

# HERNE & BROOMFIELD PARISH COUNCIL

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Minutes of the meeting of Herne & Broomfield Parish Council Environment & Leisure Committee held at Herne Mill, Wootton Room, on Thursday 24<sup>th</sup> August 2017 at 7.30pm, for the purpose of transacting the following.

Present; Cllr Taylor, Cllr Davis, Cllr Sargent, and Cllr White.

Not present: Cllr Blatherwick and Cllr Saunders, Cllr Davison and Paul Parker

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| 24/17 | <b>Apologies for absence</b> were received from Cllrs Blatherwick and Saunders, who are on holiday and Paul Parker who was working.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 25/17 | <b>To receive declarations of interest on items on the agenda.</b> None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 26/17 | <b>The minutes of the meeting held on 29<sup>th</sup> June 2017,</b> were agreed as a correct record..                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 27/17 | <b>Matters arising.</b> None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|       | <p style="text-align: center;"><b>Public Adjournment.</b></p> <p style="text-align: center;">Members of the public asking questions on the agenda should give their name and address</p> <p style="text-align: center;">None</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 28/17 | <p><b>Report on Fun Day and to discuss the event for 2018.</b></p> <p>The weather was ideal, although rain threatened on occasions and it was a bit windy at times.</p> <p>There was a good turn out to help set up, and the volunteers did really well setting up the gazebos etc.</p> <p>The straw bales were delivered, chairs and tables were collected and placed before the stall holders arrived.</p> <p>By midday we were about ready to go, around 90 classic cars lined up and during the course of the afternoon 102 dogs entered the dog show, there were many more than that wandering around and despite the large number of dogs, there was very little evidence of dog poo at the end of the day.</p> <p>The event was opened by the Sea Cadets marching to the main ring, Cllr Blatherwick chair of the parish council opened the event and she thanked all those who had been involved with organising the event, as well as all the volunteers who helped throughout the day She thanked everyone for attending and said she hoped everyone had a good time and asked them to go off and spend their money and have fun. The Herne Bay Sea Cadets then played for about 15 minutes before marching out of the ring. Everyone agreed that they were really good and most professional.</p> <p>The Faversham Mission Band played over by the ball court during the afternoon and were well received.</p> <p>There were lots of stalls, many run by volunteers on behalf of the parish council, plus fun rides, go karts and mini bikes, pony rides, Kangoo jumps, football coaching, face painting and Pip the Clown. This year we also had a fire engine which stayed most of the afternoon.</p> <p>In the main ring there was a Circle Dance demonstration where the audience were asked to participate, a Thai Chi display and a display by Da Vinci Dance troupe. Due to unforeseen circumstances the karate demonstration did not take place.</p> |

