

HERNE & BROOMFIELD PARISH COUNCIL

Parish Office, Herne Centre, St Martin's View Herne, Herne Bay, Kent CT6 7AP
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Minutes of the meeting of Herne & Broomfield Parish Council Finance & Resources Committee, held at Herne Centre, on Thursday 1st August 2019 at 7.00pm, for the purpose of transacting the following business.

Present: Cllr Harvey, Cllr Blatherwick, Cllr Collins, and Cllr Day

10/19	Election of Chairman and Vice Chairman. Cllr Harvey was elected as Chairman and Cllr Collins as Vice Chairman
11/19	Apologies for absence were received from Cllr Knight.
12/19	Declarations of Interest and dispensations requested. None received.
13/19	The minutes of the meeting held on 28th February 2019 were agreed as a correct record.
14/19	Matters Arising. None.

Public adjournment

To allow members of the public to speak about items on the agenda.

Name and address to be given

None in attendance

15/19	To discuss expenditure against budget to 30th June. All members had received a copy of the Income against Expenditure and everything is on track with no overspends, the income from interest on the bank accounts is higher than predicted.
16/19	To discuss the auditor's report and the external auditors report if received. All members had received the report from the internal auditor, where he discussed the correspondence that had been received from KP Littlejohn. The signing off for the accounts by them has not been received to date.
17/19	To discuss the Income & Expenditure for Herne Centre from April to June 2019. Income from hiring's and bar takings £5,979.55, 100 club £204 Total £6,453.55 Expenditure £ 4,434.56. Profit £2,018.99
18/19	Update on Michele Nicholson's progress. The clerk reported that Michele is enjoying the job and is happy with what she has learnt to date. She is hoping to register for the ILCA later in the year, she realises that there is a lot to learn and it is better that she does things in her own time and the learning process is not rushed. Looking longer term the clerk is planning on reducing her hours in January being in the office Tuesday Wednesday and Thursday and Michele will then be in the office Monday to Friday in the mornings. The clerk will continue to cove meetings for the foreseeable future.

Meeting closed 8.05pm