

HERNE & BROOMFIELD PARISH COUNCIL

Parish Office, Herne Centre, St Martin's View, Herne, Herne Bay, Kent CT6 7AP
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Minutes of the meeting of Herne & Broomfield Parish Council Herne Centre Committee held at Herne Centre St Martins View, Herne on Thursday 6th June 2019 at 7.30pm, for the purpose of transacting the following business.

Present: Cllr Davis, Cllr Blatherwick, Cllr White, Linda White and Joanne McCann.

Not Present: Cllr O'Donnell and Carol Gray

13/19	Election of Chairman and Vice Chairman , Cllr Davis was elected chair and Cllr White vice chair
14/19	Apologies for absence were received from Carol Gray and Cllr O'Donnell.
15/19	The minutes of the meeting held on 5th February 2019 were agreed as a correct record
16/19	Declarations of interests and requests for dispensations. None
17/19	Matters Arising. None

Public adjournment

The meeting will be adjourned to allow members of the public to speak about items on the agenda.

18/19	To discuss any outstanding snagging issues on the new building and problems that have arisen. Cllr Blatherwick, Dale and the clerk spent two hours going around the building and making a list, on Wednesday morning. John Longbottom from Betteridge & Milsom attended this morning along with Matt Judge, Rob from Westmead, Phil Gardener, Dale, Cllrs Blatherwick and Davis and the clerk. The snagging list was gone through thoroughly and John added some items. There were queries on two meters that are missing, the roof light in the roundel which should apparently open and one in the loft. They are going to programme the Velux over the stairs so it opens. The glulam beam outside the main entrance was not finished around the base. John will type up the list and pass it to Peter at B & M. A meeting will be arranged with Peter from Betteridge & Milsom to discuss outstanding issues. There are also problems still with the electric, feed in tariff and sorting out maintenance contracts. The blinds have had their weights sewn into the bottom.
19/19	To receive report from James Browning on behalf of the management and discuss any issues arising from that report, to also raise any issues members would like to discuss regarding management, bookings etc. not listed below. James supplied a report on bookings etc (attached), he is very happy with the bookings and work is in progress to organise other activities. The before and after school clubs are expected to be very busy from September. Bowls has not really taken off and it will be re-introduced in September when the outside season finishes. The film club needs more adverting, the Tea Dance is nearly full. There are plans for a Community Fun Day and grants from Tesco have been applied for which would go towards setting up a youth club. There are plans to change some of the party packages and James said that if anyone had any ideas for other things to please let him know. Overall everything was going well.

20/19	Annual Finance report 2018 – 19 (Copy supplied prior to meeting, attached) The Centre is covering its costs and the excess is going into the Centre Reserve.
21/19	Reserves Policy Cllr Davis raised the issue of having reserves to facilitate necessary repairs etc. The clerk explained that the current reserve won't be finalised until all outstanding payments for the build had been finalised. Once this has been done the amount left will become the reserve for works and updating equipment as and when required.
22/19	Marketing & Signage. Cllr Davis said the Centre web site needed a bit of updating and the parish council web site and Face book pages would keep up to date with the activities available at the centre. Signs are still needed in the village and also a more permanent sign with coffee mornings and lunch club on it. There was a comment that calling it lunch club made it seem that you needed to join a club.
23/19	To discuss outside landscaping, maintenance, cleaning etc WFCA will sweep and Hoover up leaves etc in car park. Warden is going to ask her volunteer group if they will come and garden.
24/19	Members' reports and clerk's correspondence. Centre Insurance is due and a cheque has been signed for the renewal, there is a slight increase due to contents being index linked. Lin White said 100 club was going well and new entrants will be put in on a 3-monthly basis, this made renewals easier to manage. Cllr Blatherwick suggested a long mirror in the ladies toilets would be useful.

Meeting closed 9pm