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|  | <p>There was great fun with the children's races with a good many competitors taking part, the adults seemed much more reluctant however.</p> <p>The car park was busy all afternoon and at one point, was full, for a short time, Rotary did a great job.</p> <p>St John's Ambulance, thankfully, were not called on and had an enjoyable afternoon.</p> <p>Caterers were very busy as was the ice cream van and all the helpers that were there at the end, were given an ice cream before the van left, some were also given donuts!</p> <p>Doug Hobbs was out litter picking during the afternoon and it was pleasing to see very little litter at the end of the event. There was a litter bin that got buried, due to HB Carnival Association putting a stall right in front of it, which meant it wasn't usable, this resulted in a couple of complaints about lack of bins.</p> <p>The event was very well attended and as usual local residents were there in large numbers during the afternoon giving their support.</p> <p>The taking down went smoothly and we were very grateful to the two H B Pier Trust volunteers who helped all day, Daniel Cannon-Skeet, our highways steward and Michelle our warden spent all day on the gate, ensuring the safety of all those who were coming and going.</p> <p>We are very grateful to all the volunteers and councillors who helped during the day, some of which were there from first thing in the morning right through to the clearing up, including ex parish council chairman Tony Day. Andy Harvey and our Pier Trust volunteers put all the equipment away in the container at the end of the day. Cllr Blatherwick and her husband, along with the clerk were the last to leave, having seen all the stallholders etc off site, at about 7-45pm.</p> <p>There is a lot of work that goes on behind the scenes leading up to the event. The collection of prizes for races and stalls, tombola's and raffles, and a big thank you must go to Cllr Davis who organised and sorted all of this in advance.</p> <p>Without all the volunteers this event could not happen, so a big thank you to all those involved. It is impossible to name everyone that helped individually, but we are most grateful to all.</p> <p>It is hoped that approx £3,500 will be raised by this year's event.</p> <p>It was a long but rewarding day. There was an informal debrief meeting with some of the people who were there all day, issues raised will be discussed at the next Environment &amp; Leisure meeting. Cllr Davis thanked the clerk for all her hard work on the Fun Day.</p> <p><b>Comments re fun day 2017, informal de-brief meeting held on 3<sup>rd</sup> August</b></p> <p>The opening, worked well with the Herne Bay Sea Cadets marching Band and then Cllr Blatherwick welcoming everyone.</p> <p>It was suggested we have 3 or 4 dog water bowls around the site, we can use empty fat ball tubs for this.</p> <p>Gazebo teams were briefed before event. We must try to have a team that will put up <b>and</b> take down at the end.</p> |
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|  | <p>Caterers were not very organised cooking small amounts at a time, which resulted in long queues, so some went elsewhere or didn't bother. We hope Scouts will return next year.</p> <p>Need bucket collectors to walk round, especially car show people, dog show entrants and spectators at both rings.</p> <p>We had an issue with PA and main ring being so close to dog ring, as they can't hear when calling people for dog classes. Have been asked to move dog ring further away. Paul Parker suggested a larger main ring and the dog show to be split into 2 sections and done in the main ring, dog people have said no, that wouldn't work. It would mean it running all afternoon and people don't want to wait the two hours now! A white board to show when the next class is due would be helpful. Request for the dog ring to be slightly bigger next year (23m sq) and set further back. Cllr Davis has amended on plan.</p> <p>Event treasurer said it was much easier having her own space and she was able to get all the money checked and listed before leaving, making the banking and final checks on Monday very quick. Being separate also made it easier for re-packing the caravan with unused prizes and equipment at the end of the day.</p> <p>Two outside stallholders were arguing over their position, suggest don't come again or hike up price considerably. Carol asked that they not be invited.</p> <p>Go Karts/Mini Quads to be charged a set fee, £100 payable on the day. Kangoo to pay more as they have quite a large area. They will not be in the refreshment area in future.</p> <p>Need to look at outside stall fees. These will be considered at next E &amp; L meeting.</p> <p>Our volunteer stall holders were well matched with what they were doing. Own stalls should have sign saying parish council stalls.</p> <p>Fun races were very good, need more adults taking part. Paul Parker said he needs to know in advance what races are being done and who is helping etc. as that part was somewhat chaotic.</p> <p>Andy Birkett HB Carnival Association was stroppy with Michelle over parking his vehicle, as he was in an area that is dedicated for an emergency vehicle. This area will be coned off for an emergency vehicle use in future. Query them having a tombola.</p> <p>Need to change the wording on the application forms regarding Tombola's, to make it clearer that only our own are allowed. Cllr Davis will look at this issue.</p> <p>The book stall did really well and Michelle and Highways Kevin took the ones that were left afterwards to the Demelza Book Shop. Some books have been stored in the old community hall for another event.</p> <p>Cllr Davis said she needs prizes as early as possible as the tombola's etc need to be prepared in advance, preferably not at the last few days.</p> <p>Face painters have requested a couple of sides to be put on their gazebo.</p> <p>Car park full sign needs to be a large one. Rotary need to get to entrance when full to turn people away.</p> <p>We were let down by Karate Club who did not turn up.</p> |
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Bin locations, there were enough bins but unfortunately due to H B Carnival Association burying one behind their stall we were one down. Need to make sure these are all more accessible in future.

Both Bands were enjoyed and people thought they were both very good, the Faversham Band need to be closer to the food area, in order for people to sit, eat and enjoy the music. Cllr Davis has moved them on the plan for next year. Need extra chairs for the R & R/ band audience. (we will need to consider whether there will be a sound clash with PA music)

We need signage particularly for toilets, Cllrs Saunders and Cllr Harvey volunteered to make a finger post with a base which could be used.

Cllr Davis asked if we could have sweets to give away to children on both tombola stalls.

The programme needs to be advertised on social media prior to the event.

Jack & Tom from H B Pier Trust were a great asset helping out with anything they were asked to do, especially as there was a problem with the water supply. It would be great if they would come again, Cllr Harvey thought they would want paying if they attended again! Cllr Davis didn't think that was a good idea as all other helpers were volunteers.

Thanks are also due to:

Michelle Weston for controlling vehicle movements and Dan our Highways steward who helped put the signs out on the road and got them in at the end and helped Michelle all day on the gate.

North East Kent Dog Club for running the dog show and Herne Bay Pet Shop for supplying prizes & Di Stark for sponsoring the rosettes. Annette Saunders for judging the dog show.

