

HERNE & BROOMFIELD PARISH COUNCIL

Parish Office, Herne Centre, St Martin's View, Herne CT6 7AP

Minutes of the Parish Council Meeting of Herne & Broomfield Parish Council held at Herne Centre on Thursday 11th October 2018 at 7.30pm, for the purpose of transacting the following business.

Present: Cllr Blatherwick, Cllr Davis, Cllr Harvey, Cllr Davison, Cllr Mitchell, Cllr White, Cllr Saunders, Cllr Knight, Cllr Taylor, Cllr McCann and Cllr O'Donnell.

Not Present: Cllrs Moore and Sargent.

- 176/18 To receive apologies for absence and accept reasons.** Cllr Sargent who is working. The reason was accepted. City Cllrs Sonnex and Jones.
- 177/18 To receive declarations of interest on items on Agenda and requests for dispensations.** None
- 178/18 The minutes of the meeting held on 13th September 2018 were agreed as a correct record.**
- 179/18 To report on matters arising from the minutes, not on the agenda, for information only.** Daniel McCann has signed the Acceptance of Office. The Licence application has been approved. The noticeboards have been put up and the new copier should arrive next week.

ADJOURNMENT FOR MEMBERS OF PUBLIC TO SPEAK

Members of the public to identify themselves, and confirm they are resident in the parish.

Draw for 100 Club

No 17 first and 45 second

- 180/18 Chairman's Announcements.** The chairman reminded members there was a Race Night on 20th October.
- 181/18 Police Matters/Crime report.** None.
- 182/18 Warden's Report**

Mandy reported she is continuing with the meal deliveries for Age UK, enabling her to have direct contact with vulnerable people in the area, and this helps to build the relationship with Age UK. She is in contact with their Engagement Officer and is also talking to the Friends of the Windmill with regards to using the Wootton Room as a venue for a Men's Shed group in the future.

She followed up on a report from a resident in Lower Herne Rd regarding two men entering the outside areas of her property, this was caught on CCTV, and passed to the Police and local PCSO's.

The bus shelter at the Plough had a smashed window which she reported it and it has now been repaired. A couple of broken street name plates for Hunters Forstal Road and Curtis Wood Park, have been reported and will be replaced.

She has attended local groups to do some general engagement, such as the Over 50's club, Broomfield Knitting group and WI art group.

The Community Macmillan Coffee morning was a great success, raising over £300. Age UK and Carers Support were in attendance and were able to offer advice. There was healthy food from 'Our Kitchen', the sausage rolls were a roaring success. People made donations to have their photos taken with Megan Markel and Prince Harry. A therapist circulated offering taster massages for donations. It was a good learning curve and will do another one next time, with a few tweaks.

She attended Herne Junior and Infants assemblies and was able to introduce herself and tell them about the role of the Community Warden. She has attended the Harvest Festivals for Herne Infants and Little Acorns and will attend the Juniors on Friday.

She arranged for Parking Enforcement Officers to attend and join her for patrols around Streetfield and School Lane. There have been incidents recently between residents and parents, one that had to be reported to the Police because of his threatening behaviour. This is being monitored.

Some tickets were issued for parking on double yellow lines, she will arrange for them to attend again, hopefully on a regular basis. Her role when patrolling these areas is to manage the behaviours and persuade people to turn off engines, not cover drives etc.

She and a colleague had a stand at the Lady Mayoress event at Strode Park Foundation. Due to the bad weather the turnout was low, but it was a good opportunity to meet the Lord Mayor and other organisations.

The Vicar had informed her of a large, high profile funeral at the Church, so she had a presence as they arrived and helped with traffic management.

A car the regularly parks in the main car park overnight had all its tyres slashed. This was reported to the Police and the owner came in to the Centre to see if anything had been caught on CCTV. This was checked but it was inconclusive due to the position of the car.

She attended the Volunteer Thank You afternoon tea at the Herne Centre, this gave her an opportunity to circulate and meet people she hadn't contacted before and to get to know some of the Parish Councillors better.

She continues to attend the Age UK Dementia Drop in Clinic to advise visitors about services available and network with other organisations represented there.

She held her first Drop in Surgery at the Herne and Broomfield Practice where she had a table in the waiting room area, to chat to patients waiting for appointments. This was a great success and she will attend fortnightly for 2 hours at a time. The Practice is advertising these, on their notice board and website and the Doctors have been briefed in case they want to suggest any of their patients come and talk to her.

She has attended the Resilient Young Persons Working Group. This is multi Agency and is planning on putting together plans for a major event.

She has been liaising with Dan Dan's Nursery and residents whose gardens back directly on to the outside spaces of the nursery. There has been a lot of frustration around lack of communication between both parties. The nursery manager invited the residents to a meeting to talk directly about the issues, to try and resolve the issues. After a very tense start, a better line of communication was set up and plans and compromises put in to place, limiting outside time for the children to set times, keeping doors closed when the children are inside and installation of noise reducing fencing, when funds were in place. The residents will be consulted in the future and have an open invitation to drop in to the nursery to see what is happening, and to report any further issues they may experience, before things start to escalate in the future.

