

HERNE & BROOMFIELD PARISH COUNCIL

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Minutes of the Parish Council Meeting of Herne & Broomfield Parish Council held at Herne Mill, Wootton Room, on Thursday 9 July 2015 at 7.30pm, for the purpose of transacting the following business.

Present: Cllr Blatherwick, Cllr Davis, Cllr Rafferty, Cllr Taylor, Cllr Nicholson, Cllr Jones, Cllr Sargent, Cllr Saunders, Cllr Mitchell, Cllr Moore and Cllr Harvey

- 121/15 To receive apologies for absence and accept reasons. City Cllrs Jones & Sonnex.
122/15 To receive declarations of interest on items on Agenda and requests for dispensations.
None
123/15 To confirm the minutes of the meeting held on 11th June 2015. Agreed
124/15 To report on matters arising from the minutes, not on the agenda, for information only. Cllr Davis reported that the broken drain cover opposite the First and Last had been mended and thanked County Council Marsh for his help.

ADJOURNMENT FOR MEMBERS OF PUBLIC TO SPEAK

Members of the public to identify themselves, and confirm they are resident in the parish.

Draw for 100 First Prize £12, No 24 and £4 for second, no 13

- 125/15 **Chairman's Announcements.** None
126/15 **Police Matters/Crime report.** None
127/15 **Warden's Report** Written report supplied:
Tasks achieved within the Parish-
Evening shift for "Op Nonagon"- Rural crime initiative.
Organised replacement of bollard in Woodrow Chase as resident concerned that caravans may access Cherry Orchard.
(City) Cllr Jones kindly cut back the front garden of a School Lane resident as unable to do due to her disability. He has also given me paperwork for her to access the volunteer bureaux` services.
Speed watch a tStreetfield due to after school time concerns from parents and residents.
Completed weekly "Lorry Watch" on Canterbury Rd – Supply figures to Monica.
Spoke with youths Re Camping in Cherry Orchard.
Welfare visits in Orchard Crescent.
Ran joint stall with PCSO Radcliffe at Herne School fete. Promoting info on scams, "Message in a bottle and giving free identity wrist bands for children.(Lost child)
Presentation on job roles at Herne Juniors (Yr 6) by myself and PCSO – 90 pupils attended.
Following a call from a concerned resident in Margate Road, about speeding, I have leaflet dropped information about joining Speed Watch to all residents. This is to try and get together a Speed watch group who can identify vehicles and times of issues. Currently we already have two risk assessed areas to use.
Before next meeting-
One week with a pupil from Barton Court (work experience)
Traffic control for Herne Fun day
One week`s holiday w.c 27<sup>th</sup> July`15 – phone will be diverted to my colleague.

- 128/15 **To receive reports from County Cllr Marsh & City Councillors.**
County Cllr Marsh reported that Hoath had held a Speedwatch, only two residents were caught, both health professionals! He offered £300 towards the Fun Day, the clerk will complete the application form. He also spoke about defibrillators and said that they needed an electricity supply as they have to be stored above a certain temperature. He will be attending a meeting on 10th July with a Highways Officer, Cllr Blatherwick and the clerk to discuss the Strobe Farm proposals. KCC have approved the Transport Strategy with proviso's; it has been shown that the car is peoples first choice of transport and therefore there should not be any more closures of car parks. Developers will be required to put in the highways infrastructure before they start a development. Alan spoke about Boundary Commission changes and that these may well have to be revisited in the not too distant future due to the amount of development proposed for the area. Alan stated he will support

what the residents and the parish council want and he thinks developers are going to have to look again at the viability of some sites. Cllr Nicholson asked Alan about Paul Carter's proposal to use Manston for Operation Stack, as a lorry park. Alan did not think this would happen TDC Executive meet next week to decide whether to move forward on the CPO and there will be a full council meeting two days later to make a final decision. As UKIP pledged to support getting Manston back as a working airport it was considered there would be much support when it came to the vote.

City Cllr Robert Jones has submitted a written report.

It's been a busy month I can't believe we're the time has gone.

Michelle Weston and Sue Radcliffe and I went around Curtis Wood Park and renewed and put out more dog control signs, the signs were supplied by CCC.

I have had reports that a very small minority of people have been letting their dogs off the lead in Curtis Wood Park and some, who are unruly, which has caused some problems. I have contacted CCC and spoken to the team there and they have agreed to do some dog patrols at different times so hopefully this will help the above issue.

