

HERNE & BROOMFIELD PARISH COUNCIL

Parish Office, Herne Mill, Mill Lane, Herne, Herne Bay, Kent CT6 7DR

Tel: 01227 742700

Minutes of the Parish Council Meeting of Herne & Broomfield Parish Council held at Herne Mill, Wootton Room, on Thursday 13th March 2014 at 7.30pm, for the purpose of transacting the following business.

Present: Cllr Blatherwick, Cllr Davis, Cllr Hobbs, Cllr Tracey Jones, Cllr Taylor, Cllr Harvey, Cllr Robert Jones, Cllr Tobin, Cllr Nicholson and Cllr Moore.

Not present: Cllr Day, and Cllr Sargent.

- 40/14 To receive apologies for absence and accept reasons. Cllr Day, working, Cllr Sargent, away.
- 41/14 To receive declarations of interest on items on Agenda. None
- 42/14 The minutes of the meeting held on 13th February 2014 were agreed as a correct and accurate record.
- 43/14 To report on matters arising from the minutes, not on the agenda, for information only. None.

ADJOURNMENT FOR MEMBERS OF PUBLIC TO SPEAK

Members of the public to identify themselves, and confirm they are resident in the parish.

Two attended, one spoke.

- 44/14 **Chairman's Announcements.** Cllr Blatherwick who chaired the meeting in Cllr Day's absence welcomed Cllr Hobbs back and reminded members that the Annual Parish Meeting will take place on 4th April at Kent Enterprise House from 7pm.
- 45/14 **Police Matters/Crime report.** None
- 46/14 **Warden's Report.** Michelle reported that it had been a quieter month in the parish which has enabled her to concentrate on some forthcoming activities and book in to work some weekends to support local events.
Eg Garden Safari, Valuation day and NHW AGM - all taking place over the next few weeks.
Some activities for the previous month are as follows:
Community Café – Up to 15 regular visitors per week (and growing !!) Put up dog fouling advice notices in Broomfield Road – Hotspot area. Welfare assistance given in flooded areas. Welfare referrals from social services – Home visits/assessment of needs. Road safety presentation to Adisham primary with Herne planned for next month. Inviting along the Junior Road safety Officers from Herne Juniors. School gates - nuisance parking dealt with as much as possible. She has briefly looked at the set up of the emergency plan and will need to put out a newsletter to gain information back from residents with skills etc and identify several possible rest centres. She will also be working on the Emergency Plan for the area in the next few weeks.
- 47/14 **To receive reports from County Cllr Marsh & City Councillors.** County Cllr Marsh reported that he had been to the latest meeting regarding the proposed changes to outpatients services, which was, once again well attended. It was pointed out at the meeting that there are proposals for a considerable amount of development in Herne Bay and Herne, compared to what is proposed for Whitstable. which was a good reason to keep the services at the Queen Victoria hospital. It was also felt that Faversham hospital should be retained in order to serve the west of the area, including Sheppey. It was suggested that to provide additional clinic rooms at the Queen Victoria Hospital, portacabins could be used. Estuary View is a private company owned by GP's, and most local people would prefer to see services retained at the Queen Vic. City Cllr Vickery Jones reported on the Boundary Commission proposals which would keep the ward boundary in Herne & Broomfield the same as the parish boundary, but with just two councillors. He also reported on the Local Plan stating that it meets with the approval of KCC and is considered viable. He also told members that contributions from

developments in Herne would not be required to fund the work on the Sturry crossing. Cllr Blatherwick told him she was concerned that development would be allowed to take place before the infrastructure was in place, particularly the road issue. If work on roads is not in place prior to the developments being built it would have serious affects on traffic congestion both in Herne and Sturry. She suggested that it would be prudent for CCC to write into the plan provision to ensure that the infrastructure is put in place before building is allowed to start. Cllr Vickery Jones stated that was for the inspector to do, Cllr Blatherwick disagreed and said CCC should include it in the plan. Cllr Vickery Jones highlighted the fact that there are proposals to rebuild Kent & Canterbury hospital and utilise the current site for housing.

48/14 Highways Issues. The clerk reported that the potholes would be filled as roads dried out and that School Lane will be closed during the Easter break to repair the ones in the middle of the road. Cllr Blatherwick asked the clerk if she knew anything about notices that had been erected on the footpath from Ridgeway Road to School Lane stating the path was to be closed. The clerk responded that she was unaware of any proposed works and would investigate. County Cllr Marsh also stated that he had not been aware of any works planned for the footpath.

49/14 Planning Matters to receive minutes of planning meetings held on 18th February and 11th March and answer any questions that arise. All members had received a copy of the minutes and there were no questions. Cllr Blatherwick explained that an amendment to an application had been received but there was only a 14 day response time so Cllr Blatherwick had asked the clerk to respond.

50/14 Finance

To ratify payments made since last meeting. CCC £20 Fun day

To approve payments presented at this meeting; schedule and bank reconciliation supplied. Members approved the payments listed.

To report on income received. Grants £640, Fun Day £80, Bank Interest £5.64, Hall £895.84, Calendars £41.67 Total £1,663.15.

Request to supply prizes for allotments (Cllr Harvey). After much discussion it was decided to ask the Allotment Society to produce a list of categories that they will require prizes for and then it will be discussed again at full council.

To agree profit from calendar sales to go into Community Centre fund. This was agreed.

To discuss quote for moving fencing at Community Centre. A quote has been received from the contractor who installed the fencing, the cost is £485. This was approved.

51/14 Clerk's Report/Correspondence. The clerk reported that she had attended a SLCC meeting where various items were discussed. One of the main discussions concerned training sessions and speakers at future meetings. Talks have been held with KALC to try and have more partnership working. With regard to KALC the clerk raised the issue of the cost of the evening training sessions which were 3 hours long and the same cost of £72 as the all day training with lunch.