She has accompanied the Herne Centre School clubs with drop offs and pickups from time to time to maintain a presence at the school and to help the children get to know her better. She will also be joining the Juniors occasionally for lunch.

During Adult Safeguarding week, she was joined by a colleague on a stand at Halifax building society, in Herne Bay, to talk to customers about issues such as scamming and adult abuse and safeguarding; also, information about Age UK services and Carers Support.

As part of AS week, she did some Trading Standards Scam victim visits to vulnerable people who had come up on Trading Standards listings. These were in the Herne, Herne Bay and Whitstable area; she and a colleague had a table at the Broomfield Church Macmillan Coffee morning distributing Macmillan leaflets.

She assisted volunteers with replanting the flowerbed in Herne.

She feels that she is really settling in, it is nice that people know who she is and say hello, especially the children, now she has spoken at their schools. She will continue to have an extensive visible presence. The surgeries are a good way to help the community feel that they have several ways of contact should they need to ask advice and share concerns. Her work with Age UK has been worthwhile and further opportunities to engage with vulnerable residents come up from time to time through that contact.

She has met with Carol the Vicar they will be working together to identify and invite residents who may need some support, to a Community Christmas Lunch, at the First and Last Pub on the 23rd December. They have discussed how they will publicise it and she will use her contacts to help with this. Her number will also be on the poster for people to call.

183/18 To receive reports from County Cllr Marsh & City Councillors. County Cllr Marsh reported he had attended the Annual Conservative Conference with KCC leader Councils will be given £240M by the government for social care and KCC will receive £6.6M. KCC will set their budget next week which will then go out to consultation. KCC will increase their council tax share by 5%. KCC currently have a £17M shortfall, the members grant and warden scheme are at risk, he hopes that in the Autumn Statement councils will be given more money by the government. There is also doubt regarding the Freedom pass for school children. Cllr Blatherwick said that if the freedom pass was not available then the road situation would get worse with parents having to drive children to school. County Cllr Marsh reported that everything was in place for the Remembrance Service on 11th November. There will be refreshments afterwards at the Smugglers. He also reminded members to book their tickets for the pantomime.

He told members that KCC were supporting CCC in their attempt to go to Judicial Review regarding Strode Farm. Currently there is no agreement with Wimpy regarding the Hillborough development.

184/18 Planning & Highways Issues. Receive minutes of the meeting held on 8th October. The minutes were distributed to all members prior to the meeting. The planting on the flower bed in Herne must be kept low level, to aid visibility at the roundabout. The clerk said the highways steward was happy to provide cones when the volunteers were working on the flower bed and Cllr Blatherwick added they must wear hi vis jackets. Cllr Blatherwick reported that she had a meeting with some residents who were unhappy that the parish council had objected to their planning application. Cllr Harvey asked if members were going to support the application for a replacement dwelling at Boarded House Farm. The clerk pointed out that the property was on the boundary of the parish and actually in Sturry Parish. Cllr Blatherwick pointed out that permission had already been given but had lapsed and she couldn't see any problem with supporting it.

185/18 Finance

To ratify payments made since last meeting. Poppy Wreath £25, KPS Joinery £1,500, Strode Park Foundation £780.

All payments apart from one presented at this meeting were approved; the payment to Westmead was held as members felt that they hadn't done a good job and should offer a discount due to this. The clerk was asked to go back to them and Betteridge & Milsom. The bank reconciliation supplied, was discussed.

To report on income received. Newsletter advertising £360, Bank Interest .52p, Hall hire £1,695.05, sale of chairs £220, 100 club £48. Total £2,323.57.

To receive the minutes of the Finance & Resources meeting held on 27th September. There weren't any questions relating to the minutes.

Internal auditors report. The clerk reported that Lionel the auditor had a busy week and she would send out the report when it arrived.

186/18 Clerk's Report/Correspondence. There have been quite a few meetings this month and the auditor has been in, he met Kirsty, his report has not been received yet. Taylor meats have approved a voucher for £20 for the bowl a pig stall at the Christmas Funday.

Clive, Terry and Laura from KALC came to look round the centre yesterday and were very impressed with what the parish council has achieved. Hopefully they will use it for some of their conferences/training days. The Race Night is on 20th October bookings have gone up this week, but we still have space for about 24 tickets available. The clerk took Kirsty to the Fish & Chip shop to introduce her and let them know we are holding the event and to check they were OK providing the food.

Our Father Christmas has cried off we therefore need to find a replacement fairly quickly. We have some volunteers who have agreed to help at Fun Day, need confirmation from members.

All the old chairs have now been sold raising £340. Conor has confirmed the BMX club are going to start work on the pump track at Broomfield and also rectify the areas with ruts. Cllr Sargent would like a volunteer to help put the cover on the caravan for the winter.

The clerk will be on holiday from 12th October returning on 29th. Kirsty will be attending a training day on 18th October and therefore the office will be closed that day.

