

HERNE & BROOMFIELD PARISH COUNCIL

Parish Office, Herne Mill, Mill Lane, Herne, Herne Bay, Kent CT6 7DR

Tel: 01227 742700

Minutes of the Annual Parish Council Meeting of Herne & Broomfield Parish Council held at Herne Mill, Wootton Room, on Thursday 12th May 2011 at 7.30pm, for the purpose of transacting the following business.

Present: Cllr Day, Cllr Blatherwick, Cllr Davis, Cllr Robert Jones, Cllr Tracey Jones, Cllr Brealy, Cllr Taylor, Cllr Nicholson, Cllr Harvey, Cllr Hobbs, Cllr Sargent, Cllr Moore and Cllr Tobin.

Cllr Day welcomed everyone and congratulated them on their successful election on to the parish council.

093/11 Election of Chairman. Cllr Day was elected as chairman.

094/11 Election of Vice Chairman. Cllr Blatherwick was elected as vice chairman.

095/11 To appoint Committees

Finance & Resources Committee: Cllr Brealy, Cllr Robert Jones, Cllr Hobbs, Cllr Harvey, Cllr Moore with Cllrs Blatherwick & Day ex officio.

Environment & Leisure Committee: Cllr Taylor, Cllr Davis, Cllr Sargent, Cllr Tracey Jones, Cllr Nicholson, Cllr Tobin with Cllr Blatherwick and Day ex officio.

Planning & Highways Committee: Cllr Blatherwick, Cllr Day, Cllr Hobbs, Cllr Sargent, Cllr Taylor, Cllr Harvey and Cllr Moore

096/11 To appoint representatives to

KALC Canterbury Area Committee: Cllr Hobbs and Cllr Brealy

Friends of Broomfield & Herne Ponds: Cllr Hobbs and Cllr Davis

Youth Club: Cllr Taylor, Cllr Harvey and Cllr R Jones

Street Monitors: Cllr R Jones and Cllr Taylor

Allotment Society: Cllr Davis and Cllr Harvey

To Appoint

Tree warden & Pond Wardens: Cllr Davis Tree & Pond Warden, Cllr Hobbs Pond Warden.

Newsletter Editor: Cllr Davis

Press Officer: Cllr Davis

Web site manager: Cllr Davis

Blean Initiative: Cllr Davis

097/11 To receive apologies for absence and accept reasons. City Cllrs Vickery Jones, Sonnex and Bissett who have another meeting.

098/11 To receive declarations of interest on items on Agenda.

099/11 The minutes of the meeting held on 14th April 2011 were agreed as a correct record.

100/11 To report on matters arising from the minutes, not on the agenda, for information only. None

ADJOURNMENT FOR MEMBERS OF PUBLIC TO SPEAK

Members of the public to identify themselves, and confirm they are resident in the parish. 2 members of the public attended and spoke.

101/11 Chairman's Announcements. Cllr Day told members that he intended to chair the first meeting of each committee for the election of chairman.

102/11 To receive reports from County & City Cllrs. County Cllr Alan Marsh asked the clerk to inform members that the interactive speeding sign had been moved, it will be returned at some stage.

City Cllr Vickery Jones sent a written report. 'Please give my apologies for the meeting tonight, unfortunately, this evening, it was decided to have a group meeting in Canterbury, to make the agreement about who is to take up the various positions in the new administration.

I have to report that I will no longer be the portfolio holder for Planning, Community Safety or Foreshore including Beach huts, but I have been offered the Engineering portfolio, this covers Highways and Parking Enforcement. You will appreciate this is a much bigger portfolio, however, I remain as committed to the parish council and the work you do as I ever was, so will stay in close touch with Monica even if I cannot always attend meetings.

Well done and congratulations to all those re-elected, a great shame that Paul Parker lost because of the No Secrecy in Parish Council campaign, but would hope that Cllr Tobin will be sufficiently fair and objective to eventually realise the unfairness of that campaign and refuse to be misled so badly in the future.

