

HERNE & BROOMFIELD PARISH COUNCIL

Parish Office, Herne Centre, St Martin's View Herne, Herne Bay, Kent CT6 7AP

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Minutes of the meeting of Herne & Broomfield Parish Council Finance & Resources Committee held remotely via Zoom on Thursday 7th May 2020 at 7.30pm, for the purpose of transacting the following business.

Present: Cllr Harvey, Cllr Day, Cllr Blatherwick and Cllr Davis

10/20	Apologies for absence , were received from Cllr Collins who had some technical issues.
11/20	Declarations of Interest and dispensations requested. None
12/20	The minutes of the meeting held on 23rd January 2020 , were agreed as a correct record.
13/20	Matters Arising. None

Public adjournment

To allow members of the public to speak about items on the agenda.

Name and address to be given

None in attendance

14/20	To discuss expenditure against budget to 31st March 2020. (Circulated) The clerk stated that the income was higher than budgeted, this was due to a higher income from the Centre and Interest payments. Expenditure was over budget, the expenditure for the Centre was higher partly due to electricity costs and loan repayments which members knew about as the balance from the budgeted figure and the actual expenditure was to come from the earmarked reserve. Overall the budgeted figure for the income over expenditure was £2,500.
15/20	To receive and discuss the auditor's year-end report. (Circulated). Members had seen the report prior to the meeting and the auditor didn't raise any issues for the year end, he also helped the clerk with the variances to go with the AGAR.
16/20	To agree the Annual Statement of Accounts, Annual Governance Statement and Statement of Internal Control. Members had received a copy and they approved the Statement of Accounts, Annual Governance Statement and Statement of Internal Control, members recommended that these be approved by full council at the next meeting.
17/20	To discuss viring funds from Footpaths Clearance, Underpass, New Office from earmarked reserves. The clerk explained to members that the internal auditor had suggested reducing the number of earmarked reserves if possible and she had suggested as follows: The Allotment fund be renamed as Allotment & Recreation Fund this would include the Wildlife area reserve, Footpath clearance would be absorbed into the Community & Amenity Fund along with the funds left in the Underpass fund. Consultations fund would go in with Parish Plan. The fund set aside for the new office would be transferred into the Community Centre maintenance fund. To be resolved by full council at the next meeting.
18/20	To discuss banking arrangements. It had been agreed at the last meeting this would be discussed again, the clerk had discussed the Co-Op banking arrangements with the auditor and he stated that members approved payments at a council meeting and therefore having one member sign the payments off was acceptable. Members agreed that the current arrangement would continue. Banking with the two banks spreads the risk. Monies are also in Public Sector Deposit fund.

Meeting closed 7.55pm