

HERNE & BROOMFIELD PARISH COUNCIL

Parish Office, Herne Centre, St Martin's View Herne, Herne Bay, Kent CT6 7AP

Minutes of the next meeting of Herne & Broomfield Parish Council Finance & Resources Committee held at Herne Centre on Thursday 5th August 2021 at 7.30pm, for the purpose of transacting the following business.

Present: Cllr Harvey, Cllr Saunders, Cllr Collins and Cllr Davis.

13/21	Election of Chairman and Vice chairman Cllr Harvey was elected as chairman and Cllr Collins as vice chairman.
14/21	Apologies for absence , received from Cllr Wilson.
15/21	Declarations of Interest and dispensations requested. None.
16/21	The minutes of the meeting held on 29th April 2021 , were agreed as a correct record.
17/21	Matters Arising , The internal auditors report was circulated when received.

Public adjournment

To allow members of the public to speak about items on the agenda.

18/21	Update on AGAR. The clerk reported that due to an item being entered twice as an asset it was necessary to restate the previous years figure, and subsequently the current years one. This was purely an amendment to the assets figure and nothing else, as the parish council is under the rules for Income & Expenditure, not receipts and payments. Waiting to hear back from PKF Littlejohn, the external auditor.
19/21	To examine expenditure against budget. The clerk circulated the figures. The only one that really needed comment was the Community Centre overspend, the clerk explained this was due to the repayment of a percentage of the grant received from CCC to West Faversham. The clerk also reported that the parish council insurance is coming up for renewal and quotes have been requested, the cost should still be in the region of £900. Details of the quotes will be circulated. The business rates will be an underspend due to the fact that parish council can now claim small business rate relief for the office.
20/21	To consider the auditor's report. This had not been received in time for the meeting, it will be circulated as soon as it is received. But the auditor did not raise any issues when he attended, the clerk did advise him about the issue with the asset figures.