

HERNE & BROOMFIELD PARISH COUNCIL

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Minutes of the meeting of Herne & Broomfield Parish Council Environment & Leisure Committee held at Herne Centre, on Thursday 16th January 2020 at 7.30pm, for the purpose of transacting the following.

Present: Cllr Saunders, Cllr Blatherwick, Cllr Davis, Cllr Davison, Cllr Sargent, Cllr White, and Jennifer Taylor.

01/20	Apologies for absence. None
02/20	To receive declarations of interest on items on the agenda. None
03/20	The minutes of the meeting held on 5th September 2019, were agreed as a correct record.
04/20	Matters arising. The clerk reported that the Race Night had been well supported. A report had been sent out to members last year.
	Public Adjournment. Members of the public asking questions on the agenda should give their name and address. Cllr O'Donnell spoke about the upcoming Parish Plan and that she was at a bit of a loss as to how to take this forward. The clerk explained that the first thing was to get a group together with a variety of skills, therefore a meeting would need to be organised and people invited to attend.
05/20	Report on Christmas Fun Day and to discuss this years' event. All the willing volunteers arrived and helped set up and everything was ready to go at 11am. Visitors were steady all through the event and the kitchen did well with soup, bacon rolls and jacket potatoes. Activities for the children were organised by WFCA. Father Christmas chatted to the children and listened to their requests for his coming visit. Although the takings are down on last year and it was not quite as busy all those who attended seemed to have enjoyed themselves. Unfortunately, there was a lot of illness around and that impacted on the event. It was of course a week later than the previous year which might have made a difference. We can't have ours on the same day as Strode Park and St Martin's, as that doesn't benefit anyone. It was suggested trying it earlier in November that way our volunteers won't be tied up for two weekends in a row. All the work done by the volunteers, both before, during and after the event was greatly appreciated, they all worked very hard. After the event finished everything had to be packed away as the Centre's Christmas Party event was being held that evening. It was hectic but worthwhile, 17 stalls plus the raffle resulted in a profit of £635.46. There were a few issues on a couple of stalls where stall holders didn't quite do it right! We had a range of stalls with prices starting at 20p and naturally the prizes reflect this. Perhaps we should think about having sweets or something for losers, so

	volunteers feel better when their customers don't win. We want to keep our volunteers happy because they are kind and so very helpful. Cllr Saunders said to make it 2 spins for 50p on the fruit machine in future - also the table may have been too big for the 'machine' as it was a bit lost on the patterned cloth. The bargain box on any stall should be a minimum of 10p. The marble game was good fun. Cllr Davis says 'Several volunteers were disappointed that we had less people visit this time. She suggests this was mainly due to holding the event too late and there was possibly a post-election effect. It was held 14 days later than last year, and many people would be out doing their Christmas shopping. We know it would have been earlier, but we had to change it because of the Christmas party organised by WFCFA at Faversham and they could not provide staff to help. The ideal date is last weekend in November but Strode usually have that Saturday, the church usually has the week before. If we are to have the event again, it would need to be on 14th November 2020 or at the latest 5th December. Father Christmas Joe did an excellent job and it was lovely to see the wonder on the children's faces. Cllr Davis said she really appreciated that several stall holders and councillors came to collect stuff from her home and bring some of it back afterwards. Without them we would not have got everything there and back. Overall, despite the fewer people and less income it was a good event and people were saying there was a lovely community atmosphere. Thank you to everyone who helped in any way.' The clerk reported that she had booked the Centre for 5th December, it was not guaranteed that Centre staff would be available and if not it may be necessary to have some activities for children organised, face painting or similar, glitter tattoo's perhaps, Christmas card making. We would also need to do the food. It was agreed that the committee would look at this later in the year.
06/20	Report on Children's Party and discuss this years' event. Over 70 children attended the party and all the parents stayed. All our volunteers turned up and helped prepare the food onto the plates and get it all into the roundel. Top Hat Kids did a great job with keeping the children entertained for the first hour from 2.45pm and then the children sat down. All the helpers went out with food and drinks and served the children at the tables. The amount of food was about right with little left over, the parents helped with this! Reg E Mental then took over entertaining the children until Father Christmas arrived just after 5pm. The children were very good while they queued up to see Father Christmas, it was a fairly long wait, he distributed the last present around 6pm. It has been suggested that Father Christmas needs to arrive a bit earlier as some of the younger children find it quite a long time from 3pm start. This was agreed and 4-45pm seemed a good time. There was some discussion around the entertainment and whether the entertainer should stay throughout