I think the village signs have been generally well received however they may well benefit from having the letters highlighted in either gold or white paint. I would be happy to apply either should you so wish, at no extra cost other than materials'.

- 103/11 Police Matters/Crime report.** Sue gave a comparison on the crime figures for this month last year and this year, the number of criminal damage reports was down by three. Sue asked if she could attend the parish council open mornings with Cllr Day on the Saturday before the full council meeting and members were happy for her to do this. She was also liaising with Cllr Davis regarding having a link on the web site. Sue intends to work with Tom in keeping an eye and engaging with Strode Park. Sue thanked the clerk for getting the No Dogs sign replaced in Savernake park. Vehicles advertised for sale near the roundabout at Eddington have been issued with tickets. Sue has received complaints about parking and she is looking into parking on the pavement and inconsiderate parking. If a vehicle is legally parked she will try and speak with the owner to ask them to be considerate when parking. Sue had a report about a mini motorcycle and 2 PCSO's attended the address and the occupants were warned that if they were found riding it again it would be seized and crushed. Sue had also stopped two motorcycles with pillion passengers not wearing helmets. It turned out both drivers had provisional licenses and they have been summoned to court. Cllr Moore asked if anything could be done regarding a vehicle that parked in the entrance to Cherry Orchard Sue said she would need registration number, date and times. Cllr Blatherwick asked if there had been any further issues with any of the pubs now the Upper Red had closed, Sue said she had not heard of any problems. Cllr Brealy asked Sue's view of parking on the pavement and she said that she took a sensible approach if the vehicle wasn't causing an obstruction or illegally parked she would not take any action.

The PCSO's will be holding a Street briefing on 24th May and from 5-6pm Sue will be in Willow Farm Way. Sue has recently joined the Friends of the Mill in order to use her engineering skills.

- 104/11 Warden's Report.** Tom had a short report as he has been off work due to moving house. He reported that he had received the final designs for the underpass so hopefully it will now move forward.

- 105/11 Highways.** Cllr Blatherwick reported that the yellow lines in Albion Lane had been repainted and Cllr Robert Jones reported that the large pot hole in Busheyfields Road had been repaired. Cllr Davis reported that a petition is being circulated to cut the speed limit to 40mph on the A291 from Herne Common to Sturry. Cllr Moore reported a white van parking across the dropped kerb in Strode Park Road. Cllr Tobin reported the footpath blocked CH39.

- 106/11 Planning Matters**

To receive minutes of Planning & Highways meeting held on 21st April 2011. Members had all received the minutes, there were no questions regarding these.

- 107/11 Finance**

To ratify payments made since last meeting. Bouncy Castle £80, Peter Vickery Jones (signs) £1,330. These payments were approved.

To approve payments presented at this meeting; schedule and bank reconciliation supplied. The payments and bank reconciliation were approved.

To report on income received. Total £2,317.94. Bank interest £92.79, Photocopying £3.75, Fun day £20, Adverts £175, Donations poo bags £20.50, VAT refund £327.90 Concurrent funding grant £1,678.00.

To receive minutes of Finance & Resources Committee meeting held on 27th April 2011 discuss and approve any recommendations including approving the Insurance renewal. There have been additions to the existing insurance the photocopier has been added to office equipment an additional £1,000, the new signs have been added to street furniture £3,000 and the Fidelity Guarantee has been increased by £50,000 as recommended by the internal auditor and increased the buildings cover to £10,000. The cost of the insurance is £1,165.57 which is an increase of £58.28 but the period of cover is for 16 months instead of twelve. It was agreed to self insure the MUGA and containers. This was approved.

To agree and sign the Annual Statement of Accounts, Annual Governance Statement and Statement of Internal Control. This was approved and signed by the chairman.

To discuss giving a donation to Pilgrims Hospice in memory of Ken Cole. Members will give a personal donation to the clerk who will pass it on to the undertakers.

