

HERNE & BROOMFIELD PARISH COUNCIL

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Minutes of the next meeting of Herne & Broomfield Parish Council Finance & Resources Committee held at Wootton Room, Herne Mill, on Tuesday 30th April 2013 at 7.30pm, for the purpose of transacting the following business.

Present: Cllr Robert Jones, Cllr Day, Cllr Blatherwick, Cllr Harvey and Cllr Moore.

Not present: Cllrs Brealy and Hobbs.

11/13	Apologies for absence from Cllr Brealy who has another meeting, Cllr Hobbs who is unwell..
12/13	Declarations of Interest and approval of dispensations requested. None
13/13	The minutes of the meeting held on 30 th January 2013 were agreed as a correct record.
14/13	Matters Arising. None

Public adjournment

To allow members of the public to speak about items on the agenda.

Name and address to be given

None

15/13	Expenditure against budget from April 2012 – March 2013 and look at reserves. There were discussions on the figures provided particularly the over spend on staff costs. The clerk explained that she had made a mistake with the previous year's figures and that would have an effect on the current year, as this would also be under budgeted. Overall the expenditure was within budget and the income was also more than had been budgeted for, this was due to a grant and the funding for the wildlife area. Earmarked reserves were looked at and Cllr Jones commented on the general reserve and how he would prefer to see it higher than it is.
16/13	To discuss auditor's report for the quarter. The internal auditor found everything to be in order and the final figures for the District Auditor were also correct. The internal auditor did comment on the reduced level of the general fund.
17/13	To review Financial Regulations. Members reviewed the Financial Regulations and agreed no changes were required.
18/13	To Review Statement of Internal Control. This was approved and will go to full council for approval.
19/13	To discuss Insurance Renewal, self insuring MUGA, BMX track and Fitness equipment and look at increasing Officials Indemnity to £200,000 on renewal. It was agreed to recommend to full council that the MUGA, BMX track and Fitness Equipment should be self insured when the renewal is due. The clerk was asked to get the cost for increasing the Officials Indemnity.
20/13	Members' questions/reports and any correspondence received. None

Meeting closed at 8pm