

HERNE & BROOMFIELD PARISH COUNCIL

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Minutes of the Annual Parish Council Meeting of Herne & Broomfield Parish Council held at Herne Mill, Wootton Room, on Thursday 9th May 2013 at 7.30pm, for the purpose of transacting the following business.

Present: Cllr Day, Cllr Blatherwick, Cllr Davis, Cllr Hobbs, Cllr Harvey, Cllr Robert Jones, Cllr Tracey Jones, Cllr Nicholson, Cllr Brealy, Cllr Taylor and Cllr Moore.

95/13 Cllr Day was re-elected as chairman.

96/13 Cllr Blatherwick was re-elected as Vice Chairman

97/13 To appoint Committees, all the committees will stay the same.

Finance & Resources Committee

Environment & Leisure Committee

Planning & Highways Committee

Community Centre Committee

Policy Committee

98/13 To appoint representatives to

KALC Canterbury Area Committee. Cllrs Brealy & Hobbs

Friends of Broomfield & Herne Ponds. Cllrs Davis & Hobbs

Street Monitors Cllrs Taylor & Robert Jones

Allotment Society. Cllrs Davis & Harvey

Herne Bay in Bloom Cllr Hobbs

To Appoint

Tree warden & Pond Wardens Cllr Davis & Cllrs Davis & Hobbs

Newsletter Editor Cllr Davis

Press Officer Cllr Davis

Web site manager Cllr Davis

99/13 To receive apologies for absence and accept reasons. Cllr Tobin who is away and Cllr Sargent who has another meeting These reasons were accepted.

100/13 To receive declarations of interest on items on Agenda and any requests for dispensations. Cllr Brealy item 117/13.

101/13 The minutes of the meeting held on 11th April 2013 were agreed as a correct record.

102/13 To report on matters arising from the minutes, not on the agenda, for information only. Cllr Robert Jones has the signs for the Garden Safari they are now ready to go up. The planning officer has confirmed that a landscape design for the container is required for the allotment site but an archaeological survey will not be required for the car park if the digging is only going to be about 6-8 inches.

ADJOURNMENT FOR MEMBERS OF PUBLIC TO SPEAK

Members of the public to identify themselves, and confirm they are resident in the parish.

2 attended

103/13 Chairman's Announcements. The 10th Garden Safari is on 9th June. The chairman congratulated County Cllr Marsh on his re-election and commiserated with Cllr Moore who had stood for election in Herne Bay.

104/13 To receive reports from County Cllr Marsh & City Councillors. City Cllr Sonnex also congratulated Alan Marsh on his re-election and said he worked really hard for his area. There has been a fire in Bogshole Lane and a complaint about the junction of Hawe Farm Way and Arden Road. The Local Plan will be published for consultation early June. Herne Bay is hosting a car show on the same day as the fun day. She again requested a salt bin to go at the junction of Margate Road

County Cllr Marsh thanked everyone for their support and good wishes, he said the conservatives now had a majority of 6 at County Hall and he thought the coming months would be challenging and interesting as many of the newly elected members had no previous experience or training. He spoke about the Local Plan proposals and said he would help wherever possible as a large proportion of the proposed development would be in his area. The situation in Canterbury around the Towers was now much better. He would have a Highways officer for the day on 5th June and will look at the whole of his division and what work was needed. Alan will attend the JTB Meeting on 11th June. Sir Roger Gale MP had

sent Alan a hand written letter congratulating him on his re-election and said that he was the only conservative in the Thanet area and he hoped they would work closely together.

105/13 Police Matters/Crime report. Sue Radcliffe is not on duty.

106/13 Warden's Report. Michelle Weston has supplied a written report.

Here is a brief overview of some things I have been involved in this month

- Attended lots of groups to introduce myself

- Liaised with PCSO

- Met with Housing Officer for East Kent Housing who looks after properties in School Lane and Ridley Close

- On 1st May, we completed a team litter pick of the Forest School area

- Completed late shifts to monitor issues with youths at Strode Park (ongoing)

- Met Infant School Headteacher who took me round all the classes

- Attended School Assembly

- Visited Little Acorns

- Attended Church Youth Club - Friday nights

- Visited Art Group and Mothers and toddlers group

- Completed several welfare checks on vulnerable residents

- Dealing with Highways Issue(ongoing)

I have been approached by residents who want to raise the question of a 20 mile per hr limit on School Lane.

I understand this has been discussed before but was wondering if there was a possibility of revisiting this ?

PSCO Sue Radcliffe has also asked me to raise some points

These are-

- Making sure residents are aware of security especially when working in their gardens.

To secure doors when they are not in view etc

- There has been a couple of reports of Youths at Strode Park and it would be good to highlight in the Parish Newsletter that this is private property and could residents make sure their children are aware of this .