108/11 Pond Tree Wardens Report. Cllr Davis reported that the Environment Agency will removing the fish at Goldspots before it is de-silted . The Curtis Wood leaflet is ready and Curtis Wood Park is entered in the Green Flag award. Cllr Hobbs reported that the next task day will be at Broomfield date yet to be confirmed. Cllr Davis reported that she had received two tree works orders and she will respond once she has looked at them

109/11 Clerk's Report/Correspondence. The clerk thanked Cllr Sargent for replacing the Perspex in the notice board. The clerk reported that she had met with Andy Keaveny regarding a quote for replacing the posts on the green in Lower Herne Road. The quote has not been received yet. The clerk had a meeting with Rosemary Selling to discuss the Outdoor Spaces Strategy, there were some errors and these will now be corrected. A meeting was held with Cllr Jones, the clerk and the parish council representative from Came & Co who came to discuss our insurance requirements and recommend some changes. Cllrs Davis, Day and Blatherwick and the clerk met to discuss the legal paperwork for the land purchase. Preparations are going well for the Garden Safari. Cllr Davis will have the programmes ready soon for the printers and the clerk will be carrying out the risk assessments in the next week or so. The application to Awards for All for the land purchase was unsuccessful, but they have recommended we try again for equipment.

Report on working group meeting regarding land purchase Tuesday 10th May

Report on the meeting held with Cllrs Day, Blatherwick and Davis and the clerk.

The clerk reported that she had received a phone call from the surveyors who originally dealt with negotiations on the purchase price for the land (suggest the name is deleted which could lead to land being identified (Draft Heads of Terms). They were anxious that there had been little progress since the parish council had received the documents. The clerk told him it was because of the Overage agreement, the Triggers involved and some of the wording. He wasn't too happy that the council was trying to get the Overage period reduced, as he stated the Heads of Terms had been agreed. The clerk explained that there were issues with regard to planning permission being granted and the wording 'material development' which could trigger the agreement. He said he had not seen a copy of the Overage and would get one. It had never been their intention to over complicate things and he understood perfectly what the intended use of the land was and that he could see why we would not want a planning application to trigger the overage.

The clerk explained that the group dealing with the matter were meeting that day and that she would contact him again.

The group had all received and read the copy of the amendments suggested by Jo Verrico. The clerk explained the discussions she'd had earlier with the surveyor and the group felt that as there may be a change to the Overage document it might be as well to wait for that before going into it too deeply. It was agreed that if necessary the 30 year period could stand as there was no intention to use the land for anything other than Community Centre, also the amounts quoted. The big issue was what would trigger the Overage and this needed to be addressed. The clerk will go back to the surveyor and explain exactly what the issues are that were holding things up.

On returning to the office the clerk then explained the position to the surveyor, who said he now had a copy of the Overage agreement, when the clerk explained the issues that the parish council had concerns with he understood. He said he and a colleague would go through it, try to get amendments to suit and send it to the vendor's solicitor. When a revised Overage agreement is available the working group will look at it again and once it has been finalised it will come back to full council for agreement.

Jo Verrico was informed of the discussions and she will make contact again when she has received the revised Overage agreement. She has requested that the Chairman send a copy of this report to her and also to confirm that all councillors have been made aware of the situation. She wants to be sure that members are aware of what has been discussed and that the documents have been considered carefully. The clerk did explain to her that the finalised document would need to be approved by full council

