

# HERNE & BROOMFIELD PARISH COUNCIL

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Minutes of the Annual Parish Council Meeting of Herne & Broomfield Parish Council held at Herne Mill, Wootton Room, on Thursday 10<sup>th</sup> May 2018 at 7.30pm, for the purpose of transacting the following business.

Present: Cllr Blatherwick, Cllr Davis, Cllr Mitchell, Cllr Harvey, Cllr O'Donnell, Cllr Taylor, Cllr Saunders, Cllr Davison, and Cllr White.

Not present: Cllr Sargent, Cllr Davison and Cllr Moore.

**076/18 Election of Chairman, signing of Acceptance of Office.** Cllr Blatherwick was voted in as chairman and she then signed the Acceptance of Office.

**077/18 Election of Vice Chairman.** Cllr Davis was elected as Vice Chairman.

**078/18 The following Committees were appointed.**

**Finance & Resources Committee**

Cllr Andy Harvey

Cllr Louise Knight

Cllr Ann Blatherwick

Cllr Geoff Mitchell

Cllr Jennifer Taylor

**Environment & Leisure Committee**

Cllr Jennifer Taylor

Cllr Kevin Saunders

Cllr Ann Blatherwick

Cllr Carol Davis

Cllr Julia Davison

Cllr Ian Sargent

Cllr Liz White

Paul Parker

**Planning & Highways Committee**

Cllr Ann Blatherwick

Cllr Geoff Mitchell

Cllr Andy Harvey

Cllr Peter Moore

Cllr Sarah O'Donnell

Cllr Ian Sargent

Cllr Jennifer Taylor

**Community Centre Committee renamed Herne Centre Committee**

Cllr Carol Davis

Cllr Ann Blatherwick

Cllr Sarah O'Donnell

Cllr Liz White

Linda White

Mabel Wright

**Policy Committee.** It was agreed that this committee is surplus to requirements policy items will be dealt with by full council.

**079/18 To appoint representatives to**

**KALC Canterbury Area Committee:** Cllrs Knight and O'Donnell

**Friends of Broomfield & Herne Ponds:** Cllrs Davis and O'Donnell

**Street Monitors:** Cllrs Taylor and Moore

**Tree warden & Pond Warden:** Cllr Davis and Cllr White

**Newsletter Editor:** Cllr Davis

**Press Officer:** Cllr Davis

**Web site manager:** Cllr Davis

**Face Book:** Cllr Davis

**Twitter:** Cllr Davis

**Allotment Society:** Cllrs Moore and Harvey

**080/18 To receive apologies for absence and accept reasons.** Cllr Sargent who is working, Cllr Moore who is visiting his mother, Cllr Davison who is unwell. Apologies accepted. City Cllr Robert Jones has his mother in hospital in a serious condition. City Cllr Sonnex, another meeting.

**081/18 To receive declarations of interest on items on Agenda.** None.

**082/18 The minutes of the meeting held on 12<sup>th</sup> April 2018,** were agreed as a correct record.

**083/18 To report on matters arising from the minutes, not on the agenda, for information only.** None

**ADJOURNMENT FOR MEMBERS OF PUBLIC TO SPEAK**

Members of the public to identify themselves, and confirm they are resident in the parish.

The draw for this month's 100 club took place at this point.

No 41 1<sup>st</sup> and 2nd 28

**084/18 Chairman's Announcements.** Cllr Blatherwick welcomed Mandy the new warden (not present) and reminded members of annual Parish Meeting on 24<sup>th</sup> May. Cllr Blatherwick reported that St Martin's vicar had offered to bless the new building.

**085/18 Police Matters.** None

**086/18 Wardens Report.** The new warden Mandy started on area on Tuesday she is shadowing Dave, she is a welcome new edition to the team.

**087/18 To receive reports from County Cllr Marsh & City Councillors.**

City Cllr Sonnex sent a written report

'There have been a number of planning issues which I have been working in tandem with the Parish Council. We have taken a common-sense approach and I have worked with Monica and Ann, and we have been successful in a number of cases to the benefit of local residents. These decisions have not been detrimental to any other resident.

Issues with bin collections have been ongoing. We have encouraged any missed bins to be reported on CCC website so that information can not only be passed on but collated to see if there is any particular area that is not been served correctly. Most of the time Serco do a sterling job and most bins that are not collected, are usually down to a road blocked with cars thus denying access or the breakdown of vehicles. These are usually resolved fairly quickly.

Potholes are always on our agenda, but unfortunately, they are a matter for KCC Highways and any issues regarding them should be directed to KCC. They can be reported online.

I have been supporting the Retreat into Wonderland in Bullockstone Rd. Whilst on the edge of our patch, they have been engaging with groups within our ward. Robert Jones kindly took down some water for them when their pipes were frozen in the bad water and when I visited a couple of months ago they had 13 pigs, 8 (very naughty sheep) 2 Shetland ponies, 2 turkeys, 4 ducks 2 cockerels, 13 chickens and two guinea pigs.

Since then I am sure their family has increased. They are primarily two ladies, absolutely passionate about what they do. They are running a small farmed rescue sanctuary caring for animals that are in need of care. Their ethos is to care for the animals but also education. They are in the process of engaging with local groups.

Herne School, both Infants and Juniors have expressed an interest as have a local Brownie Group.

Their aim is to open a small centre to educate both children and adults about caring for all kinds of animals. They plan to have open afternoons and to book small groups and teach them how to care for animals and leave with the knowledge and responsibility towards nature. They are also planning to offer nature based arts and crafts.