A part of the School Lane car park is having a new gas main installed. The work will commence 3rd August for three weeks The dental practice will be affected and their staff will be given parking permits to help over the three week period. The car park will still be open.

With regards to the fun day and the difficulties Monica has faced with regards to getting through all the paperwork, as things have changed in recent months making putting on events very long winded at best. in my roll as Sheriff of Canterbury I have met and spoken to people who also have had the same issues, I am now in the process of having this looked into so hopefully a way can be found to be easier to get things done, or we run the risk of people not being willing to put on events, which can only be a bad thing, I will update you as things progress !!

Also the new bin for Ridgeway Road had not been installed so I am in the process of chasing this up.

City Cllr Sonnex written report. *We have been advised that gas main work is going to be done in School Lane Car Park. This has been scheduled for August to minimise the disruption.*

Residents living close to a property in Woodrow Chase who have submitted a planning application have been advised of the application. Unfortunately, CCC computer had a blip and issued the letters dated the 24th June arriving on the 29th June. It said residents have three weeks to object and the closing date for objections was the 24th June. This was flagged up by a local resident. I brought it to the planning department's attention and further letters with the correct date have been sent.

I have had further complaints regarded the bin collection. Hopefully, due to new lorries and additional staff these issues will be rectified in the near future. I hope to see you next month.

129/15 Planning & Highways Issues. The next Planning 7 Highways meeting is on 16th July.

Cllr Blatherwick told members that an application for the development of Strode Farm has been submitted. She encouraged members to send their own objections in as the more there are the better. There were also issues regarding the viewing of the plans on line as some were too big and it was impossible to download them.

Highways issues: the clerk reported that a resident had complained about speeding traffic in Margate Road, he had asked if he could pick up a speed gun to use and what protection he would get if challenged. The clerk explained that residents operating speedwatch had to undergo training, Michelle was made aware and has distributed leaflets about setting up a speedwatch group in that area. Councillors have received complaints about the gabion wall which is right on the highway in School Lane, Cllr Blatherwick stated it should be back from the highway. Cllr Davis reported there had been a water leak on A291 which she had reported, it took some time to get through to report it, there is now another one further along the road. Cllr Nicholson reported a tree overhanging the footway at 91 Mill Lane, this will be passed to Michelle. At the junction of the Meadows and Broomfield Road vegetation had grown up and was reducing visibility.

130/15 Finance

To ratify payments made since last meeting. None.

To approve payments presented at this meeting; schedule and bank reconciliation supplied. These were approved.

To report on income received. Fighting Fund £1,050, newsletter advertising £120, fun day £80, Garden Safari £2,408, Interest £84.40, Hall hire £442.50, Grants Hall £20,000, 100

club £36 Total £24,220.90

131/15 Clerk's Report/Correspondence. The clerk reported that she had been on holiday for two weeks and thanked Cllr Taylor for checking the mail and answerphone while she was away. The clerk attended a Clerks Conference on 17th June where the audit process was discussed, the current regime continues until 2017 when there will be new external auditor arrangements. There will be changes from next April, the clerk will set the timetable for residents to view. Public Sector Audit Appointments take over the management of former Audit Commission contracts from April 2015. There were details on the transparency code and what needed to be published.

Kent Fire & Rescue attended and spoke about their role working more closely with other organisations, not only do they deal with fires and Road Traffic Collisions (RTCs) they deal with problem youngsters, get involved with residents with health issues etc. They deal with business; they stated that after a fire 80% small business will not recover. They fit safety plugs and switches for residents with dementia and use a fire retardant spray for bedding etc. They are involved with Youth Engagement which deals more with RTC's than fires. They use interactive play about road collisions. A new building is to be opened in Medway, which will house a Community Road Safety Experience & Fire Station, they also use interactive mats for awareness and perception. This should open early next year and will be free for the days visit. Schools will be targeted. This section was very interesting and informative. The afternoon workshop was based on problem solving, leadership, employment issues, management etc.

Peter Gray has been in Guy's spinal unit and it is hoped that following his successful operation he will be home this week.

There have been a lot of visits from residents this week looking at the plans for Strode Farm.

Before the clerk went on leave she was informed that the fencing into the wildlife area had been cut again, she arranged for this to be repaired. There had also been fencing removed at the top of the garden to the community centre and residents from Chapel Row were using it to access their properties, Alan King was asked to repair and a note was put on the gate stating that it was private land and not a Public Right of Way.

