

HERNE & BROOMFIELD PARISH COUNCIL

Parish Office, Herne Mill, Mill Lane, Herne, Herne Bay, Kent CT6 7DR

Tel: 01227 742700

Minutes the Parish Council Meeting of Herne & Broomfield Parish Council held at Herne Mill, Wootton Room, on Thursday 8th April 2010 at 7.30pm, for the purpose of transacting the following business.

Present: Cllr Day, Cllr Davis, Cllr Blatherwick, Cllr Parker, Cllr Hobbs, Cllr Sargent, Cllr Moore, Cllr Taylor, Cllr Whiffen, Cllr Baylis and Cllr Vickery Jones. (PC Bev Horan, PCSO Suzie Waldie and County Cllr Alan Marsh also attended)

Absent: Cllr Jones and Cllr Brealby

074/10 Apologies for absence received and reasons for absence were approved. Cllr Jones and Brealby who are both on holiday. City Cllr Sonnex.

075/10 To receive declarations of interest on items on Agenda. None

076/10 The minutes of the meeting held on 11th March 2010 were confirmed as a correct record.

077/10 To report on matters arising from the minutes, not on the agenda, for information only. Deacon's have been contacted regarding the work at Broomfield Community Park. A site meeting is to be arranged. The payment of the youth club insurance to Watson Laurie was cancelled as a cheaper supplier has now been sourced. Cllr Day has now made contact with all 3 schools with regard to speaking with pupils about parish councils.

ADJOURNMENT FOR MEMBERS OF PUBLIC TO SPEAK ON ITEMS ON THE AGENDA. (ANYTHING ELSE AT CHAIRMAN'S DISCRETION)

Members of the public to identify themselves, state their name and address

Six members of the public attended, no issues were raised.

078/10 **Chairman's Announcements.** None.

079/10 **Warden's Report.** Tom Daley submitted a written report. This month has been and continues to be quite busy.

He completed the School Crossing Project, in Herne car park, which was very well attended, he thanked all those who helped or attended.

He is continuing to work towards completion of the underpass project, and has a meeting to finalise things on the 15th of April. He is however short of £500 to coat anti graffiti paint, on top of the mural and would therefore appreciate any financial assistance the council could offer in respect of this.

He will be starting another project this summer, around the problems of dog fouling which is of concern to many residents.

080/10 **Police Matters/Crime report.** PC Bev Horan gave a report on the crimes for the previous month. There were four reports of criminal damage, one vehicle crime, and one burglary. Bev reported that both she and PCSO Suzie Waldie had been carrying out Community Engagement with residents. They had spoken with 55 residents of those 22 didn't have any issues. The remainder had a variety of issues including anti social behaviour, motor vehicle nuisance and speeding and parking issues. Bev reported that police had attended an incident in Herne village following reports of youngsters smashing glasses and under-age drinking. There was no evidence of this when the police attended. There was an event being held at the Upper Red Lion and some of the youngsters had been refused entry and were hanging around in the area. There was a car with youngsters from Whitstable which was involved in an incident. There will be more Drum & Base nights held and the police and licensing authority have taken steps in conjunction with the landlord to ensure that no problems of this sort will take place again.

081/10 **To receive reports from County Cllr Marsh & City Councillors.** County Cllr Marsh spoke about the proposal by Altira to install traffic lights instead of a bridge at Blacksole. KCC has now decided that they will object to this proposal. KCC will look at additional signage to try and make this area safer.

A team will be out and about from 15th April dealing with the potholes. The surfacing of School Lane will take place sometime this year but the road needs to be re-graded. City Cllr Vickery Jones spoke about S 106 money. The parish has never benefited from this and it had now been replaced by a new system of Tariffs. Cllr Sargent left at this point.

