

HERNE & BROOMFIELD PARISH COUNCIL

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Minutes of the meeting of Herne & Broomfield Parish Council Environment & Leisure Committee held at Herne Mill, Wootton Room, on Thursday 16th August 2018 at 7.30pm, for the purpose of transacting the following.

Present: Cllr Taylor, Cllr Davis, Cllr Blatherwick, Cllr Saunders, Cllr Davison, and Cllr White.

Not present: Cllr Sargent and Paul Parker.

19/18	Apologies for absence received from Cllr Sargent and Paul Parker
20/18	To receive declarations of interest on items on the agenda. None
21/18	The minutes of the meeting held on 5th June 2018 , were agreed as a correct record .
22/18	Matters arising. None
	Public Adjournment. Members of the public asking questions on the agenda should give their name and address. None present
23/18	To report on Funday and discuss any issues that arose and to consider how the event will be taken forward for 2019. The weather was the most atrocious we have ever had. Not only did it rain on and off for most of the day, although, it wasn't torrential and for that we were grateful, but the wind was something else. Lots of helpers arrived and helped to put up the gazebo's, rings, signs etc which was wonderful and much appreciated. The gazebo's were well pegged down and thank goodness none of them actually broke free but they took a battering and at one point we were hanging on to them for dear life, that was probably the most stressful part of the day. However, we got to the end of the day, if somewhat earlier than usual, without anyone or anything coming to harm, apart from losing two gazebo's when they were taken down, as they had bent. The large bins all contained broken gazebo's as some of the stall holders had them collapse in the very strong winds. All the helpers did so well in the most appalling conditions and we are very grateful to them. Despite the weather people came along and supported the event, and there were some very brave people who did Circle Dance and Tai Chi and who took part in the races. Events in the main ring were sparse this year, the clerk put this down to not being able to put in the time on the organising of the fun day that we would normally, due to being so involved with the Centre and Planning issues. The gazebo's were put away wet and will need to be dried off before being put away for the winter. Despite the weather and lack of people the funday did make a profit of £1,762.07

The big thing with organising the fun day is the amount of gazebo's that we put up and the amount of stalls we have, it takes a lot of volunteers, time and effort and I have suggested to E & L committee that these should be reduced for future years. You could have more outside stalls or even additional events in the Community Centre to make up for not taking so much, I am sure people would still donate prizes etc. Tombola's, Hook a Cuddly, book stall, and bottle stall took the most money.

The dog show doesn't take too much organising as much is done in advance and now we can use cones with the road pins in, it is easier to erect the rings. Most of the people who helped run the dog show would be prepared to do it again.

The PA cost £300 which was quite a large sum for an afternoon event and it is expected that Strode and St Martin's have their own system and Sarah does the comparing for other events. They should also be able to find face painters who would not charge so much.

There were some issues with Disabled parking, the clerk has discussed this with Dan from KCC Highways, who was on the gate all day, he has suggested that there could be disabled parking if it was coned off near the entrance and that if passes for parking on site were issued and charged for before the event, it would make it easier for people on the gate, in fact anyone who wishes to park on site should be issued with a pass for ease of those controlling the gate.

Dan also thought there needed to be better control of vehicles and that they should understand that they cannot leave until the end.

Following a meeting with Sarah Bingham it looks like she would like the parish council to advise and submit the paperwork to CCC, although she will be the named responsible person, the clerk has discussed this with Kirsty and she is happy to do this on behalf of the parish council. The parish council can have some of its own stalls on the day, as long as Sarah knows in advance. They will also need to get some of our existing volunteers to help on the day and those who look after the dog show.

All details of food providers and stall holders and car show entries will be passed onto Sarah and she will contact them for next years event. The clerk has offered to contact these in advance to explain the changes. The event will no longer be run by the parish council and like Herne Centre they have to be left to organise things; the office staff will of course help in any way they can, if needed. Sarah suggested one person from each organisation should be the steering committee and Kirsty Ash will represent the parish council. There was some discussion on stalls this will be decided later, Cllr Davis reminded members that the key game was hers she also wanted to know if they would keep the same date and the clerk said she thought it would be 28th July. The clerk needed to check who would be responsible for the insurance for the event.

Members were asked how much of the profit they wished to donate to Strode Park as takings were lower this year and where should the remaining funds go, it usually goes to Community projects or Herne

	Centre. It was agreed that it should stay as a 50/50 split and the pc's share would go to the Community Centre.
24/18	To discuss holding a Christmas Fair. The clerk suggested that a Christmas Fair held at the Centre would help to make up for the fall in takings on the funday. It could be opened to outside stalls and the parish council could have a book stall, toy and adult tombola, even hook a duck for the very little ones and hook a cuddly for the older ones, a cake stall may be possible if we can get these donated. It could also be possible to have activities for the children while the parents shop. Lunches could also be served, soup and a roll, jacket potato etc, simple to produce. The Centre has been provisionally booked for 1 st December, as this date did not clash with other events in the village. Cllr Davis suggested we called it a Christmas fun day which was agreed. It was suggested that we have a mulled wine and hot chocolate stall, subject to having a licence of course. Cllr White suggested a Santa Post Box, for the children to post their letters. Kirsty suggested the Bug Road Show, which would be something different, she will find out the if he is available and what he would charge. Cllr Davis didn't think that outside stalls should be included at the event. The clerk will talk to Faversham re the food and hot drinks. She will also ask some of those who help at the funday if they would like to help at the Christmas one. Cllr Davis said she would need someone to transport prizes. The clerk thought Mandy the warden might be willing to make Christmas cards with the children.
25/18	To discuss the Race Night The Race night is booked for 20 th October when the clerk is on annual leave, Kirsty the assistant clerk will be responsible for overseeing the event and ordering and paying for the food. The food can be distributed from the kitchen, if a nominated person from each table comes to the kitchen to collect the food that would make it easier than trying to take the food out to everyone. Tea, coffee and if a bar license has been put in place, alcohol would all be available, on the night. Faversham will be asked to advertise the event and Cllr Davis will put it on the website, face book etc. The clerk has asked Brian who hosts the event to visit the new centre in advance of the Race Night.
26/18	To set a date for Thank You tea. The clerk suggested 4 th November, but members said they preferred September the clerk will check availability, she suggested that perhaps Faversham could be asked to do the catering but Cllr Davis suggested we should buy sandwiches from Sainsbury, the same as previous years and ask people to donate cakes. Background music, can be played and Cllr Blatherwick will talk about the Centre.
27/18	To discuss music etc for float. Parish Council has two speakers and will need to find an amplifier, Lucy Blatherwick has been asked to see what would be suitable. Cllr Sargent has a generator, an ipad or phone would be required for the music. Cllr Davis will find out if Radio Cabin would provide the music. The snow machine would also need to be set up for the float. This is currently in storage with Paul Parker.
28/18	Members' reports and correspondence received by the clerk. The clerk had a call from Carol Bosworth confirming she will attend the Children's party, the Centre is booked and Faversham will provide a Disco.

	Cllr White told members that she might be out of action for a while as she had been told she needed to have a pacemaker fitted. Cllr Davison is keeping an eye on the flower bed in the village and will follow up on the contractors putting right the damage done during the works on the gas main. Cllr Davis congratulated everyone on attending the fun day in such awful weather.
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Meeting closed 8.45pm.