Much of this week has been spent on looking at the plans for Strode Farm and taking notes ready for the meeting with County Cllr Marsh and Highways.

The Garden Safari was a great success and the clerk thanked all those who helped. £2,408 was taken which included entry, refreshments and raffle etc. The only expenditure will be for the advertising, the total is not yet available for this. 374 people paid to attend plus children. We were lucky again with the weather as the rain held off until the end.

Cllr Davis and I attended a grant funding session hosted by Viridor in Canterbury yesterday, there was some useful information gained but funding opportunities are still very limited.

Some sad news Rose Burnage, who used to open her garden in Hunters Forstal Road, passed away last Saturday, she had been suffering for the last 3 months from pancreatic cancer, I have sent condolences to her husband Andy.

Correspondence

The clerk had received an email from a youngster requesting a Skate Park in the parish, members agreed this would be a good idea and the clerk will make enquiries with CCC to see if it would be possible in Cherry Orchard. She would also respond to the young man that had made the request. Details of a consultation to extend Barton Court had been received. The clerk has been corresponding with the External Auditor regarding the precept figure. The parish council requests its precept and when the City Council paid it they reduced the precept and included a council tax support grant. This then makes the figures supplied to the auditor incorrect. After much toing and froing the District Auditor has finally stated that CCC should pay the grant on top of the precept request. The clerk will contact CCC to see what their response is.

132/15 Environmental Issues including Tree & Pond Warden's Report. Cllr Davis reported that due to the weather the task day did not go ahead but there was an indoor BBQ instead. She commented on the planning application for Strode Farm, two of the large trees along Bullockstone Road were not shown, neither was the pond, which has not been surveyed, which contains great crested newts.

133/15 Reports from council representatives on outside bodies and other organisations.

Cllr Jones spoke about the Harry Wells VC memorial meeting.

Budget: Alan Dilnot reported that he has spoken directly with Alan Marsh who has

donated £1000 towards the costs of this event and Alan M confirmed that this donation was to enable the History Group to put on the event, not to pay for the costs of the repair to the war memorial paving. Tracey will report back to Parish Council at next meeting and request that the costs for the repairs to paving are not taken from the event budget. It was suggested that the PC could claim the cost back through a bid to the War Memorial Fund or ask Church to help with payment. Vintage Empire Tea Rooms have confirmed their arrangements to provide lunch for 100 including all tableware and servers for £750

It was agreed to provide a welcome drink for 100 guests – sparkling wine – at a cost of approx. £80-£100.

Printing costs for invitations and orders of service have been confirmed at £167.00 in total

The Vicar is still off work due to illness but has sent through a suggested Order of Service. Another meeting will be arranged with her in early August to finalise.

Margaret Burns said she was happy to continue to water the raised bed outside the Butcher's Arms rather than risk it not being done consistently.

British Legion contact name is Mr Michael Britten

Sylvia will contact Derek Darby re: photos on the day

Margaret has been in touch with Mr Peter Hickmott from the Parachute Regiment Association. They are sending 3 representatives plus regimental colours.

Arrangements for the day:

Tracey has asked for confirmation that the Community Centre has been booked for Friday 25th and at what times. She has also asked if this will be free of charge and is awaiting reply from Clerk.

Tracey will contact Alan King (caretaker) to see if community centre could be available on evening of Thursday 24th Sep so that History Group can have access to set up decorations and display.

Tracey will email Mandy Alan King's contact details so that Vintage Empire can liaise with him re: preparation

The History group will set up a display of information about Harry Wells to go in the Community Centre on the day and Sylvia will write a short biography for the Order of Service.

Alan will contact residents living in Herne Street to ask if they will display bunting on their houses for the day and ask the Smugglers Inn to put out their Union Jack.

Discuss the decoration of the church lychgate with Elaine at the next meeting.