Kirsty is progressing well with her ILCA course.

Members have all received Kirsty's report on the Community Resilience workshop she attended and the clerk asked if there were any questions on it. Cllr Blatherwick said she hoped Cllr Harvey and the warden would work with Kirsty. Kirsty reported that the lady from CCC was going to come along and look at the Centre on 29th to look at the suitability in connection with the Community Resilience programme. The clerk said it will be an agenda item for the next meeting.

187/18 Environmental Issues including Tree & Pond Warden's Report. Cllr Davis reported that Kent Wildlife Trust had been carrying out work in West Blean Woods, felling pine trees. There had been large vehicles accessing the site and the work was noisy. It is nearly over. Carol Gray had contacted her regarding the Friends of the Ponds, asking if they would continue without her as she didn't feel ready to come back at the moment. Doug Hobbs the Vice Chair would ask the other members.

188/18 Reports from council representatives on outside bodies and other organisations. Cllr Harvey reported that an extra meeting of the Allotment Society was being held tonight.

189/18 Report and minutes of the Environment & Leisure meeting held on 4th October 2018. To discuss any issues arising from the minutes. The minutes had been distributed to all members. There were no questions.

190/18 Report on the Thank You tea held on 30th September.

Cllr Davis welcomed everyone on behalf of Cllr Blatherwick who was unable to attend.

She said that this was the first event the parish council had hosted at the new centre and that she hoped everyone liked the new building and if they wanted a guided tour just to ask.

The volunteers were all thanked (56 of them) who were newsletter deliverers, people who help at the events, opened their gardens, look after noticeboards and those who have worked

on flower beds and tubs. Cllr Davis also thanked all those who had donated prizes for raffles etc and those who put up the gazebo at the centre.

Cllr Davis thanked all those who had donated cakes for the event, the sandwiches and some scones had been provided by WFCFA (West Faversham Community Association), who had set up the food area on behalf of the parish council.

Cllr Davis spoke about the events that were coming up especially the Christmas Fun Day and Children's party and reminded everyone that the float would be out on the Saturday and Sunday before Christmas.

Carol also spoke about the relocation of the parish office and introduced Kirsty Ash who is the new assistant clerk.

Cllr Davis went on to introduce Tim Cheshire from Strode Park Foundation who was there to collect the cheque for £780. This was about half the amount raised the previous year but this was due to the bad weather on the day of the fun day.

Tim gave an overview of some of the projects that Strode Park are involved with and how valuable the contribution and support is to the foundation and what they do.

Carol went on to remind everyone that there was a raffle and that if anyone wanted to volunteer for anything at all, to contact Monica or Kirsty, and she also thanked them both for all they did.

Carol then invited everyone to help themselves to the food laid out in the other room, tea and coffee was served at the tables and sandwiches, wraps and cakes were available for people to help themselves.

The raffle raised £102, and food left at the end was taken by some of the attendees and donations for this amounted to £27.30.

Everyone appeared to have a lovely time and there was a friendly, cheery atmosphere.

Kirsty and Monica stayed behind to help WFCFA staff to clear up when everyone had left.

191/18 Update on outstanding works on Herne Centre. There is an issue with the large lights that we have been waiting for, they have arrived, but they do not match the original ones. The electricians came yesterday and have put light sensors for the lights in the toilets upstairs and the disabled toilet downstairs. They also connected the power socket to the noise limiter, that had been missed. They ran out of time so did not get the meter changed for the display in reception. It appears that the unit that was being fitted to get the display working, has gone missing. The sensors on the disabled entrance doors are working well. The man has been to measure up for the handrails at the front of the building so hopefully they will soon appear. Work on the bar/reception area is under way and should be installed in about 10 days' time. All the issues with the alarms and CCTV have now been resolved. Not sure whether the issue of the urinals has been sorted yet. The levelling of the floor at the entrance to the kitchen from the car park has been carried out. The automatic doors are working fine. The toilets now have bins and there is a large wheelie bin in the car park which is emptied weekly. The ladies toilets have issues, one is the worktop and Formica will be attending to inspect it next week, there are bolts that have come out of some of the panels and BEC have been asked to put this right as soon as possible. Work on the kitchen cupboard is outstanding.

192/18 Members Reports. Cllr O'Donnell reported that the fencing around the wildlife area had been repaired, the clerk said it had been done the day it had been reported. Cllr Davis asked about a tree survey at the wildlife area, the clerk asked Kirsty to check what the insurance company required. Cllr Saunders reported he had lunch at the Centre on Wednesday and it was very good value. Cllr Taylor said that she didn't think the hedge by the bus stop in Mill Lane had been cut back enough. Cllr Davison suggested a couple of members attend CCC's meeting on Air Quality, at Guildhall, Cllrs' Harvey and O'Donnell will attend with Cllr Davison.

193/18 The next meeting of the Parish Council will be on 8th November at 7-30pm at the Herne Centre.

Meeting closed at 8.50pm