

HERNE & BROOMFIELD PARISH COUNCIL

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Minutes of the meeting of Herne & Broomfield Parish Council Finance & Resources Committee held at Wootton Room, Herne Mill, on Tuesday 10th May 2016 at 7.30pm, for the purpose of transacting the following business.

Present: Cllr Blatherwick, Cllr Harvey, Cllr Taylor, Cllr Mitchell and Cllr Wells.

09/16	Apologies for absence. None
10/16	Declarations of Interest and dispensations requested. None
11/16	The minutes of the meeting held on 21st January 2016 were agreed as a correct record.
12/16	Matters Arising. None

Public adjournment

To allow members of the public to speak about items on the agenda.

Name and address to be given

13/16	To discuss the auditor's end of year report. All members had received a copy of the internal auditors report and all was in order.
14/16	To discuss expenditure against budget to 31st March 16 and look at reserves. Both Income & Expenditure was discussed the clerk reported that most items were on budget. The final figures at the year-end were a total of £345,688.09, with £13,624.89 in the general fund the remainder in earmarked reserves.
15/16	To agree the Annual Statement of Accounts, Annual Governance Statement and Statement of Internal Control. The clerk told members that the Annual Governance Statement had to be approved first at the full council meeting and then the Annual Statement of Accounts may be approved. Members went through the form and agreed that all was correct and that they would recommend to full council that approval be given.
16/16	To approve the Annual Return for recommendation to full council. The clerk reported that the Internal Audit had confirmed the figures entered on the Annual return were correct and agreed with the closing figures prepared by the accounts package. The committee will recommend to full council that they approve the Annual Return
17/16	To approve the Co-Operative bank to continue as our bankers, and discuss where the funds for the Community Centre will be banked. It was agreed that the Co-Op would continue as our main bank, the clerk spoke to members regarding the £80,000 from the precept for the Community Centre and it was agreed that it should be paid into the Unity Account for ease of access.

Meeting closed at 8.10pm