- before any documents were signed.
- 110/11 Reports from council representatives on outside bodies (KALC, Street monitors, etc).** Cllr Hobbs reported that there was to be a plant give away on 18th May on Herne Bay sea front from 10am to 3pm. Cllr Hobbs reported on the H B in Bloom meeting. A small boat was to be given to be placed on the roundabout in Sea Street and planted up with flowers. The shops in Beltinge and Hawe Farm Way had been contacted to see if they were supplied with planters if they would be willing to look after them; 27 shops in Beltinge had so far agreed.
- 111/11 To report on Youth Club.** Cllr Taylor reported that the AGM had been held on 10th May. At the last meeting 15 youngsters had attended, 3 of these were new. There was also a new youth worker. The grant applied for had not been successful. Cllr Davis suggested contacting Funding Buddies and the clerk will try to locate possible funding sources. Cllr Taylor reported that more volunteers were needed.
- 112/11 To discuss taking on the clearance of some PRoW.** A letter had been received from KCC PRoW stating that footpath vegetation clearance work was being cut back by 50%. They were requesting that parish council take over or contribute towards the clearance of the footpaths in their area. The clerk suggested that it might be a good idea to take on the paths from Cherry Orchard to School Lane and those around the school. These paths were the ones that she receives most complaints about. Paul Huxtable has been contacted as he did the clearance on the path into Cherry Orchard before the Fun Day last year. He will work out a quote for keeping the paths from Cherry Orchard and the one around the school clear during the year. This was agreed in principle subject to cost. In the meantime Cllr Sargent offered to do an audit of the footpaths in the parish and report back on their condition. Cllr Davis suggested that there could be a footpath clearance day organised by Friends of the Ponds
- 113/11 Report on Picnic in the Park.** This was a very successful event, organised by Cllrs John Moore, Tracey Jones and Robert Jones.
The First Herne Bay Scouts and Leaders kindly set up their large marquee and provided drinks and cakes for sale.
Powermain Ltd generously provided a free generator for all electrical needs and City Cllr Vickery-Jones sourced water from the toilets.
Thanks also to the Parish Cllrs who helped during the afternoon with setting up and putting away. So many hands made it very efficient and all was cleared away and finished by 5:54pm
Free entertainments included:
Pip The Clown who did 2 shows and balloon modelling throughout the afternoon
Face Painting, a Bouncy castle, music and announcements by Radio Cabin, Fancy Dress competition (with 4 prizes), an art activity table for crown making, the Herne Bay Carnival Court, a dance display by Belles Stage School, a penalty shoot out competition (with 3 prizes).
Leaflets printed by Councillor Moore were delivered around the parish and the 2 schools, who gave them out to the children. This advertising proved successful and there were hundreds of families who attended. We estimate between 800-1,000 people. Many families made a whole afternoon of it, enjoying the weather and the free entertainments for the children. The ice cream van did a roaring trade and donated a percentage of income back to the Parish Council (£60 not yet received).
A photographer from the Herne Bay Gazette took a photo of all the councillors who had attended and helped and a short report was included in both the local paper's Royal Wedding Special.
Cllr Robert Jones asked if a contribution could be made to the scouts for all their help on the day. This will be an agenda item for the next meeting.
- 114/11 To approve cost of flower bed and tubs.** Serco have quoted £481.28 for the flower bed, the figure for the tubs is £449.88. The clerk told members she hoped the bulk of the cost of the tubs would come from sponsorship. Cllr Robert Jones was hoping to source funding for one of the tubs. The cost of carrying out this work was approved.
- 115/11 Update on allotment lease.** No progress as yet.
- 116/11 Members Reports.** Cllr Moore reported that Serco were piling up the grass in Cherry Orchard and it had been set alight. Clerk will investigate why it is not being collected. Cllr Blatherwick reported that the pavement in Forgefields, on the corners, were damaged. Cllr Tobin passed on a letter he had received from Canterbury 4 Clean Air. Cllr Davis asked members to check their biographies on the web site and let her know

of any update information. St Nicholas at Wade will hold their open gardens on the 4th & 5th June.

117/11 An opportunity to propose items for the next agenda. Donation for Scouts, Cllr Nicholson requested a discussion on a Youth Council and an information pack for new residents. Discuss having a Policy Review committee.

118/11 To confirm the next meeting of the parish council will be on 9th June 2011 7-30pm at Wootton Room Herne Mill.

Meeting closed 9-30pm