

HERNE & BROOMFIELD PARISH COUNCIL

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Minutes of the meeting of Herne & Broomfield Parish Council Environment & Leisure Committee held at Herne Mill, Wootton Room, on Tuesday 5th May 2015 at 7.30pm, for the purpose of transacting the following business.

Present: Cllr Taylor, Cllr Blatherwick, Cllr Sargent, Cllr Tracey Jones, Cllr Nicholson, and Paul Parker.

Not present: Cllr Saunders, Cllr Rafferty and Cllr Davis.

11/15	Apologies for absence were received from Cllr Davis and Cllr Saunders.
12/15	To receive declarations of interest on items on the agenda. Paul Parker Fun Day
13/15	The minutes of the meeting held on 5th February 2015 were agreed as a correct record.
14/15	Matters arising. None
	Public Adjournment. Members of the public asking questions on the agenda should give their name and address None present
15/15	Confirm date for Children's party (5th Dec) and for the float going around Herne & Broomfield. The clerk confirmed the hall had been booked for 5 th December for the party. Paul Parker agreed to do the Disco again and Cllr Nicholson agreed to be Santa. After much discussion it was agreed that the float would tour Herne on Saturday 19 th December and Broomfield on 20 th December starting at 4.30pm. It was also agreed to sort out stopping points on each of the routes. Cllrs Sargent and Nicholson will do this. Cllr Nicholson told members the float was well received around the parish and he thought having stopping points would actually make it quicker than stopping every few yards. The clerk told members she was very concerned regarding the storage of the caravan and float as they had to be moved in two weeks' time. Cllr Sargent is trying to find somewhere to store them.
16/15	Confirm date for Race Night and discuss holding other events later in the year. The clerk confirmed that the race night had been booked for 26 th September. Other events were discussed, Cllr Jones volunteered to host another Bingo session later in the year date to be confirmed when available hall dates are known. Cllr Nicholson is doing a Curry night at the end of May and depending on how that goes he may do one for the Community Centre.
17/15	Update on Garden Safari, distribution of flyers etc, signage and to discuss Risk Assessments. The clerk reported on the meeting held for the gardens that are opening. There are 14 gardens opening with another 2 possible, plus the two schools. The Allotment Society have been asked to open the allotments again this year and the Horticultural Society will be selling plants and WI Art Group will hold an exhibition in the Wootton Room. Due to it being half term week no one from the schools were available to

	attend. Representatives from six of the gardens opening were at the meeting. Those that attended the meeting were asked who they would like the proceeds to go to this year and all were agreed that they would like to see all the proceeds go into the Herne Community Centre Project. There were discussions on the refreshments and write ups for the programmes. There was a request for flyers and programmes to be available by 25th May. Gary offered to take some to Meadow Grange. The clerk informed those present that Cllr Martin Rafferty would visit them this year to carry out the risk assessment. The clerk confirmed that she had delivered flyers to Canterbury Garden Centre and Vincent Nursery as well as to some of the gardens that are opening. The signs have been taken to Heron Workwear to get the dates altered and will go to Robert Jones when ready and he will put them up. Prizes are needed for the raffle, a few good quality prizes rather than a lot of small ones as they are difficult to distribute afterwards. Perhaps a box of veg from the allotments, the clerk will ask. Cllr Rafferty will be asked to carry out the Risk Assessments as soon as the programmes are available. One garden has had to withdraw but there will be 14 gardens opening plus schools and church.
18/15	Update on Family Fun Day. The clerk reported that she had received a request from a local resident who wanted to come to the event with his stationery engines, members thought this would be good as it was a new attraction. The clerk raised having Kent Firefit attend the event, unfortunately they used to attend free of charge but that has changed and it would cost £200. The clerk explained what they did on the day and that it was aimed at encouraging fitness. Their aim is to engage with the public and promote health, and hopefully will encourage participants to complete a miniature firefighter challenge. The clerk also told members that she was applying for a HBAMP grant towards the cost of the funday. Members thought this was a good idea as again it was something different. It is hoped that Cllr Harvey would speak at the meeting when the application is discussed and that the new members of CCC would be supportive. CCC will no longer provide radios for our event but these have now been sourced through the wardens and the Public Safety Unit. CCC has requested all the risk assessments for all stalls as well as insurance details. The problem with it is that many don't book until quite late. They also want more detail on the Risk Assessment and Event Management Plan also Fire Risk information. Cllr Rafferty, who is not at tonight's meeting, is supposed to be helping with the information to go to CCC, the clerk will contact him. There was a discussion about cutting the number of gazebo's that the parish council use on the funday, where possible as it was so much work. The clerk will look at stalls with Cllr Davis. It was considered that the book and toy stall could go together, if volunteers could be found to bring the books along on the day. Helpers were needed on the day, without them the event could not go ahead.
19/15	Member's reports and correspondence received by the clerk. None

Meeting closed 8.40pm