

HERNE & BROOMFIELD PARISH COUNCIL

Parish Office, Herne Centre St Martin's View Herne CT6 7AP

Tel: 01227 742700

Minutes of the Annual Parish Council meeting held on 9th May 2019 at Herne Centre at 7.30pm.
Present: Cllr Blatherwick, Cllr Davis, Cllr Saunders, Cllr Knight, Cllr Day, Cllr O'Donnell, Cllr Collins, Cllr Davison, and Cllr White.

Not present: Cllrs Harvey, Mitchell, Hill and Sargent.

- 073/19 Election of Chairman, signing of Acceptance of Office.** Cllr Davis took the chair and Cllr Blatherwick was elected as chairman and she then signed her declaration of Acceptance as Chairman.
- 074/19 Election of Vice Chairman.** Cllr Davis was elected as Vice Chairman.
- 075/19 To appoint Committees** (All details attached to minutes)
Finance & Resources Committee
Environment & Leisure Committee
Planning & Highways Committee
Community Centre Committee
Staffing Committee
- 076/19 To appoint representatives to** (All details attached to minutes)
KALC Canterbury Area Committee
Friends of Broomfield & Herne Ponds
Street Monitors
Allotment Society
To Appoint
Tree warden & Pond Wardens
Newsletter Editor
Press Officer
Web site manager
- 077/19 To receive apologies for absence and accept reasons.** Cllr Harvey who is away and Cllr Mitchell who is away for the day with the family, Cllr Linda Hill has a stomach bug. Cllr Sargent who is working. All reasons were accepted.
- 078/19 To receive declarations of interest on items on Agenda.** None
- 079/19 The minutes of the meeting held on 11th April 2019** were agreed as a correct record.
- 080/19 To report on matters arising from the minutes, not on the agenda, for information only.** The clerk reported that we are registered with Bright HR, but due to workload clerk has not done any training with them yet. BMX club have raised £1,000 towards the start gate.

ADJOURNMENT FOR MEMBERS OF PUBLIC TO SPEAK

Members of the public to identify themselves, and confirm they are resident in the parish.

The draw for this month's 100 club will take place at this point.

1st 13 2nd 60

- 081/19 Chairman's Announcements.** The chairman welcomed all the new councillors, Parish & City.
- 082/19 Police Matters.** None
- 083/19 Wardens Report**
Mandy has been in post a year now and feels fully settled, she has been made to feel really welcome.
We had the first of our Pop up café and info Hubs at Broomfield Surgery. It was a great place for it with lovely views and free homemade cake and teas and coffees. The next one is on the 21st May between 10.30 and 11.30, lifts can be arranged for those that need them. This will hopefully be a lovely thing for people to attend all the way through the summer to get to know new friends, the surgery is happy to have it there and have been very supportive. Mandy has been considering how she can support some local Social Prescribing, and this is one thing that will help with this. She has been working closely with the Medical Centre and Rural Kent and people from the following organisations will be coming along to chat. Age UK, Fire service, Red Zebra (Social Prescribing Co-Ordinator), Health Visitors, Representatives from local groups.

She has organised a multi- agency Community safety event at Sainsburys, at the beginning of August. This has been a great way of engaging with the local Community and showing them what support is available and includes organisations such as Kent Fire and Rescue, Police, Neighbourhood Watch, Special Branch and hopefully the Coastguard and Lifeboat.

She has dealt with local issues such as neighbourhood disputes, nuisance dogs and fouling, potholes and Highways this month – and sent intel to Police and Trading Standards regarding local activities around bogus callers, people approaching residents for money, scams and nuisance youths at the Mill Lane underpass. She has been building relationships with CCC Enforcement Officers and they have attended to assist with parking issues, dog fouling, aggressive dogs etc

The Community Swap event will be happening on May 25th at the Greenhill Church Hall. Sainsburys are supplying staff to assist, cakes for us to sell, a prize for the raffle and are providing all the refreshments. There are some amazing raffle prizes thanks to local businesses and organisations.

No money will be changing hands for the items; people are invited to bring articles of clothing and toys they no longer want and to take things away they need. Monies taken from refreshments and raffle will be split between the Church and Age UK, all left over items will be delivered to Demelza and Pilgrims Hospice charity shops. This event is organised in partnership with Age UK.

She is supporting a new art group starting at Broomfield Church every Thursday morning and planning to start a Contemporary art group in the area, she is looking at the Windmill as a possible venue or the Herne Centre.

She is working with KCC Highways to improve the underpass on the footpath from Lower Herne Road to Greenhill, extensive glass has been removed this week by the highways steward Dan, next week vegetation will be cut back and an extensive litter pick throughout that area, weather permitting, will be carried out. The art work produced by the children will be used for new road signs.

084/19 To receive reports from County Cllr Marsh & City Councillors. City Cllr Dekker thanked the residents for electing both herself and Cllr Howes. She said that times ahead would be challenging and that they would do their best on all levels. She was looking forward to meeting everyone at events etc and people could contact her in the usual way.

