

HERNE & BROOMFIELD PARISH COUNCIL

Parish Office, Herne Centre, St Martin's View, Herne CT6 7AP

Minutes of the meeting of Herne & Broomfield Parish Council Herne Centre Committee held at the Herne Centre on Thursday 21st August at 7.30pm, for the purpose of transacting the following business.

Present:

Cllr Blatherwick (Chairman)
Cllr White (Vice Chairman)
Cllr Collins
Cllr Davis
Cllr Gill Lambkin
Anne Lehane
Penny Gimes
Liz Sinacola (Amenities Manager)
Kealy Ward-Shaw (Amenities Assistant)

37/25 To receive apologies for absence and accept reasons. Cllr Strong away – accepted.

38/25 To receive declarations of interest on items on the Agenda and requests for dispensations – none.

39/25 To confirm the minutes of the meeting held on Thursday May 29th 2025 – confirmed and signed.

40/25 To report on matters arising from the minutes, not on the agenda, for information only – Amenities Manager advised that the points on the Terms of Reference had been raised with Michele.

ADJOURNMENT FOR MEMBERS OF THE PUBLIC TO SPEAK ON ITEMS ON THE AGENDA

To allow members of the public to speak about items on the agenda.

41/25 Amenities Manager report – discussion about requirement for additional freezer space in kitchen for cafe stock. Agreed to look at funding to purchase.

Discussion around cancellation of Summer Solstice party – Amenities Manager to ensure wider council consultation in a future event.

Disruption to regular hirers over the summer due to heating and decoration works & also due to a large training event during the first week of September – notice given to hirers of this in May. Disruption is avoided when possible, but the wider good of the Centre & income does sometimes take precedent.

42/25 To report on income & expenditure for the Centre

Income progress evident but shortfall still apparent – still early days in terms of a new business, to continue to monitor

43/25 Legal requirements - Licensing, Health & Safety, Fire Safety

Amenities Manager confirmed she now has her Personal Alcohol Licence & has been registered as the Designated Premises Supervisor – thanks to Cllr Lambkin for covering this role for so long.

44/25 Events and planning

Discussion around lunch clubs, quiz night & other upcoming events.

Councillors would like to see more music events held at the Centre – e.g. popular arias – held at the Windmill.

45/25 To report on the progress of the Herne Centre staff

This item will be preceded by a resolution Under Public Bodies (Admission to Meetings) Act 1960, to exclude the public and press due to the confidential nature of the business being Discussed.

Amenities Manager & Assistant have both had their appraisals.

Weekend Supervisor – Julii may need to take a full time position again as not able to find part time to go alongside weekends.

Meeting finished 9.10pm