The clerk told members she had a meeting with Quality Construction re the repaving of the area around the war memorial and a quote for the work has been received. Two memorial masons have been to look at the work required on the war memorial and quotes are awaited once these have been received grants can be applied for. The VC memorial tablet cannot be laid until September 2015 and it is recommended that the stone is laid in a position where it will not be walked on. The clerk met with Rev Elaine Richardson and Alan Dilnot and they will decide on the correct position for the stone. It is hoped that the stone will come direct to the parish council for storage. On 27th Feb the hall committee visited the Christian Centre in Seasalter to look at the premises they had built and how they had furnished it etc.

A member of The Canterbury Auction Galleries has offered to host a Valuation event in aid of the Community Centre this will be held on 19th July at Kent Enterprise House.

The fire extinguishers at the Community Centre have had their annual service and the gas appliances have also been serviced. Part of the fencing has been removed at the rear of the hall to allow access for the tree work that needs to be carried out.

All the paperwork for the Fun Day has gone into CCC; the clerk thanked Martin Rafferty for the time he spent on re-writing the Risk assessment to go with this. It is hoped that a response will be received in the next week.

The grant application form for the pre-planning costs has been completed along with the Management Plan and Feasibility Study the clerk said she would like to thank Stephanie Linham, Sue Davis and Carol Gray who have helped with getting these right. The clerk then thanked Cllr Davis for the huge amount of time she has spent working on this, it would still be in the planning stage if she had not taken it on, there is a massive amount of work producing all that is required for the grant. It is hoped that much of what has been produced can be used for other grant applications in the future.

The next newsletter will be ready for distribution by the end of the month, once again the clerk thanked Cllr Davis for all the work that she has put into the next edition.

The clerk thanked Cllrs Robert Jones and Harvey for sorting out the sign at the Community Park.

Correspondence. The clerk reported that she had received the response from the Boundary Commission and that the proposal is for Herne & Broomfield Ward to be the same as Herne and Broomfield Parish boundary. Beltinge and Reculver will be split and Hoath and Chislet will be joined with Reculver. The report has been sent to all members. An email was received from a resident regarding the precept and a request for information re the clerks salary increases. The email was sent out to all members and the query responded to. There have been several issues in the parish regarding builders parking and making a mess of verges and a report that builders had cut a tree down in Mill Lane. The warden and Highways steward are looking into these. Letter has been received for Victim Support requesting a donation for their charity. This will be on the agenda for the next meeting.

52/14 Environmental Issues including Tree & Pond Warden's Report. Cllr Davis reported that the Friends will hold their AGM on 25th March and that it will be their 20th Anniversary this year. Cllr Davis has been looking at tree works permissions that have come through via CCC and also overseeing the tree works at the Community Centre. Cllr Hobbs said she would like to thank Cllr Davis and the volunteers who had planted trees around the pond.

53/14 Reports from council representatives on outside bodies (KALC, Street monitors, etc). None.

54/14 To discuss whether polling cards are required for the election that has been called. The indicated cost of the election is in the region of £8,000; the parish could save approx £1,500 by not sending out polling cards. After much discussion it was felt that residents needed to know about the election and for openness and transparency polling cards should be issued.

55/14 Receive minutes on Environment & Leisure meeting held on 27th February, and deal with any issues that arise from these. Cllr Taylor asked if any members had any comments on the minutes which had been previously circulated. Cllr Taylor highlighted the fact that Martin Rafferty had been co-opted onto the E & L committee. Cllr Davis asked if the committee would set a budget for advertising for the events. Cllr Taylor asked the clerk to include on the next agenda.

56/14 To appoint a council member to represent the council at KALC meetings. Cllr Hobbs is still a representative for parish. Cllr Andy Harvey volunteered to replace Andrew Brealy. This was approved.

57/14 To receive minutes of the Community Centre meeting held on 6th February and report on progress of planning application and grant applications. Cllr Davis asked if members had any questions regarding the minutes which had been circulated, there were none. The clerk reported that the grant application for preplanning costs was about ready, Stephanie who is looking over the final draft before it is being submitted, had an accident the previous day and had been unable to complete but it was hoped that she would be well enough to do so by the early part of next week. A meeting was held with the architect, Matt Judge, Epps and Andrew Walker to discuss the minor alterations of the plans, things like doors and windows, paths and car park layouts were discussed. It is hoped that the application will be submitted by the end of the month.

58/14 To discuss use of the Forest School by local childminders. A request has been received from couple of local childminders,. Little acorns have been contacted and in principle they haven't any objections if members approve this the clerk suggested that the childminders deal directly with Little Acorns. It was agreed that if Little Acorns were happy to

accommodate the childminders then the parish council did not have any objection and would leave the two groups to sort it out amongst themselves. Cllr Davis told members that the childminders had approached CCC with a view to using Curtis Wood but she felt that the Wildlife area was better as it had good security.

59/14 To discuss lending Friends of Herne Bay Clock Tower the carnival float. The parish does not have a carnival float, and it had been agreed that the float would be kept exclusively for Christmas. After much discussion it was agreed that this would go back to the E & L at the next meeting as there were issues regarding insurance liabilities etc.

60/14 Members Reports. Cllr Moore told members that he had reported the kerb stones that were damaged at the bottom of Millview Road to the clerk and these had now been marked up for repair. Cllr Hobbs thanked members for all their good wishes and flowers while she was off sick.

61/14 The next meeting of the parish council will be on 10th April 2014 at 7-30pm at Wootton Room Herne Mill.

Meeting closed 9.25pm