They have a couple of containers outside the gates, so if anyone has any surplus fruit or veg etc, the animals are very grateful.

On the 18th May, they have a Mad Hatters Ball at the Kings Hall starting at 7.30. Tickets are available both online and at The Activity Box in William St and Charladies in Sea St. The ladies have worked extremely hard and have a large number of very special raffle prizes for on the night. The tickets are £10 a head and I sincerely hope their evening is a resounding success.

County Cllr Alan Marsh reported that local schools are over subscribed particularly Herne, he asked if the parish council had followed up on a meeting re the Air Quality and Cllr Blatherwick said there was a meeting planned for Monday. Alan reported that Ann Taylor and Sharron Sonnex would not be re-standing at elections next year. He has a meeting with Highways on Friday and will raise the air quality issues and the responses to planning applications. He has approved the grant of £500 for the fun day. He has given the parish council some new 30mph signs which feature elderly people and horses. He is, once again, Chair of Joint Transport Board and also Canterbury Bus Partnership.

**088/18 Planning & Highways Issues. To receive minutes of planning meeting held on 3rd May 2018.** Members had all received a copy, Cllr Blatherwick ran through some of the issues regarding The Plough. There was a question asked about the clearance of rubbish in Bullockstone Road, Cllr White reported that it had been planned for Serco to do during a road closure, but it turned out the road closure was in a different area. Residents are picking up rubbish where it is safe to do so. Cllr Harvey reported someone doing a survey in the area of Broomfield Pond.

**089/18 Finance**

To agree and sign the Annual Statement of Accounts, and Annual Governance Statement. Both the Annual Statement and Governance Statements were signed by the Chairman and the clerk.

To resolve the Co-Operative bank and Unity Trust bank continue as our bankers. Members agreed to continue with both banks.

To ratify payments made since last meeting. None

To approve payments presented at this meeting; schedule and bank reconciliation supplied. The schedule of payments was approved and cheques signed.

To report on income received. Precept £151,495.4, VAT refund £27,093.52, grants £1,244.6, Newsletter advertising £420, Bank Interest £61.39, Hall Hire £404.17, 100 club £572.17 Total £180,887.08

**090/18 Pond and Tree Wardens Report.** Cllr Davis reported that there had been more tree clearance work done next to Wildwood and no action taken as yet. There have not been any pond days organised as the chairman is unwell.

**091/18 Clerk's Report/Correspondence.**

The accounts have finally been closed for the year and completed ready for signing off.

Preparations for the Garden Safari are ongoing and the clerk thanked Cllr Davis for producing the programmes. The clerk will distribute to those opening their gardens and carry out Risk Assessments.

The preparations for the fun day are also moving forward and a meeting was held with Tracy at Strode and Sarah from St Martins. they will be taking most of the responsibility for the event next year. It would be a good idea to ask them to attend the E & L meetings as well, in order that they know how things work in advance.

Strode Park obviously want to ensure that they are still able to raise a similar amount to what the parish council normally donate, as they will have a lot more work involved with running the event. Sarah is also now working for Strode in her Fund-raising capacity.

Lots of meetings and discussions etc re the new building and preparations for the opening and of course the Annual Parish meeting on 24<sup>th</sup> May.

The new warden has started, her name is Mandy Quay-Verlander and she seems both keen and sensible.

There wasn't a call for an election, following the resignation of Cllr Wells, so at some point there will be notices put up advertising a vacancy.

The clerk received a complaint from a resident in Chapel Row about the clearing of the undergrowth opposite her property, this was needed in order to install the fencing and gate. Cllr Davis said most of it would regrow. Replanting is planned at the end of the build.

The clerk reported that Cllr Davison is working on the flower bed in the village, Cllr O'Donnell is willing to help.

**092/18 Reports from council representatives on outside bodies (KALC, Street monitors, etc).** None

**093/18 Update on advert for Clerks Assistant.** The advert for an Assistant clerk has resulted in several possibilities and there will be three candidates to interview, these are being arranged. The panel will consist of Cllr Blatherwick, Cllr Harvey, Cllr Davis and the clerk.

**094/18 Update on Centre build. Signing of contract for Management** Problems with getting phone connection, no one seems to know when Open Reach are going to carry out this work. Equipment is going to need to be ordered in the next week or so most of this will be funded from the grants. The office furniture has been ordered. The budget is getting quite tight now so we do need to be very careful over any additional spending. Cllr Blatherwick reported that the drainage is going in now and there is a very large, very deep hole at the front of the building. The patio area has been done and the timber posts put round, she has doubts about the suitability of the ropes joining these. The official opening is being planned for 9<sup>th</sup> June and all members will hopefully be in attendance.

**095/18 Approve updated Standing Orders, previously distributed to all members.** The clerk reported that NALC had produced updated Standing Orders the alterations were mainly to catch up with new legislation. A couple of minor alterations were proposed by Cllr Davis. Members agreed to adopt the new Standing Orders with the alterations.

**096/18 Members Reports.** Cllr O'Donnell reported that she was happy to continue carrying out the inspections on equipment in Cherry Orchard. Cllr Davis reported that she had set up a Herne & Broomfield Parish Group on Face Book There were already 88 members.

**097/18 The next meeting of the parish council will be on 14<sup>th</sup> June 2018 at 7-30pm at Wootton Room, Herne Mill.**

Meeting closed 9.15pm