- 082/10 Planning and Highways.** No Planning meeting has been held. The consultation for the proposed yellow lines in the parish has started.
- 083/10 Finance**
 The internal auditor attended yesterday he has no matters to bring to Members attention. The bank reconciliation agrees with the end of year bank statements. There is a problem with the balance sheet figures which is being sorted out by Edge designs and Kevin, the auditor, will return to sign off the annual return when this has been resolved. He has found the new accounting system to be good and he congratulated the clerk on completing the change over to the new system without any major problems.
 To ratify payments made since last meeting. Hall hire youth club £340, James Hampden £68.29 youth club insurance, Kent Youth Insurance £50.
 To resolve the approval of payments presented at this meeting; to approve bank reconciliation and earmarked reserves as supplied.
 To report on income received. Bank Interest, 64p Donations Poo bags £19 and Parish Plan £1. Total £20.64
- 084/10 Tree & Pond Warden's Report.** Cllr Davis reported that one of the Blean Interpretation Boards was likely to be sited at Canterbury Garden Centre. Cllr Hobbs reported that a memorial table was to be donated to go with the memorial bench at Broomfield Pond. The Friends need to increase their revenue and were looking for new members. There has been a suggestion that flyers could be produced and distributed to the houses in the vicinity of both ponds. A request was made for the parish council to print these off at cost. This will be discussed at the next meeting. A task day is to be held on 18th April at Goldspots in Herne.
- 085/10 Clerk's Report/Correspondence.** The clerk reported that the Annual Parish meeting had gone well and had been well attended. Everyone agreed that the venue was very good and refreshments were available throughout the evening. Following the Chairman's report and brief Financial report there was the presentation to George Mavers for his Outstanding Contribution to the Community. Our warden and PCSO then gave reports and Cllr Day also introduced PC Bev Horan. This was followed by reports from 11 local organisations including schools, church and the newly formed Allotment Society. There were 3 residents from Strode Park who all spoke about how the work Strode Park carries out has changed their lives and given them back their independence. When the reports had been completed the chairman opened the meeting up for questions, comments or anything else those attending wished to speak about. There were none and the evening finished with refreshments. The clerk told members that the last couple of weeks have been busy especially with the end of the financial year. The accounts should hopefully be closed for 2009-10 in the next couple of days, following Edge Designs smoothing out a couple of issues. The parking ticket machines in School Lane Car Park had times of 8pm to 8am as being free. This should be 6pm to 8am. The clerk had asked for a notice stating that the car park was free from 6pm to 8am to be put on the machines.
 Correspondence. Kent Men of Trees. Trees in the Village Competition.
 Letter from resident who is embarking on a cycling trip around Cuba for Kent Air Ambulance, asking if it would be possible to put something in the next newsletter on his progress and on the web site. This was agreed.
- 086/10 Reports from council representatives on outside bodies (KALC, Street monitors, etc), and any meetings attended by members on behalf of parish council.** None.
- 087/10 To report on Youth Club.** The youth workers will be reduced to one at the start of the new term.
- 088/10 Report on the progress of 700 year Anniversary and the progress of the Football Tournament.** The clerk reported that she had managed to get a reduction in the cost of planting the flower bed and the price now included the 3 tubs. The cost will be £4,548. To date the clerk has secured £2,271 in grants and donations towards the cost. The clerk asked members for their opinions on the design and colours of the flower bed. She told them the suggestions put forward and these were approved. A request was made that the area be tidy and ready for planting by mid May with planting taking place in June. Cllr Moore reported that the plans for the football tournament were going well 57 teams have been invited. Car parking plans were in place and Vinvolved are willing to provide volunteers to act as marshals on the day providing the parish council can meet the criteria and he has spoken with the clerk regarding

this. The clerk has also been asked to organise refreshments with an ice cream van and hot food. The tournament will be on 26th June and starts at 9am. Teams will be from Under 9s to Under 12's. All finance will be through the parish office.

- 089/10 To resolve to adopt the Model Standing Orders with approved changes.** Following a couple of queries these were approved. There were 8 for, 1 against (Cllr Moore) and 1 abstention (Cllr Vickery Jones).
- 090/10 To resolve to ask a councillor to man the office when the clerk has to attend a meeting.** Cllr Day suggested that this was not an issue to be resolved as there were confidentiality issues and also those of data protection. It was agreed that Cllr Day's phone number could be made available when the clerk was out of the office.
- 091/10 To discuss the lease and the progress of the Allotments.** The clerk reported that she was waiting for legal documentation from Hoath PCC to pass on to the solicitor before any further action can be taken. Cllr Day told members that the Secretary of the Allotment Society had resigned. Cllr Day and the clerk will have a meeting with the Allotment Society to iron out any issues or misunderstandings that currently exist.
- 092/10 To discuss the problem of parking in the vicinity of the schools.** All members have received details of the suggestions and consultation carried out by 14 year-old George Baker. George Baker was invited to explain the responses from his questionnaire and gave members some back ground information. He was congratulated by members for his efforts to date. There was much discussion on the problems of not being able to just drop infant children off, as they need to be taken to the class room. and that being the main reason for parents needing to park. A variety of suggestions were discussed to alleviate the problem, most of which had a down side. County Cllr Marsh spoke about his discussions with Sylvia Wilson about 5 years ago regarding the possibility of adopting the American system on the snake. This involves vehicles moving slowly around like a snake, with children being dropped off to a responsible adult and taken into their class. There were discussions around restricting the parking but this would then push the problem elsewhere, such as Norton Ave and Woodrow Chase. There was also the problem of the start and finish times for the nursery which don't appear to be staggered as was previously agreed. Cllr Marsh told members that he would continue to look for a piece of land for parking and he congratulated George on his efforts.
It was agreed to have an article in the next parish news asking parents to park considerately and a meeting would be arranged between the head teachers, Highways, County Cllr Marsh and the parish council.
- 093/10 It was resolved to donate £250 towards anti graffiti paint for the underpass and to make the donation to Allotment Society by County Cllr Marsh of £70 up to £150.**
- 094/10 To resolve to devolve powers to Environment & Leisure Committee to run parish council events and approve expenditure of £500 on each event.** Cllr Day told members that he thought the E & L committee should have the power to make decisions and spend money without having to come back to full council. It was resolved that the Environment & Leisure Committee should have the power to agree decisions that are within their remit and make expenditure up to £500 on any of these without having to refer to full council. This was resolved unanimously.
- 095/10 To propose items for the next agenda.** To confirm delegated powers to committees, to resolve to produce flyers for Friends of the Pond, to discuss problems with licensed premises in Herne. To discuss the relevance of PACT.
- 096/10 Member's Reports** Cllr Hobbs reported that she had attended a Herne Bay in Bloom Seminar at which it was made clear that this was not just about flowers but about community involvement and the newly decorated underpass was to be included. Cllr Moore reported the street sign in Holborn Close was on the ground. Cllr Parker commented that the equipment in Cherry Orchard was being well used. Cllr Taylor reported that the Youth Club AGM is on 20th April.
- 097/10 To confirm the next meeting of the parish council will be on 13th May 2010 at 7-30pm at Wootton Room Herne Mill.**

Meeting closed 9-50pm