

HERNE & BROOMFIELD PARISH COUNCIL

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Minutes of the meeting of Herne & Broomfield Parish Council Finance & Resources Committee, held at Herne Centre, on Monday 5th November 2018 at 7.30pm, for the purpose of transacting the following business.

Present: Cllr Harvey, Cllr Blatherwick, Cllr Mitchell, Cllr Taylor, Cllr McCann and Cllr Knight

Not Present: Cllr Davis

33/08	Apologies for absence , received from Cllr Davis.
34/18	Declarations of Interest and dispensations requested. None
35/18	The minutes of the meeting held on 27th September 2018 , were agreed as a correct record.
36/18	Matters Arising. None

Public adjournment

To allow members of the public to speak about items on the agenda.

Name and address to be given

None present

37/18	To discuss Assistant clerk's contract. Kirsty has confirmed that she will sign her contract now her 13week probationary period has ended. She has completed ILCA and will start CiLCA in March, hopefully completing by the end of 2019.
38/18	To discuss the clerks' hours for 2019. The clerk confirmed that she would like to reduce her hours to 20 a week after Christmas, gradually reducing during the year and taking full retirement when Kirsty completes her CiLCA. Kirsty needs to be doing some of the things in order to help her with her course. The clerk asked if she could have an additional weeks holiday for 2019. This was agreed and members also agreed if the clerk wanted any additional days off in the current year she could take them as she was owed quite a lot of time.
39/18	To discuss expenditure against budget to 30th October 2018 and look at reserves. Figures supplied in advance by the clerk. There weren't any issues arising.
40/18	To discuss and set the budget for 2019-20 for approval by full council. (Previously circulated) The clerk told members that she had struggled with the budget for the coming year as there were quite a few unknowns, especially around the Centre. She was reluctant to recommend a big increase in the precept, with no government grant available this year she had try to find a way to reduce the precept figure as it would be a big increase if a way to reduce it couldn't be found. She then suggested that the loan repayment figure could be reduces by taking some from the earmarked reserve, The budget was finally agreed and will go to full council.

Meeting closed at 8.15pm