city councillors would like to focus on. City Cllr Howes three areas are air quality, parking, and biodiversity.

There will be a CCC meeting on Monday 17<sup>th</sup> July 2023 regarding the new Local Plan. There will be a new strategy for reducing the traffic through Canterbury city centre.

### **137/23 Clerk's Report/Correspondence.**

The clerk reported that she had taken leave from 31<sup>st</sup> June to 7<sup>th</sup> July 2023.

Most of the office time had been spent dealing with the Herne Centre contract, Garden Safari and Community Fun Day.

### **138/23 Finance.**

To ratify payments made since last meeting: £2,705.25 to Access Insurance for the Herne Centre building's insurance, and £1,626.00 to Wellers Hedley for the court hearing fees.

To approve payments presented at this meeting; schedule and bank reconciliation supplied: Payments were approved.

To report on income received: £5.00 Car Show donation, £48.00 100 Club subscription, £86.40 Newsletter advertising, £73.65 Garden Safari income, £12.00 Coronation event donation, Total £225.05.

### **139/23 To receive the draft minutes of the Herne Centre Committee meeting held on 27<sup>th</sup> June 2023.**

The minutes were received.

Cllr Davis thanked Cllr Saunders for all the maintenance jobs that he had done. These included repainting the Herne and Broomfield village signs, and various maintenance jobs at the Herne Centre.

Cllr Davis asked whether someone would be able to top up the gravel in the Herne Centre car park. Cllrs Checksfield, Collins, Harlin, and Strong volunteered to help.

Cllr Davis asked for volunteers to revamp the Herne Centre garden in the autumn. Cllr Checksfield suggested setting up a working party.

**140/23 To receive the draft minutes of the Planning & Highways Committee meeting held on 6<sup>th</sup> July 2023 and discuss any matters arising, and other planning and highways issues.**

The minutes were received.

Cllr Davis thanked the KCC Highways Steward for filling in the potholes in Braggs Lane.

**141/23 To receive the draft minutes of the Staffing Committee meeting held on 11<sup>th</sup> July 2023.**

The minutes were received.

Cllr Davis reported that it was agreed to appoint another councillor to the committee.

Cllr Checksfield was nominated. All members agreed to appoint Cllr Checksfield to the committee.

**142/23 Environmental Issues including Tree & Pond Warden's Report.**

Cllr Checksfield reported that the second gate at Broomfield Community Park is broken, and that a settee had been dumped at the top by the BMX track. The clerk said that she was aware of the broken gate. She said that it is likely that the parish council will have to dispose of the settee as CCC will say that the fly tipping is on private land.

Cllr Davis reported that she and Cllr Blatherwick had received complaints regarding the vegetation at Broomfield Community Park. The clerk replied that the vegetation should be getting cut soon. She will follow this up.

Cllr Davis reported that there will be a meeting with CCC regarding the future management of Broomfield Pond. Rebecca Booth (CCC Senior Environment Officer) will be attending. Cllr Davis asked Cllr Checksfield whether she wanted to attend. Cllr Checksfield said she would check her availability.

**143/23 Reports from council representatives on outside bodies and other organisations.**

Cllr White reported that she had attended the KALC Canterbury Area Committee Annual General Meeting. The speaker had been the new leader of CCC, City Cllr Baldock.

**144/23 Update on the arrangements for the Community Fun Day on 16<sup>th</sup> July 2023.**

The clerk reported that everything should be in place for Sunday. More help is needed with setting up and taking down and the gazebos need to be collected from the container. Cllrs Checksfield and Wilson offered to collect the gazebos. Volunteers need to be at Cherry Orchard from 8.30am.

**145/23 To report on the court hearing held on 26<sup>th</sup> June 2023. This item will be preceded by a resolution Under Public Bodies (Admission to Meetings) Act 1960, to exclude the public and press due to The confidential nature of the business being discussed.**

The clerk had circulated a report prior to the meeting.

At the hearing the judge set out the timeline for both parties. Unless the Claimant files and serves their amended Particulars of Claim by the date set, then the claim will be struck out. The only claim made by the Claimant that the judge said had any legal basis that could be argued in court, as to whether it is upheld or not, is that for wrongful eviction. All the other claims submitted were struck out as there were no legal grounds for them to be pursued.

Due to the amendments to the original Particulars of Claim, the judge ordered the Claimant to pay costs to the parish council, via the solicitor's office.

The clerk said that the parish council would need to follow the legal advice given by the solicitor.

**146/23 Update on the Herne Centre contract (Closed session) This item will be preceded by a**

**resolution Under Public Bodies (Admission to Meetings) Act 1960, to exclude the public and press due to the confidential nature of the business being discussed.**

Cllr Davis reported that Herne Infant & Nursery School are now able to offer wraparound childcare, working with WFCAs. This will begin in September 2023. Unfortunately, they will not be able to offer any childcare in the school holidays.

The clerk reported that she had spoken with Bright HR and been advised that any contracts subject to TUPE regulations must be transferred across as they are.

Cllr Davis said there would be an article in the newsletter asking residents what activities they would like to see held at the Herne Centre. It is hoped that the parish council would be able to continue with the toddler group.

Cllrs Davis and Blatherwick are working on compiling a list of potential preferred caterers. A couple may be interested in running a café.

Cllr Davis has found four entertainers who could be used for future events.

**147/23 Members Reports.**

Cllr White reported that she had attended the online CCC planning training.

Cllrs Harlin and Strong also attended the online CCC planning training.

Cllr Strong reported that some of the allotment holders have raised concerns regarding the proposed development in Ford Road.

Cllr Wilson reported that he had seen police officers at the Herne Centre speaking to the centre staff during the youth club. The clerk replied that she was not aware of this and would speak to the centre staff.

**148/23 The next meeting of the Parish Council will be on 10<sup>th</sup> August 2023.**

**Meeting closed at 8.55 pm.**