On a positive note , there has been a number of burglaries in Whitstable and Herne Bay - An offender has been caught for these and in custody

During the summer holidays this year, myself and Sue will be working a Saturday together and will be giving road safety advice to young people in the Swallow Court area .Hopefully, setting up on the green

107/13 Highways . Cllr Hobbs reported the sign for Broomfield Road had been knocked over. The

108/13 clerk has reported it. Cllr Davis told members that 3 highways officers attended to look at Braggs Lane. The fire hydrant has been covered, this will be reported to Kent Fire & Rescue.

Planning Matters. No planning meetings have been held since the last meeting.

109/13 Finance

To ratify payments made since last meeting. Container site services £2,160, for allotment.

To approve payments presented at this meeting; schedule and bank reconciliation supplied. All payments were approved.

To report on income received. Precept £94,785, bank interest £97.24, hall hire £290.83, Total £95,173.07

To receive minutes of Finance & Resources Committee meeting held on 30th April 2013 discuss and approve any recommendations. Cllr Jones reported that everything had been in order. The committee looked at expenditure against budget which was fairly close to the budget set and also looked at reserves. The Financial Regulations were reviewed and no changes were recommended. The committee recommended that full council approve the Statement of Internal Control and the Annual Statement of Accounts.

It was agreed to sign the Annual Statement of Accounts, Annual Governance Statement and Statement of Internal Control.

Members congratulated the clerk on getting the accounts finalised so smoothly.

110/13 Pond Tree Wardens Report. The KWT Bat evening had now been postponed until September. There would be a moth evening on 23rd May at Curtis Wood Park at 9.30pm. There would be a Family Activity Day on 28th August. The Blean Woodland Festival was being held in Canterbury from 28th May – 2nd June. Cllr Davis had attended a Blean Initiative meeting and was pleased to report that the group was now working well together. There would be another task day at Broomfield pond soon. Cllr Day raised the issue of the calendar stating that he had only received 3 entries so far. Cllr Moore offered to advertise it

in the Daily Doings. Cllr Tracey Jones suggested having flyers for the Garden Safari.

Clerk's Report/Correspondence.

KCC will only be clearing footpath CH39, the top of the school footpath to Ridgeway Road and CH40 and CH 71 which is the bridle path. This is due to cuts and lack of funding.

As some of you will be aware the Classic Car show in Herne Bay is to be held on 18th August the same day as our Fun Day.. Following a meeting with Chris West and discussions with Dan Lake who is organising the Festival this year, we have not managed to get them to change the date, but they have agreed to put up signage at Eddington on the Thanet Way for our event, they will be putting out flyers for their car show and will double side those with our event on the back, these will be sent out to all the primary schools, posters will also be printed and distributed if they get a pro forma by early July. They will also allow any of the cars that wish to do both events to leave Herne Bay at lunch time to come up to us and any that they can't take as they have a maximum of 200, will be asked to attend ours instead. Dan Lake who is not local knew our event was on the same day, but did not realise we had a classic car show. He was very apologetic that the events were going to clash. This is a trial as the car show is not usually held on a Sunday and is usually May bank holiday weekend but apparently the traders in Herne Bay have requested it be held on the Sunday of the festival. Those displaying their cars will be asked for a donation and H B Town Partners will give a donation to Strode Park.

CPRE have been contacted in regard of the upcoming Local Plan and will give assistance when we discuss our response.

A container has been purchased for the site on behalf of the Allotment Society, the parish council can claim the VAT back and will own the container, but the society will have sole usage. Cllr Davis has completed a landscape design for the allotment site, for approval by the local planning authority, many thanks to her for doing this.

The black board on the Village Post Office wall is rotten and needs replacing, Cllr Sargent is looking into this, as soon as it is repaired it can be used to advertise parish events.

Hazel Gregory from Kent Probation service is now saying that the money owed for replacing the glass that was damaged by an offender in the hall, is not their debt but the offenders, he has been given the invoice and told to pay, which he has not. The invoice was to Kent Probation Service and Hazel told the clerk at the time of the incident it was their liability. The clerk reported that she had emailed again suggesting that they collect the money from the offender and send on to us. They are chasing it up.

There have been meetings with five contractors with regard to the brief for the new community centre and designs for the consultation should be ready in early June for a public consultation in early July.

The ball court has been cleaned, repaired and re-sprayed this week and looks like new again. The funding for this work has been from developer contributions and concurrent funding.

There were some problems with the new fencing in the Forest School. Quinneys were asked to come back and repair it, which they have done.

The date for the quiz night is 13th July, please get your teams together.

The BMX club have started work on the track and all is going well.

Correspondence

Local Plan details. CCC is considering developing a Parish Charter.

The Horticultural Society hope to plant up the tubs and troughs in the next week or so.

