

HERNE & BROOMFIELD PARISH COUNCIL

Parish Office, Herne Centre, St Martin's View, Herne CT6 7AP

Minutes of the meeting of Herne & Broomfield Parish Council Herne Centre Committee held at the Herne Centre on Thursday 17th August 2023 at 7.30pm, for the purpose of transacting the following business.

Present:

Cllr Blatherwick, Cllr Collins, Cllr Davis, Cllr Strong, Cllr White, and Marie Hackshall.

26/23 To receive apologies for absence and accept reasons.

Anne Lehane. Apologies and reasons for absence accepted.

27/23 To receive declarations of interest on items on the Agenda and requests for dispensations.

None.

28/23 To confirm the minutes of the meeting held on 27th July 2023.

The minutes were agreed as a correct record.

29/23 To report on matters arising from the minutes, not on the agenda, for information only.

None.

ADJOURNMENT FOR MEMBERS OF THE PUBLIC TO SPEAK ON ITEMS ON THE AGENDA

None present.

30/23 To discuss the progress of transferring the management of the Herne Centre to the parish council and any transitional requirements.

This item will be preceded by a resolution Under Public Bodies (Admission to Meetings) Act 1960, to exclude the public and press due to the confidential nature of the business being discussed.

As there were no members of the public present this was not necessary.

Cllr Davis said that she wanted to thank Anne Lehane for providing the information regarding the number of weddings, christenings and funerals at St. Martin's Church.

Cllr Blatherwick reported that there are no longer any members of staff that TUPE (Transfer of Undertakings (Protection of Employment)) regulations would apply to. Advertisements for an Amenities Manager, a cleaner, and expressions of interest for casual staff will be published in the parish Community News newsletter.

Action: Clerk and Cllr Davis.

Cllrs Blatherwick and Davis have met with various suppliers. Some additional kitchen equipment may be needed to cater for larger events, for example hot cupboards or an additional oven.

Action: Cllrs Blatherwick and Davis.

Marie Hackshall spoke regarding providing services for people with disabilities, autism, or who feel isolated. She will contact local agencies and organisations for further information, and about possible grant funding.

Action: Marie Hackshall.

Cllr Davis spoke regarding the monthly tea dance, currently held on the 3rd Friday of the month. Members discussed how this could be continued and what fees would be charged. Members agreed a rate for the use of the main hall, to be recommended to full council.

Action: Clerk.

Cllr Davis reported that she had contacted a company regarding improving the acoustics in the Roundel. Users of the room had said that there is an echo, making it difficult to hear. The company had replied that they need details of the room before offering any advice.

Action Cllr Davis.

Members agreed that two mobile phones would need to be purchased, with separate sim cards.

Action: Clerk/Admin Assistant.

Cllr Collins said that she had looked at bean to cup coffee makers. They vary a lot in price, depending on what features they have.

Cllr Davis said that one of the caterers had suggested using cafetieres to begin with.

Cllrs Collins and Davis had made enquiries regarding card machines. Two were suggested, which were very similar. Cllr Davis said that a till may be needed too. This will need to be looked at further.

Members agreed to ask John Davison, Cllr Davison's husband, regarding finding the best deals from electricity suppliers.

Meeting closed at 9.55pm.