Kim Melton for supplying straw bales.

Strode Park Foundation for loan of chairs and use of their car park.

Rotary Club of Chestfield for running the car parking.

Herne Institute hall for the loan of tables.

Sue Davis and Marion Moore for setting up the stall holders, as well as helping during the rest of the event.

Peters Produce & Wahl for Grand Raffle prizes, Herne Junior School pupils and parents, plus many individuals who donated prizes, books etc.

Sponsors KCC, Wilbee & Son & Herne Bay Town Partners

Last but not least thank you to all the volunteers running stalls, helping to set up and take down and carrying out all the other necessary jobs to make the event possible, both before during and afterwards.

Members discussed the issues that had been raised and thought they were valid and changes will be made for 2108 to take account of the suggestions etc.

The date for next year will be 29<sup>th</sup> July and it was agreed this would be the last fun day. 2019 will see elections and not all councillors intend to re-stand, the clerk will also be retired by then, it is also the last year that the dog club

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|       | will run the dog show. So unless someone comes forward and offers to run the event then it won't go ahead. The clerk told members that she had produced save the date cards to be distributed at any car shows that are being held before the season ends, so people know when the car show is. The Tai Chi people will be asked to have audience participation, Kevin Saunders will be asked about the climbing wall and Karate. It was agreed that the two bands that attended this year should be asked back again. It was agreed to give the Sea Cadets a donation of £25.                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 29/17 | <b>Flower Beds/Tubs in the village.</b> Need to know that these are being looked after especially the flower bed. The tub in Broomfield is fine. Cllr Sargent said he would keep the flower bed weeded but if a volunteer could be found it would be helpful. The tubs are doing alright at the moment.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 30/17 | <b>To discuss the thank you event on 15<sup>th</sup> October.</b> The clerk suggested the invites go out soon, Cllr Davis offered to tell the volunteers that had helped at the fun day when she contacted them to thank them for helping there. The clerk will contact others. The clerk suggested that we purchase sandwiches and wraps from Sainsbury again this year and also gluten free and vegetarian options, and ask those attending if they would like to supply a cake or scones which would be much appreciated. Will again need cake stands. Cllr Davis will look at boot fairs and charity shops. Michelle and the clerk will deal with crockery etc and Cllr Davis has tablecloths that can be used.                                                                                                                                                                                                                                                                                                                                     |
| 31/17 | <b>To discuss Children's Christmas party on 9<sup>th</sup> December.</b> Paul to provide Disco start at 3pm and Pip is booked to entertain after the food. Presents will be sourced as usual and clerk will organise food. Helpers will be needed on the day, those that helped last year will be asked again. The float will bring Father Christmas aka Terry Parr.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 32/17 | <b>To discuss the float due out on 16 &amp; 17 December.</b> This to start at 4pm, the clerk asked if anything is happening with regard to Willow Farm this year. Cllr Taylor will find out. Route to be discussed with Cllr Sargent and put in newsletter. Stops will be put in place and signs put out on the day. Cllr Sargent said that the float needed something better as a cover and he would see if he could make a frame for it. The lights need checking but it was not considered necessary to put anything else on the float other than plenty of lights. There was, however a problem with the music, as at the moment Paul Parker cannot get the time off. Cllr Sargent will ask around to see if there is anyone else who can help with this. One of the Friends of the Mill committee was talking about the possibility of having the float at the mill during December. Ian said it would be difficult to turn around and also there wasn't the width. Members suggested that a Christmas Grotto in the Wootton Room would be better. |
| 33/17 | <b>To discuss future events.</b> The clerk asked about Quiz, Race Night and Bingo sessions. Another Race Night was agreed for around February time, it was suggested that perhaps Bingo at the coffee morning might work, clerk will talk to Michelle. A quiz will be discussed at the Community Centre Committee meeting. Cllr White will look at a Treasure Hunt. Cllr Davis told members about the M & S energy community fund which would go towards the air source heat pumps for the new Herne community centre. We have been shortlisted but have to set up a page to get votes and                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

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|              | an optional crowd funding page. Cllr Davis is looking at 'reward' prizes for those who give. Cllr White will try and get a pass for a backstage tour at the Marlowe. We will be able to try to get votes at our local M & S store on 23 September.                                        |
| <b>34/17</b> | <b>Members' reports and correspondence received by the clerk.</b> The clerk reported that Alice Upton had resigned as parish caretaker. She now had a job and was training and also still at University The job will be covered by Michelle the warden and the clerk, for the time being. |

Meeting closed 9pm