

HERNE & BROOMFIELD PARISH COUNCIL

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Minutes of the meeting of Herne & Broomfield Parish Council Finance & Resources Committee held at Wootton Room, Herne Mill, on Tuesday 3rd September 2013 at 7.30pm, for the purpose of transacting the following business.

Present: Cllr Robert Jones, Cllr Day, Cllr Hobbs, Cllrs Brealy, Cllr Harvey.

Not present: Cllr Blatherwick and Cllr Moore.

21/13	Election of Chairman. Cllr Robert Jones was re-elected as chairman and Cllr Harvey as Vice chairman.
22/13	Apologies for absence were received from Cllr Blatherwick.
23/13	Declarations of Interest. 29/13 Cllrs Harvey & Jones hold a small amount of Aviva shares.
24/13	The minutes of the meeting held on 30 th April 2013 were agreed as a correct record.
25/13	Matters Arising. None

Public adjournment

To allow members of the public to speak about items on the agenda.

Name and address to be given

None present.

26/13	To discuss the auditor's report to first quarter. All members had received a copy of the report and all was in order. The clerk reported that the external audit had been completed and a written report would be received soon.
27/13	To discuss expenditure against budget for first quarter and look at reserves. Members looked at the figures supplied and as this was the first quarter it was difficult to get a good overview but everything appeared to be on budget. No issues were raised.
28/13	To discuss Co-Operative Bank. The clerk raised the issue of the current problems that the Co-Operative bank is having. It was agreed to recommend to full council that some of the funds be put with another account, to ensure that if the bank fails there would only be a minimum effect on the parish council funds held in the Co-Op account. The clerk had received details of Unity Bank which deals with parish council needs.
29/13	To discuss the Insurance renewal. Members agreed to recommend the renewal for £2,316.67 which includes £768.62 for the Community Centre.
30/13	Any items for next agenda. None

Meeting closed at 8.04pm