

HERNE & BROOMFIELD PARISH COUNCIL

Parish Office, Herne Centre, St Martins View, Herne, Herne Bay, Kent CT6 7AP

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Minutes of the meeting of Herne & Broomfield Parish Council Environment & Leisure Committee held at Herne Centre, on Thursday 05/09/19 at 7.30pm, for the purpose of transacting the following business.

Present: Cllr Saunders, Cllr Davis and Cllr Davison

28/19	Apologies for absence. Cllr Blatherwick and Jennifer Taylor who are on holiday. Cllrs Sargent and White who are working
29/19	To receive declarations of interest on items on the agenda. None
30/19	The minutes of the meeting held on 18th July 2019 were agreed as a correct record.
31/19	Matters arising. The quotes for the work at Community Park have not been received yet but there is £4,594 from S106 to spend. The emergency access signs are up and Conor has said he will put the other sign on the gate.
	Public Adjournment. Members of the public asking questions on the agenda should give their name and address.
32/19	To discuss Family Fun Day, stall takings and date for next year. As has been previously discussed at full council the day went well. Following a meeting with Sarah Bingham it was agreed that more gazebos would be needed next year and that the start time should be put back to midday, the provisional date for next year is 26 th July. The car show was discussed as it has been suggested that a small charge of £5 for the cars booking in but there would also be a prize giving of some sort at the event. A van is definitely needed to transport the equipment from the container. Overall Sarah managed the event very well, but she does need to delegate a bit more. Currently a total of £5,342.31 is the figure raised but this is awaiting confirmation.
33/19	To discuss Thank you tea 22nd September. Michele Nicholson will be organising as the clerk will be away. So far there are 26 people booked plus Catching Lives staff. Several cakes have been promised and as soon as most people have responded the clerk will pass numbers to West Faversham Association (WFA) for the sandwiches. Cllr Saunders will supply two cheese-cakes. The clerk will tell WFA what sandwiches are required for the day. The large cheque has been received from the bank.
34/19	To discuss Race Night 5th October. The clerk told members bookings were low at the moment and it needed pushing. Cllr Davis will ask Radio Cabin to advertise and put in the column in the local paper. It is already on Facebook.
35/19	To discuss Children's Christmas Party 7th December. The clerk explained why the dates had been swapped round due to hall bookings and availability of WFA staff. Cllr Davis asked about 23 rd November, the clerk reported that she had looked at 23 rd and 30 th but Strode Park and St Martins had taken those dates. The entertainers are booked. One who will start at 2-45pm and the other at 4.15pm, with food in between followed by Father

	Christmas at 5.15pm. There might be a need to get a few books as presents, but there are some left from last year. The clerk will check. It is hoped that the float will have had a make over for this Christmas. It is currently work in progress but not much has been done to date.
36/19	To discuss Christmas Fun Day 14th December. Cllr Davis has been collecting up children's toys to sell. Some good raffle/tombola prizes are needed so all donations gratefully received. The Centre is being used on Friday 13 th in the evening so we can't set up until Saturday morning. Centre staff will provide food, the roundel and part of the activity room will have tables and chairs for people to sit and eat. Centre staff will organise some activities for the children. Cllr Davis had a suggested list of stalls. Name the Dog, Water or Wine, Children's and Adults Tombola/Raffle, Hook a Cuddly, Feed Santa, Key Game, Glitter Tattoos, Hook a Snowy Duck, Human Fruit Machine (Cllr Saunders to make), Bowl a Pig, Toy Stall, Book Stall, these will be subject to enough help on the day. Father Christmas will be invited to attend. Mulled Wine and hot chocolate and Mince Pies (which we can hopefully get donated), will be available as well as the normal refreshments. The event will run from 11am to 3pm, clearing up will need to be done quickly as there is a party in the evening. It is hoped that as many councillors as possible will be available to help.
37/19	To approve £150 for Prizes for the Allotment judging. Cllr Harvey requested £150 be donated for prizes for the allotment winners. This was approved and the clerk will get the bank details to transfer the funds direct.
38/19	To discuss Open Morning for local organisations. The parish council were asked to facilitate a venue for the local clubs/organisations to showcase what they do and when, this was at the Annual Parish meeting. Cllr Davison will contact some of the groups and ask their views on the proposed timing (late Feb early March) she and Cllr Davis will put together a contact list for the groups. Once there is an optimum date the clerk will check on Centre availability.
39/19	Members' reports. Cllr Davison asked if members could be reminded about contributing an article on Environmental issues for the next Community News. The garden Safari will be on the next agenda.

Meeting closed 9.15pm