

HERNE & BROOMFIELD PARISH COUNCIL

Parish Office, Herne Mill, Mill Lane, Herne, Herne Bay, Kent CT6 7DR

Minutes of the Parish Council Meeting of Herne & Broomfield Parish Council held at Herne Mill, Wootton Room, on Thursday 13th July 2017 at 7.30pm, for the purpose of transacting the following business.

Present: Cllr Blatherwick, Cllr Davis, Cllr O'Donnell, Cllr Sargent, Cllr Taylor, Cllr Wells, Cllr Mitchell, Cllr Harvey, Cllr Moore, and Cllr Saunders.

Not present: Cllr Davison & Cllr White

- 130/17 To receive apologies for absence and accept reasons.** Cllr Davison who is in Wales looking after her mother, Cllr White is working. Reasons were accepted. City Cllrs Sonnex and Jones CC council meeting. Michelle Weston she doesn't have a babysitter tonight.
- 131/17 To receive declarations of interest on items on Agenda and requests for dispensations.** None
- 132/17 The minutes of the meeting held on 15th June 2017,** were agreed as a correct record.
- 133/17 To report on matters arising from the minutes, not on the agenda, for information only.** The clerk is trying to get another quote for the LED lights in MUGA, a like for like quote. There are two qualified people who will be dealing with vermin at Broomfield Community Park. Michelle has said she is happy to talk to Cllr White about a litter pick.

ADJOURNMENT FOR MEMBERS OF PUBLIC TO SPEAK

Members of the public to identify themselves, and confirm they are resident in the parish.

Draw for 100 Club

1st no 40 2nd no 19

- 134/17 Chairman's Announcements.** None
- 135/17 Police Matters/Crime report.** The clerk reported that Rachel Harvey only had a few days left before she relocated to the West Country, she has said that there has been another re-structure, 3 PCSO's are specialising, - Juveniles, Vulnerable people etc. and that will leave 6 PCSO's covering Herne Bay & Whitstable. I understand that all the PC's are now based in Canterbury. The parish will no longer have a dedicated officer.
- 136/17 Warden's Report.** Michelle supplied a written report.
'My apologies for not attending tonight, but I would like to thank Alan Marsh for funding new crockery, tea pots, A Boards etc. for our Community Café. These items will allow us to increase numbers and replace breakages. They will also be used for other community days and will be extremely useful at the Parish "Thank you" tea. The boards will allow us to advertise local activities too. Many thanks Alan!
Here are few other activities I have been doing in our village.
- Worked with KCC Highways to address works required in Honeysuckle Way (Bushes obstructing footway.)
 - *Welfare visit to local resident following bereavement.*
 - *Dealt with Neighbour dispute. (Liaised with both parties for a positive outcome)*
 - *Noise complaint in Broomfield – Visited property and advised.*
 - *Scam awareness talk to 20 people.*
 - *Received a call RE concerns about vehicles obscuring view at the junction of Mountview Rd/Mill Rd. Many thanks to Cllr Jones who has highlighted this to the Civil Enforcement Officers who will be checking on the area.*
 - *I and PCSO Harvey attended the Herne School Fun day. It was a very busy event and we engaged with over 200 residents!*
 - *Following further concerned calls from residents RE Parking in Streetfield, Cllr Jones has kindly spoken with the Enforcement team manager and we will*

now be included in the schools that receive multi-agency attention. I am also very grateful to the CEO team leader, who, on receiving a concerned call from myself, sent their team out the very next day!

- *Following a concerned call from a local resident, “coned off” a busy part of the village to allow easy access for funeral vehicles.*
- *Assisted Cllr Harvey with siting Fun day signage around the village.*

Many thanks for your patience while I am also covering Herne Bay! ’

137/17 To receive reports from County Cllr Marsh & City Councillors. County Cllr Marsh reported that he had had a meeting with Highways and as yet there was no agreement with Hollamby Estates regarding the payment and timing of the road works for the new development.

The Highways Strategic Plan had been approved and the parish council will receive a hard copy.

He had met with CCC to discuss the Governance Review and he asked the parish council to inform him as to their decision. 30mph stickers were provided to the parish to be placed on wheelie bins, these will be distributed from the parish office.

138/17 Planning & Highways Issues. No meeting has been held. Next meeting 20th July. The appeal for Strode Farm is still ongoing and we do not currently know if there will be another day of hearing or whether everything is being put in writing to the Inspector.

The clerk received a phone call from Sturry Parish Clerk asking if the parish council would consider moving the boundary to Hicks Forstal Road so that all of Herne Common is included in the Herne & Broomfield Boundary. This would be a proposal for the Governance Review. Members agreed this was a logical move and would propose it. There was also a suggestion that the parish take in the whole of the golf course site, this could be difficult due to Plenty Brook being the natural boundary marker.

Members have probably seen the local paper where there are proposals to build on William Street Car Park reducing the number of spaces by at least 77 spaces, which appears to include parking for a hotel. There is not enough parking now. When the project goes to consultation members will look at the proposals.

The clerk has queried works starting at a property in Chapel Row, as the Construction Management Plan has not been submitted yet.

