

HERNE & BROOMFIELD PARISH COUNCIL

Parish Office, Herne Centre, St Martin's View, Herne CT6 7AP

Minutes of the Parish Council Meeting of Herne & Broomfield Parish Council held at Herne Centre, St Martin's View on Thursday 12th September 2019 at 7.30pm, for the purpose of transacting the following business.

Present: Cllr Blatherwick, Cllr Davis, Cllr Day, Cllr Davison, Cllr Knight, Cllr Hill, Cllr Harvey, Cllr Sargent, Cllr O'Donnell and Cllr Saunders.

Not present: Cllr White and Cllr Collins

132/19 To receive apologies for absence and accept reasons. Cllr White who is working. City Cllr Dekker.

133/19 To receive declarations of interest on items on Agenda and requests for dispensations. None.

134/19 The minutes of the meeting held on 8th August 2019, were confirmed as a correct record.

135/19 To report on matters arising from the minutes, not on the agenda, for information only. The public meeting for Bullockstone Road was moved to 13th September. The death of a prominent person is not on this month's agenda as the clerk is looking into what other councils do. Work on the float has started hopefully there will be an update in members reports. The request for the allotment prize money was dealt with by E & L committee. Cllr Davis has been in contact with the supplier of the bar and hopefully she will have an update in members reports.

ADJOURNMENT FOR MEMBERS OF PUBLIC TO SPEAK

Members of the public to identify themselves, and confirm they are resident in the parish.

Draw for 100 Club

No 20 1st and 23 2nd

136/19 Chairman's Announcements. Cllr Blatherwick reminded members that the Regional Championship are being held at Broomfield BMX track at the weekend, any volunteers to help please let the clerk know. A reminder that councillors are not generally able to contact KALC directly, queries should go through the clerk. Work on the float is under way and Cllr Blatherwick thanked those who were helping. She asked members to let the clerk know if they were attending the Thank you event, on 22nd September. If anyone is available to help in the Centre Garden, it would be appreciated. There are Christmas & New Year events being held at the Centre, 2 Christmas ones on 14th & 20th December and a New Year's Eve event. Cllr Blatherwick reminded members that the public meeting re Bullockstone Road was being held on 13th September.

137/19 Police Matters/Crime report. PC Gary Sorrell reported that all was quiet at the moment, he suggested people lock sheds, but if there is nothing of value in them to leave them unlocked and to be aware as we get closer to Christmas that gifts should not be on show.

138/19 Warden's Report *Mandy reported she was a guest on the Community Radio Show on Channel FM where she co-presented and shared information about being a Community Warden and what she does in our area. The show can be heard on their website on the Listen again feature and is number 203.*

She invited Cabin FM to attend at the Pop-up Café at Broomfield Surgery where they did a pop-up studio and put together a segment about the café and interviewed local residents, the organisers and herself. This was broadcast and a Podcast is available on the Cabin FM website, and was shared on KCC Social Media.

The Broomfield Art group continues to go well, it provides a lovely space for

residents to come along, meet new people and be creative. All abilities from people having a go an oil painting to being happy to sit and do some colouring.

Mandy is working with the URC Church in Broomfield where they will be doing a regular Community Coffee morning on a Wednesday 10-12 hopefully with the support from Rural Kent, the organisers of the Pop Up Café, who support new coffee mornings with advice and help to set up. The first one is beginning of October.

Mandy worked with a local resident to organise an art workshop at Broomfield Church. The event was well publicised and well attended. David Redfern led the workshop on portraiture and the session price cost only £5 which included a lovely lunch. They are looking into another one with a different subject matter, David very generously donated his time for free and the representative from the church made everyone feel very welcome.

The team of Community Wardens did some training with the Road Safety Department in line with their new Road Safety Club so are now able to support them in giving specific assemblies for the club. Mandy will be working with local schools with regards to this.

There have been ongoing issues around the school with parents parking, especially round Streetfield with tension around people parking across residents' drives. Advice has been given on who to contact and how to handle potentially hostile situations. She will supply an article for the Newsletter regarding this matter.

Mandy and a colleague assisted the Emergency Services with traffic control during the large field fire up at Broomfield which was caused by youths who set light to a motorbike.

KCC have been contacted with regard to cutting back vegetation along the footpaths around the schools. A team was sent along to clear earlier this month.

Along with a colleague from Greenhill they are doing a 'Come and Join Us' table at Herne Bay Sainsburys on the 10th October on World Mental Health day and during National Safeguarding week.

The Manager will provide a table in the middle of the café area with a tin of biscuits and a sign inviting people to come and join us at the table if they are on their own. They plan to make it look nice and inviting and will publicise it beforehand at the store and on Social Media. If this is successful, they may do it monthly to encourage people who come out shopping alone to have some company while they are out.

Volunteers have been asked to assist with beautifying the Christmas Float. A provisional date Friday 20th September, which will be weather dependent and if there is enough interest. One person has come forward so far.

The road signs for Mill Lane are in the process of being manufactured and just waiting for confirmation of when they might be able to work out a date for their launch.

139/19 To receive reports from County Cllr Marsh & City Councillors Howes and Dekker. Cllr Dekker is on holiday. Cllr Howes asked if everyone was aware of the latest update with regard to the telephone mast and that the proposal now was to put it on the church, members were all aware and were happy with the proposal.