Letter from the National Grid re a proposal to run high voltage electricity cables under the sea from Zeebrugge to Richborough.

The clerk will be on holiday from 20th May and return on 3rd June.

112/13 Reports from council representatives on outside bodies (KALC, Street monitors, etc).

Cllr Harvey attended the Allotment Society meeting. He updated them on the container, the planning approval, the water supply and stated that the car park needed to be permeable, they also required rabbit proof fencing. He told them the clerk had applied for grants towards the cost of the work. They were intending to seek a grant from County Cllr Marsh. Peter Broad is standing down as chairman.

Cllr Hobbs told members that because of the change of date for the car show HB in Bloom would not have a stand this year as it would be too late. There is a Woodchip giveaway on 11th May from 9am to 1pm and a plant give away on 14th May from 10am to 2pm.

113/13 To discuss increasing the hall managers hours by 2 a month. Due to increased usage of the hall Peter is spending more time unlocking and locking up. It was agreed to increase the

hours.

- 114/13 To discuss purchasing a hand pushed grit spreader.** Having spoken with Peter who thinks it would go in one of the big cupboards in the hall and he is also willing to take it out. The clerk reported that she had looked on line at the gritters and although quite expensive thought the parish council needed one that would take damp salt/grit. As this equipment was over £1,000 it was agreed to try and get some funding for it.
- 115/13 Report on Ecological Scoping survey and discuss taking forward the recommendations.** The recommendations were for an additional survey for reptiles, to survey all suitable terrestrial habitat within the proposed development area using a visual survey and artificial cover survey. A minimum of 7 site visits to be undertaken from Mid March to Mid October. The other recommendation was to be watchful for stag beetles. It was recommended that receptor sites such as log piles, beetle loggeries and sunken breeding boxes to be constructed in suitable locations before clearance of the site commences. Three quotes had been received to carry out the work that was recommended. After much discussion members did not make a decision and asked if recommendations for the companies could be sought and their relevant qualifications. Cllr Davis brought to the attention of the members that the Scoping report was copyrighted and the information could not be passed on. This issue will be discussed again at the next meeting.
- 116/13 Update on land for parish office.** Terry Pearman has stated that he is willing to donate the land for use as a parish office, he would expect the work to be completed in approx 2 years. The parish council would be responsible for solicitors fees etc for registering the land. The clerk has contacted a local architect to ask for an idea of cost for the conversion work needed. She has had some initial discussions with Allan Cox at KCC regarding the continued use of the Wootton Room. There would be some charge, either to continue to pay our share of the electricity costs, which will drop somewhat if we are not using the office or to pay the normal fee. He thought we might like to do whichever was cheapest. It was agreed that members needed to go and look. Cllr Robert Jones thought it was a brilliant opportunity.
- 117/13 To discuss the latest information on the Local Plan and further action.** The email with details of the proposals has been sent to all members. The clerk has contacted CPRE to get their help when responding to the consultation. The public consultation is expected to start in early June with responses due by early August. A meeting has been arranged between CPRE, Cllr Day and Cllr Blatherwick to discuss the issue and CCC had also invited members to attend a meeting. This will be arranged.
- 118/13 To approve updated Management plan for Wildlife area.** All members had received a copy and approved it. The fence around the pond was discussed and it was agreed that a chestnut paling fence closer to the pond will be installed. It was agreed to ask residents to keep an eye on the area.
- 119/13 To discuss the grant applications applied for and being completed.** The clerk confirmed that two applications have been submitted for funding for the allotments one to CCC and one to Awards for All. No application has yet been submitted to Viridor.
- 120/13 Members Reports.** Cllr Moore had a query on tree clearance at Dove Close. Cllr Andy Harvey told members that he and Cllr Robert Jones had cleared the rubbish left from the litter pick in the Forest School. He mentioned that 4 concrete posts had been damaged when a tree fell, he was not sure who owned the posts. The tree had fallen before the parish council took the site over. Cllr Robert Jones said he would put out the Garden Safari signs in the next couple of weeks and the sign was up in the Garden Centre. Cllr Blatherwick wished the clerk all the best on her forthcoming wedding. Cllr Davis asked if it would be OK to spend £55 on an advert for the Garden Safari, as the E & L had a budget and the advertising had been approved, it wasn't necessary to get any further approvals. Cllr Breally had attended Chestfield's APM and they had discussed Speedwatch, he asked if the parish council thought that it might be appropriate to take forward. Cllr Moore said the idea had been thrown out by the parish council years ago. The clerk told members that it had been discussed, residents were asked to put their names forward and only one had, therefore the parish council did not take the matter any further.
- 121/13 An opportunity to propose items or the next agenda.** None
- 122/13 The next meeting of the parish council will be on 13th June 2013 at 7-30pm at Wootton Room Herne Mill. End.**