

HERNE & BROOMFIELD PARISH COUNCIL

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Minutes of the meeting of Herne & Broomfield Parish Council Community Centre Committee held at Wootton Room, Herne Mill, on Thursday 16th November 2017 at 7.30pm, for the purpose of transacting the following business.

Present: Cllr Davis, Cllr Blatherwick, Cllr O'Donnell and Linda White. Cllr Harvey had been asked to attend as chairman of Finance & Resources committee.

Not present: Mabel Wright and Ann Berry.

20/17	Apologies for absence received from Mabel Wright and Ann Berry.
21/17	The minutes of the meeting held on 31 st August 2017 were agreed as a correct record.
22/17	Declarations of interests and requests for dispensations. None
23/17	Matters Arising. None

Public adjournment

The meeting will be adjourned to allow members of the public to speak about items on the agenda.

Two representatives from West Faversham Community Centre spoke on how they run their centre and what they could offer the parish council for the new building when it opens.

20/17	To discuss the progress on the new building. Cllr Blatherwick reported that she had been on site that morning and the build was moving on quickly. The roof was under way and the roof tiles on site. The internal boarding was being installed and some doors were ready to be installed, the next site meeting was 21 st November. Cllrs Davis and Blatherwick and the clerk had done a site visit to get a feel for sizes etc. it is all looking really good. Currently, due to the good weather that the build is progressing in line with the scheduled programme.
21/17	To discuss the management and marketing etc of the new building. Cllr Davis informed members of another proposal from a local resident to run bookings etc at the new Community Centre. Two of the committee had met with the lady concerned and were very pleased with her enthusiasm, members were given copies of her proposal as well as the proposal put forward by West Faversham. Both were discussed in detail. Members were impressed with Faversham as they seemed to have got an excellent system for running their own centre which could suit the running of the new building, especially in the first 2 years. It was agreed that this system of management should be looked into further.
22/17	To discuss how the booking system will work. Until the issue of the management of the building is decided this will not be discussed further.
23/17	To discuss provision of equipment and an update on the kitchen. The clerk will send out details of the latest kitchen drawings to members. It was reported that Cllr Knight was contacting local business in order to get donations of products and cash. There were discussions on equipment for the kitchen and also the type of dishwasher that would be suitable. Tables and chairs were discussed and also storage units for the storage cupboards. There was some discussion on furniture for the lobby area.

24/17	Current Finance report on existing hall, including 100 club. The clerk reported that income to date was £5,630 and expenditure including salaries £5,123, therefore a small profit. Usage was down slightly on the previous year but this was not surprising as the building work was taking place outside. 100 club was going quite well profit currently £515 there had been quite a few renewals so far for the year. Hopefully we can encourage the membership to grow.
25/17	Update on fundraising. Cllr Davis reported that we had been unsuccessful in the application for funding from M & S, she thanked everyone who had helped with the voting. We continue to look at other grant opportunities.
26/17	Members' reports and clerks correspondence. Linda reported that there was a pothole in St Martins View near the entrance to the CC car park and asked if the turning area could be made a little bigger. The clerk will ask.

Meeting closed at 9.50pm