

HERNE & BROOMFIELD PARISH COUNCIL

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Minutes of the next meeting of Herne & Broomfield Parish Council Finance & Resources Committee held at Wootton Room, Herne Mill, on Thursday 30th January 2014 at 7.30pm, for the purpose of transacting the following business.

Present: Cllr Robert Jones, Cllr Harvey and Cllr Moore

01/14	Apologies for absence were received from Cllr Hobbs who is unwell, Cllr Day who is on a training course, Cllr Blatherwick who is attending a meeting at the school and Cllr Brealby who is attending a Rotary meeting.
02/14	Declarations of Interest and approval of dispensations requested. None
03/14	The minutes of the meeting held on 7 th November 2013 were agreed as a correct record.
04/14	Matters Arising. The clerk reported that the new advertising charges will apply from the Spring edition of the Community News.

Public adjournment

To allow members of the public to speak about items on the agenda.

Name and address to be given

None present

05/14	Expenditure against budget from April-December 2013 and look at reserves. The figures are about on target, expenditure has been made from the Community Centre earmarked fund as the Viridor grant has had to be repaid and £10,000 was spent on additional land. The predicted income is up, and if the Community hall expenditure (for the new hall) is removed then expenditure is on target.
06/14	To discuss auditor's report for the quarter. The auditor confirmed that he had conducted the audit and everything checked was found to be in order. He raised a query on the interest paid by Unity Bank as to whether it was paid gross or net. The clerk has checked and it is paid gross.
07/14	To discuss and approve the Annual Review for the effectiveness of Internal Auditor. The clerk had prepared the review and members went through each section and were happy that what was being carried out by the internal auditor was effective. Members will recommend to full council that the Review of Effectiveness be approved.
08/14	To discuss Kevin Funnell continuing as internal auditor for the next 12 months. Mr Funnell has advised that he is happy to continue but due to increased travelling costs he will be increasing the cost per visit from £62.50 to £75, he hasn't increased his charges since he started in 2008. The committee thought this a fair increase and will recommend he is retained for another year.
09/14	Update on Concurrent funding grant. The clerk reported that the Concurrent grant for 2014-15 will be £3929.52 instead of the £6448 requested.
10/14	Members' questions/reports and any correspondence received. None

Meeting ended 8.15pm