He had been to see Conor re the Regional Finals being held at BMX track on Sunday and he had agreed a donation of £500 and KCC had agreed a donation of £500 so they had been able to make up the shortfall for the event. There were ongoing discussions about the green burial site in the Cemetery some neighbours wanted the vegetation cut right back and others wanted it left for the wildlife, a compromise needed to be found. The next Parking Regulation Review would take place in November. He reported he would be away from 21st September to 13th October. He informed members that councillors and officers would be attending the Bullockstone Road meeting. There were a couple of questions about ongoing consultations.

County Cllr Marsh reported he was also in favour of the proposals re telecom mast. He said that KCC were in a good position with the budget regarding the Warden scheme and it was hoped to increase their numbers. Paul Carter leader of KCC has announced he is stepping down as leader. The new leader will be appointed on 4th October and whoever that is will appoint a deputy. He spoke about the public meeting and said there would be at least 10 dignitaries attending. He reported that he had written to James Brokenshire who was responsible for approving the Strode Farm application but had not received a response. He also reiterated that CCC were the planning authority. He wanted the road improvements fully funded and in place before the development started.

140/19 Clerk's Report/Correspondence. The clerk reported much of the snagging has been completed at the Centre, there is still one light to be collected, the Roundel Velux rooflight needs to be connected so that it can be opened, a few external works are outstanding, and these will be completed soon.

No quotes have been received yet for improving the paths at Community Park.

Both the desktop and laptop computers have had an upgrade as they were painfully slow, about 15 minutes for the laptop to fire up, now getting an almost instant response which is wonderful.

The First & Last has changed hands it is now being run by the owner of the Prince of Wales at Hoath.

It is currently closed for a major re-fit, the kitchen, the bar and the function room, which is going to be the restaurant. It is going to be closed for at least 6 weeks. The auditors have come back and asked for the amendments that they asked for to be initialled by the chairman and the clerk.

The white lining around the junctions at Broomfield pond had been refreshed.

The clerk reported that she was pleased that Michele would be back on Monday.

141/19 Finance.

To ratify payments made since last meeting. Kim Melton £50 for fence repairs. Window cleaner £35.

To approve payments presented at this meeting; schedule and bank reconciliation supplied. These payments were approved.

To report on income received. The clerk had not had time to look at these figures.

Edge are now ready for the Digital VAT submissions, first one will be October

142/19 Planning & Highways. Receive the minutes of the meeting held on 22nd August, and answer any queries arising. (Circulated). There weren't any queries on the minutes Cllr O'Donnell told members that it had been agreed to put a group together to produce a new Parish Plan this would indicate what residents wanted and give the parish council an indication of what they are requested to do for residents. Cllr O'Donnell will look into other parish plans that had been produced recently. Minutes accepted.

143/19 Environmental Issues including Tree & Pond Warden's Report. A tree application has been received from CCC, this will be discussed at next planning meeting on 19th September.

144/19 Reports from council representatives on outside bodies and other

organisations. Cllr Harvey had attended the Allotment meeting and they were looking forward to their BBQ and prize giving on Sunday. Cllr O'Donnell reported that she had attended the Herne Bay Forum meeting where there had been a lot of discussion on 20mph requirements for Herne Bay.

- 145/19 To receive minutes of E & L meeting held on 5th September and discuss any issues arising from them. (Circulated).** There weren't any questions arising from the minutes, they were duly accepted.
- 146/19 To approve The Risk Assessment & Management Schedule (Members have received the policies in advance).** Cllr Day reported that there were improvements to be made to the document, this was a live document but it was fine to approve in its current form, the Parish Council needed to have this in place for the insurance. Members approved the document. Cllr Day also suggested that a working group could look at the policies annually. This was agreed.
- 147/19 To approve the updated Health & Safety Policy,** this was approved.
- 148/19 To approve Asset Management Policy,** this was approved.
- 149/19 To approve updated Vexatious Policy,** this was approved.
- 150/19 To approve Policy for Councillor/Employee Relations,** this was approved.
- 151/19 To discuss the Parish Charter.** A new Parish Plan was going to be produced instead of a Parish Charter.
- 152/19 To approve Parish Council Insurance renewal.** Members had received the report and details of the Insurance in advance, this was approved.
- 153/19 To discuss dedicated Cllrs email addresses.** There was much discussion on this item as not all members were in favour. The clerk pointed out it was for the safety of members, it complied with GDPR and that a specific councillor email address would be accessible via the cloud, which meant nothing was stored on a personal computer. The cost of using office 365 was thought to be expensive and Cllr Day volunteered to look at alternatives.
- 154/19 Members Reports.** Cllr Sargent reported overgrown vegetation in Lower Herne Road, clerk will report. Cllr Harvey reported that the hedging around 65-75 Margate Road also needed cutting. Cllr Davis reported that the street name plate for Braggs Lane had been replaced. The bar extension letter had gone out to the contractor who had been asked to supply a copy of the signed delivery note, this had not been received to date, proceedings will continue.
- 155/19 The next meeting of the Parish Council will be on 10th October at 7-30pm at the Herne Centre.**

Meeting Closed 9.25pm