Invitations:

Invitations have been printed and look very good. It was agreed to send individual invites rather than block invites. Alan D needs confirmation of names and addresses so he can give to Jenny to write ASAP

Sylvia will confirm Harry Wells' family names and addresses

Tracey will confirm Parish Council and City Council names and will be able to deliver by hand

Margaret will confirm names and addresses for Herne Bay Records Society

It was agreed that Jenny should be paid costs towards calligraphy ink and a bouquet of flowers to say thank you for her time. (approx. £50 costs)

Order of Service / Procession:

The History Group Committee will met on Tues 30th June at 10:30am at Alan's house to draft the order of service and this was discussed alongside the draft that Elaine had e mailed. The two were very similar with a few differences which were discussed. Due to Elaine not being able to be at this meeting there were still some unanswerable questions and so it was agreed to amend the version which Elaine had prepared with the few changes and e mail back to her before the next meeting so that it could then be discussed and finalised in early August.

Next Meeting:

Either Weds 5th August at Tracey's or Weds 12th at Alan's house.

Cllr Moore suggested that as Harry Wells had been in the police that perhaps they

should be asked to attend.

- 134/15 Update on Local Plan.** The hearings start on Tuesday 14th and will finish on 30th July. The local sites will be discussed at the King's Hall on 21st July. Our planning consultant will speak on the first day and our Highways consultant on 28th July, Cllr Blatherwick and hopefully Cllr Mitchell will speak on the other days. The Inspector will continue the hearings in September. All hearing days are open to the public although they will not be able to take part in the discussions. The hearing will take part at the Franciscan study Centre at UKC. The parish council along with other individuals and organisations have now had two legal opinions stating that the Local Plan is not legally compliant.
- 135/15 Update on Fun Day.** Progress is a bit slow due to annual leave and the planning application for Strode Farm as well as the Local Plan and Garden Safari. Michelle's Dad is organising the two tombola's which is a great help. We will be having an E & L meeting on 21st July to discuss the details regarding the fun day, which is on 9th August and all members are asked to attend to help, especially with setting up and taking down, let's hope the weather is just right for us this year. The caravan will be removed from Strode Farm tomorrow and taken to Cllr Davis house. Cllr Harvey told members that HBAMP had agreed a grant of £375 towards the fun day, which is half of what was requested. The clerk reported that she had received an email from Chris West who will donate £100 towards the day. Hopefully Peter Goodwin will also contribute again.
- 136/15 Update on Councillor nominations.** Interviews were held at the end of June and the panel have recommended two candidates for co-option. Cllr Davis reported that 3 candidates had been interviewed and all were good and all female. They were all asked a set of questions and two in particular had good up to date knowledge on what was going on in the parish. Unfortunately only two could be chosen and the decision was unanimous, the group recommended Sarah O'Donnell and Julia Davidson to be co-opted. Members approved this and all the candidates will be contacted by the clerk and informed of the results.
- 137/15 To discuss the possibility of installing defibrillators around the parish.** The clerk reported that she had attended a clerk's conference on 17th June and there was a representative from SECAM (South East Coast Ambulance Service) who spoke about the provision of defibrillators. He explained that when a person's heart stopped there was an 8 minute window, if you use chest compressions the time can be extended to about 15 minutes, if a defibrillator is available this can be used before the emergency services arrive. He said it was very uncommon to have them stolen, didn't recommend that they are locked, and apparently those two that did go missing were returned. There is a company called First Rescue who supply, the cost is approx. £1,200 per unit. They need to be within about 5 minutes of the casualty. With a parish of this size there would probably need to be three. The clerk was asked to get more information on this and there were suggestions that perhaps one could be sited on the changing rooms in Cherry Orchard.
- 138/15 To discuss where the profits from the Garden Safari and Fun day will go.** The gardeners asked for their portion to go to the community centre following the Garden Safari which was agreed but members have not ratified the remainder going to the new Community Centre. This was approved. Members discussed the 50% of the proceeds from the Fun Day, the clerk suggested that this again goes into the Community pot to fund things like the new noticeboard, flower beds and anything else that might come up in the future with the other 50% going to Strode Park as usual.
- 139/15 Members Reports.** Cllr Rafferty said the bottle bank in the car park is still full. The parking on double yellow near the school is very bad and something needs to be done. Could the pavement be pulled out by the pedestrian crossing to help visibility? Cllr Moore asked about a 20mph speed limit near the school. Cllr Blatherwick told members that the issue of a 20mph limit had been discussed before and KCC had said no. The diversion signs in places are in the road and cars are having to go around them causing an issue, especially the one near the Bullockstone Road junction.
- 140/15 To confirm the next meeting of the parish council will be on 13th August 2015 at 7-30pm at Wootton Room Herne Mill.**
Meeting closed 9.25pm