Cllr Howes reported that he had met with the Crime Commissioner and discussed the lack of policing and the request from residents for a higher police profile in the villages. More PCSO's are being recruited. City Council Members will be elected onto committees soon. Joe is very supportive of a plastic free Herne Bay and is working with schools to encourage this. Both councillors have £1,000 to allocate to allocate to deserving causes.

County Cllr Marsh reported that he had been working with Highways officers on the road schemes for Bullockstone and Hillborough and currently KCC had not approved any proposals for Hillborough. He spoke about the Sturry Relief Road and that it was due to be operational by 2022 but to date the funding has not been confirmed. £5M has been allocated from the Redrow development in Hersden but they want confirmation that the relief road will be built. He will attend the KCC Public Consultation for Bullockstone Road.

085/19 Planning & Highways Issues. To receive minutes of planning meeting held on 30th April 2019. Cllr Blatherwick went through the minutes and commented that members had been concerned about the proposals for Hillborough, it was felt that both Herne & Hoath would feel the impact from the increases in traffic, from the new development.

086/19 Finance

To agree and sign the Annual Statement of Accounts. It was resolved to approve and sign the Annual Return.

Members resolved that the Co-Operative bank and Unity Trust bank continue as our bankers. The clerk reported she had spoken with Co-Op and it is now possible to do on line banking with the clerk able to put the payments on and two councillors to authorise, this will be easier than using Unity Bank as all the codes on the accounts package are linked to the Co-Op account. This was approved.

To ratify payments made since last meeting. None

To approve payments presented at this meeting; schedule and bank reconciliation supplied. All payments were approved.

To report on income received. Precept £160,035, 100 club £24. Total £165,059.

The clerk reported that the internal auditor had carried out the audit but his report had not yet been received.

087/19 Pond/Tree Wardens Report Cllr Davis told members she would be pleased to report any environmental issues that were passed to her. She also reported that seeds from her wildflower meadow were being given to Bullockstone Farm to improve their wildflower meadow to encourage bumble bees. Cllr White reported that both she and Cllr Davison had attended the tree warden course, it was explained to them that they would need to concentrate on an area as it was to diverse to cover everything.

088/19 Clerk's Report/Correspondence. The clerk welcomed the new councillors and congratulated everyone on being elected onto the parish council. She also congratulated the two new ward councillors. She reported it had been a busy month with the Annual Parish meeting and all the various sorting out for committees etc at the start of the new year for the parish council. The clerk was due to meet with Sarah Bingham to discuss the fun day but she had to cancel last minute. There has been correspondence and meetings with applicants for admin position, more on that later. It been year-end with finance which is always a nightmare, but the clerk said she is almost there. The accounts for last year have been closed and the new year opened.

The fence around wildlife area has been cut with wire cutters and Kim Melton was asked to repair it, which he has done. The clerk reported that she had met with the footpaths officer from KCC, Louise Adams to walk the bridlepath as it is blocked and also discuss a couple of issues on some of the footpaths. The local farmer/landowner was also in attendance, the clerk thought he was disappointed to find out the overgrown hedging that was causing the problems on the bridlepath, was actually his responsibility and to clear it he will need to remove fencing. As it is bird nesting season the work won't be carried out until the end of the summer.

As members will be aware the resurfacing in School Lane has been completed and lining is scheduled in for the near future. The clerk thanked Cllr Davis and Russell for sorting the Garden Safari programme, they should be back from the printers next week and the and the clerk will then go out deliver the bunting, posters and programmes and carry out the risk assessment on the gardens. A resident contacted the clerk regarding Japanese Knot weed growing on the drive at the front of the property, the house is owned by a housing association and he had contacted them and they hadn't done anything. CCC were asked and they said they couldn't do anything. The clerk contacted the housing association raising concerns and they are now supposed sending someone out to deal with it.

089/19 Reports from council representatives on outside bodies (KALC, Street monitors, etc). None.

090/19 The Parish Council resolves that it meets the criteria for the General Power of Competence. The clerk told members that the requirements are that at least two thirds of the members are elected, the clerk is qualified CiLCA or higher, the clerk has received training in GPC. The clerk had done both. The council must pass a resolution that the council complies, and this should be minuted. This must be done each year at the Annual Parish Council meeting. Members resolved to agree that the council met the criteria for GPC and was therefore able to use it as required.

091/19 Members Reports Cllr O'Donnell reported that she was very pleased that after reporting to the clerk the door of the changing rooms in Cherry Orchard had been forced open, it was dealt with very quickly. Cllr Davison asked if there was a list of organisations that operated in the village, Cllr Davis said they were on the web site. Cllr Davison also reported that the WI were going to start work on the flower bed in the village soon. The planters and trough would also be refreshed soon. Cllr Day reported to the members who didn't know him that he used to be a parish councillor but had moved to Greenhill and then stood down, he was however happy to be back on the parish council.

092/19 To confirm the next meeting of the parish council will be on 13th June 2019 at Herne Centre. End