	the afternoon up to the arrival of Father Christmas, the clerk will check the cost of this. It was agreed that Top Hat kids did a great job. The clerk has booked the Centre for 12 th December
07/20	To discuss float for this year. The float went down well again in the parish. Saturday was unfortunately rather wet, but Sunday was OK. The timings worked out quite well. There will be more work to be done on the float for next Christmas and the clerk is talking with Kevin from Hoath who did the music system to get the music louder. Donations from Herne were £252.36 and Broomfield £240.15, which will go towards sorting out the sound system and hopefully getting the snow machine working. There was a request to call at Broomfield House at the start of the Broomfield tour and Cllr Sargent has suggested a different route at the start of the Broomfield one as we no longer give out presents at Willow Farm. Cllr Blatherwick thanked Cllr Sargent for wrapping up the float for the winter. Float needs to go to Cllr Davis if she is willing in about July, the finishing touches to painting etc need to be done, lights checked and sound system sorted. The clerk reported that Kevin (who provided the sounds system) had sourced some outdoor speakers and was willing to set the sound system up for this year, but earlier so it is not last minute.
08/20	Update on Quiz Night, discuss food being provided. A quote has been provided by Toast and WFCa. These work out at £4.50 or £5 per head. After much discussion it was decided that nibbles would be put on each table and we would charge £7 per head. People could bring their own food There will also be a raffle.
09/20	To discuss other event dates for 2020. Garden Safari, the clerk reported that the number of gardens confirmed as opening this year, however there have been a couple more that have confirmed and hopefully there will be more, the clerk will keep working on it. There will be a meeting for those opening their gardens later in the year. Cllr Davis will re-do the map if required, the clerk will contact Russell first to see if he will complete it again this year but if not will send the template to Cllr Davis. It was agreed that we would not have refreshments at the Centre this year, as this takes away from the gardens, especially as Horticultural and Rose Society did refreshments, at Institute Hall, but we did not get a donation from them. It was agreed to hold another Race Night, Brian Samuels will be asked if he can do 3rd October. A thank you event will be held on 20th September.
10/20	To discuss environmental issues, trees, including wildlife area. Dave Parr has been asked to quote for a tree survey in wildlife area. Cllr Davison spoke about the Vintage trees and that it was hoped that they could be identified and have plaques on them. Cllr Davison and White would like to do a walk around the wildlife area.
11/20	To discuss work recommended at MUGA. There were a few things which came out of the Annual safety inspection with regard to the MUGA. The total cost for all the work quoted by Trevor May who installed is £13,670 The work on replacing/repairing the panels and infilling holes in surface and replacing basketball backboard, need to be done as soon as possible at a cost of £875 plus Moss killer at £695. This was agreed. Resurfacing and re-lining

	was the biggest cost and the clerk suggested that this was put off until 2021 when it could be included in the budget.
12/20	To discuss Parish Plan Update. Cllr O'Donnell had asked how to take this forward. Cllrs Blatherwick and Davis as well as the clerk had been involved with the original plan and the update, they explained that a questionnaire needed to go to every household and then when returned would need a skilled person to put the results together, it was suggested that a University student might be able to help with this. As previously stated the first thing is to get a group of about 10 people together. The questionnaire could be very similar to the one used before, which would save a lot of work.
13/20	To discuss Open Morning for local organisations in March. Provisional date 28 th March was agreed for this. History Group and Mandy Boxall HB Cemeterians and WI are interested but not Flower Arrangers. Organisations have been contacted to see if they would like to attend. Suggested name for the event What's On in Herne & Broomfield
14/20	Members' reports. None

Meeting closed 9.25pm