

HERNE & BROOMFIELD PARISH COUNCIL

Parish Office, Herne Centre, St Martin's View, Herne CT6 7AP

Minutes of the meeting of Herne & Broomfield Parish Council Herne Centre Committee held at the Herne Centre on Thursday 27th July 2023 at 7.30pm, for the purpose of transacting the following business.

Present:

Cllr Blatherwick, Cllr Davis, Cllr Strong, and Cllr White.

20/23 To receive apologies for absence and accept reasons.

Cllr Collins, Anne Lehane, and Marie Hackshall. Apologies and reasons for absence accepted.

21/23 To receive declarations of interest on items on the Agenda and requests for dispensations.

None.

22/23 To confirm the minutes of the meeting held on 27th July 2023.

The minutes were agreed as a correct record.

23/23 To report on matters arising from the minutes, not on the agenda, for information only.

The clerk reported that the negotiations for wraparound childcare provision with an alternative provider were unsuccessful. However, West Faversham Community Association and Herne Infant & Nursery School will be working together to provide this on the school site from September 2023.

ADJOURNMENT FOR MEMBERS OF THE PUBLIC TO SPEAK ON ITEMS ON THE AGENDA

None present.

24/23 To review the Terms of Reference for the committee.

The Terms of Reference were discussed, and some amendments were made. The amendments were agreed.

19/23 To discuss the progress of transferring the management of the Herne Centre to the parish council and any transitional requirements.

This item will be preceded by a resolution Under Public Bodies (Admission to Meetings) Act 1960, to exclude the public and press due to the confidential nature of the business being discussed.

As there were no members of the public present this was not necessary.

Cllr Blatherwick reported that TUPE (Transfer of Undertakings (Protection of Employment)) regulations would apply to one member of West Faversham Community Association (WFCA) staff. Cllr Blatherwick and Cllr Davis have met with them to discuss.

Information is needed regarding the changeover of the business rates and contact details for the security company, the provision of commercial waste bins, and registering with an electricity supplier.

Cllr Davis said that an article will be put in the Community News newsletter asking residents what activities they would like to see at the Herne Centre, and whether they know anyone who could run them.

Members agreed to advertise in the newsletter for expressions of interest for casual staff.

Cllr White suggested that an external noticeboard is installed to advertise the centre activities and events. Reports and photographs of the activities and events could be published via social media.

Members discussed future hiring fees. To be on the next full council agenda for discussion and agreement.

The main priorities are employing a cleaner, and the deep cleaning and re-decoration of the centre.

Meeting closed at 9.20pm.