139/17 Finance

To ratify payments made since last meeting. BEC £51,439.60. This was approved. To approve payments presented at this meeting; schedule and bank reconciliation supplied. Payments were approved.

To report on income received. Grant CCC £5,143, newsletter advertising £765.83, Fun Day £90, Garden Safari £2,403.12, Interest on bank accounts plus loan payment £474,896.91, hall hire £1,015.62, refund £51.52, 100 club £144, donation for Wildlife area £250, fundraising £182. Total £484,958.

Reports from internal auditor, circulated. He had forgotten to send out the previous report so both reports were sent together.

Edge update accounts package due to increased funds. £214

IT support due to an issue with the computer, the clerk contacted Edge who sorted it out, although we currently do not have IT support with them. The clerk suggested that it would be a good idea to have the support which would also include supplying the virus software, there would not be a set up cost as they supplied the computer, and the cost of this is £330. They would normally charge £60 per hour. There are a couple of issues with the emails and Dropbox that need to be sorted therefore it would be a good idea to have the IT support.

Members approved this and also asked the clerk to look into purchasing a new laptop.

140/17 Clerk’s Report/Correspondence. Short report. Busy few weeks, the next newsletter is at the printers thanks to Cllr Davis for doing that, the Fun day preparations are going well, we now have permission to use Cherry Orchard. Thanks to Cllrs Harvey and Mitchell for putting up the pop up gazeebos yesterday to check them. The final

figure for the Garden Safari is £2253.12, £1,126.56 to Catching Lives and the Community Centre. The plumbers who cut the gas off in the existing hall and removed the old heaters, have donated their time.

- 141/17 Environmental Issues including Tree & Pond Warden's Report.** Cllr Davis reported there had been a task day, she had not attended so did not know how many attended. She also raised the issue of the water in School Lane again. There is a Bug walk in August in Curtis Wood. Cllr Harvey reported that his neighbours had cut back hedges overgrowing the path, from The Huntsman to the Post Office and also the path through to Magnolia Drive. Members passed on their thanks for this. Cllr O'Donnell report the Heart in Hand road sign was missing. The clerk reported that enforcement had been asked to look into trees being felled at the property behind the Community Centre.
- 142/17 Reports from council representatives on outside bodies and other organisations.** Cllrs Blatherwick & O'Donnell attended the CCC Governance Review meeting. It was explained that this could expand, amalgamate or even abolish parish councils. The feeling was that parishes could take on services from CCC and also the offloading of assets, which parish would mean parishes would have to raise precepts to cover the costs.
Cllr Harvey reported there was a KALC meeting in a week's time. He had also attended the Allotment meeting. The toilet is up and running and was open for the Garden Safari. There is a BBQ planned for September and there has been a requested for a donation for prizes, clerk will put on agenda for next meeting. Cllrs Harvey and Davis will judge prior to the BBQ. All the plots were taken at the moment.
- 143/17 Update on Community Centre build.** The first loan payment has been received. There has been a site meeting, with another planned next week. The work is now progressing the 3 phase electric supply has been installed and the new meter fitted.,Most of the earth works have been completed and the piling will hopefully start next week. Cllr Blatherwick reported there had been some issues on site and she had been attending on a regular basis. The clerk had contacted Reculver School and they had been very happy with BEC.
- 144/17 Minutes of E & L committee meeting held on 29th June.** Copy circulated
- 145/17 Minutes of Finance meeting held on 6th July.** Copy circulated
- 146/17 To discuss damage to MUGA and replacing signs on Fitness equipment.** There has been damage to the fencing on the MUGA Cllr Harvey has kindly done a temporary repair, but the footballs broke the cable ties. Kim Melton has been asked to wire the fencing back in place to make it safer. The clerk has inspected and the panel has been wired back, it appears that the cover strip has gone and that is why the panel had come loose. It is likely some panels will need replacing, the clerk will also ask for a quote to clean the surface. The contractor who supplied the equipment has been asked to look at it and see what needs replacing. The safety reports on the fitness equipment showed that some of the signage is missing and as this is a safety issue new ones have been ordered.
- 147/17 Update on fun Day.** The Fun day is on 30th July and if members can be there to help set up from 8.15am that would be greatly appreciated. Cllr Blatherwick attended an assembly at Herne Juniors on Monday to talk about the new Community Centre and ask for prizes again for the fun day. Cllr O'Donnell will collect the prizes and deliver to Cllr Davis. Thanks to all involved in that. The loan of a van has been agreed from Practical Van Hire, Cllr Harvey will collect and get insurance cover for the weekend. We have 2 volunteers from the H B Pier Trust helping Michelle on the gate this year. Cllr Davis was contacting volunteers and Cllr Harvey will sort out the water on the day. Cllr Sargent will take the caravan to Cllr Davis on Sunday. Helpers were needed on the day.
- 148/17 Update on Co-Option of councillor.** To date one application has been received and a request for more information from someone else.
- 149/17 Members Reports.** None
- 150/17 To confirm the next meeting of the parish council will be the Parish Council meeting on 10th August 2017 at 7-30pm at Wootton Room Herne Mill..**

Meeting closed 9pm.