

HERNE & BROOMFIELD PARISH COUNCIL

Parish Office, Herne Centre, St Martin's View, Herne CT6 7AP

Minutes of the Parish Council Meeting of Herne & Broomfield Parish Council held at Herne Centre, St Martin's View on Thursday 8th August 2019 at 7.30pm, for the purpose of transacting the following business.

Present: Cllr Blatherwick, Cllr Davis, Cllr Day, Cllr Harvey, Cllr White, Cllr Saunders, Cllr Knight, Cllr Collins, Cllr Hill, Cllr O'Donnell and Cllr Davison

- 112/19 To receive apologies for absence and accept reasons.** Cllr Knight who is out with her husband and Cllr Sargent who is working. Reasons were accepted.
- 113/19 To receive declarations of interest on items on Agenda and requests for dispensations.** None
- 114/19 The minutes of the meeting held on 11th July 2019** were agreed as a correct record.
- 115/19 To report on matters arising from the minutes, not on the agenda, for information only.** None

ADJOURNMENT FOR MEMBERS OF PUBLIC TO SPEAK

Members of the public to identify themselves, and confirm they are resident in the parish.

The church warden updated members on what is happening with the telecom mast on the church.

Draw for 100 Club

1st No 14 2nd no 25

- 116/19 Chairman's Announcements.** Cllr Blatherwick reminded members that there was a public meeting on 30th August regarding the Bullockstone Road Improvement Scheme (BRIS)
- 117/19 Police Matters/Crime report.** None
- 118/19 Warden's Report**

Mandy assisted at this year at the Herne Fun Day, the Community Warden Service had a stand in partnership with KCC Highways. This was a great opportunity to address issues for people who came and chatted to us face to face but to also raise awareness of what we do.

She has supported the Broomfield Art group and has met with the Leader of Broomfield Church with regards to using the space to set up a regular weekly coffee morning, similar to the one at Herne Centre, from early September and on a Wednesday. This will take over from the Pop-up café at the Broomfield Surgery monthly sessions come to an end at the end of October.

The Pop-up café goes from strength to strength.

There is a one-off art workshop booked at Broomfield Church led by local artist Dave Redfern. It will be a full day with lunch provided at a cost of approximately £5 and cover areas such as portraiture.

She is also looking in to establishing a Contemporary Creative group for the Autumn. She organised a large event called the Community Safety Takeover at Herne Bay Sainsburys which happened on Thursday 1st August. It was a great success and had the following agencies present with various vehicles and stands. Police, Kent Fire and Rescue, Neighbourhood Watch, RLNI, Coastguard, Road Safety Unit, Victim Support, Street Pastors and Community Wardens. A case study is available for anyone interested.

She has been shadowing a new Community Warden, Roger who is now working in Greenhill.

There have been some ongoing issues with parking and a possible need for yellow lines around the Broomfield area and we are in communication with the Council regarding this.

She has done a few reassurance visits and completed referrals for welfare checks on people who have encountered a bogus caller or possible scam.

She has completed Dementia Champion training which now means that she can offer Dementia Friends information sessions for any groups who wish to do them.

Later in the year she will look in to setting sessions for members of the community to attend and offering sessions to existing local groups and venues.

119/19 To receive reports from County Cllr Marsh & City Councillors Howes and Dekker.

County Cllr Marsh reported that he had been communicating with Waldon re the telecom mast but that it was not their decision but that of EE. He asked that he be kept informed of any fly tipping in the area. KCC are considering giving Community wardens the power to issue fixed penalty notices. He is still trying to get progress with regard to Bullockstone Road and has sent documents to senior civil servants in the Housing and Communities department, he hopes to get a response soon. The Minister George Freeman is meeting with CCC members on 9th August.

Cllr Harvey asked about progress at Manston. County Cllr Marsh reported that the funding to progress the reinstatement of the airport was in place. Cllr Blatherwick asked if a senior member of Highways staff could attend the public meeting, on the Bullockstone Road scheme, someone who could make decisions.

Cllr Dekker reported it had been a busy month with a lot of training, CCC were now in recess for August. She had attended two surgeries with Roger Gale in Herne Bay. She had dealt with a couple of neighbour disputes which are now resolved. She was pleased that the Pop Up Café was well attended. She and Cllr Howes were planning on holding surgeries on 28th September and 26th October from 10am -12noon, venue to be confirmed. CCC had announced a Climate Change Emergency and hoped to be carbon neutral by 2030. Members are now looking at starting on the new Local Plan and will include looking at how decisions impact on the local environment. They will look at plastic free initiatives and transport Infrastructure. She said she enjoyed the Fun Day which was well attended, she also attended the event at Sainsbury which again was well attended. She has requested that Mill Lane be included in the next parking review.

Cllr Howes reported that CCC was currently consulting on the Saturday Market and asked members to take a look on-line and respond. The issue of yellow lines being in the wrong place is ongoing.

120/19 Clerk's Report/Correspondence. A busy month which included the fun day.

The clerk reported that she had retrieved the camera that had been smashed off at the Community Park and was getting a price to put it back.

The fence around the wildlife area in Cherry Orchard had been cut and this has now been repaired.

The signs for Emergency Access to Community Park have been put up thanks to Cllr Harvey, and the safety sign will need to be ordered and the posts put back for the sign to go up. Quotes are being sought for the improvement of the paths in some places. Conor O'Reilly has offered to get a quote.

Notices have been put up stating that NO motorcycles small or large are to be used on site. There was a couple of instances with a dad taking children on site with mini motorcycles, the clerk had received a complaint from a resident about them and she found them on site on one occasion and asked them to leave.

The additional lights have been fitted in the main hall and the air con and air source heat pumps have been serviced. Fire extinguishers have been serviced.

The snagging is scheduled in for the last week of August.

A sign has been put on the pedestrian gate at the Centre stating it is not a public right of way, council was advised that we legally needed to do this.

Perhaps members would give some thought to how the council will deal with the death of a prominent person. This can be discussed at the next meeting.

One of the residents who asked for the public meeting wants banners put up reminding people of the meeting on 30th August.

Hopefully work has started on sprucing up the float, thanks to those involved. Thanks to Cllr Sargent for moving it to Cllr Davis' house.

Cllr Day has cut the grass and dealt with some of the weeds at the Centre, on a weekly basis, thanks to him for doing that.

Bookings are being taken for the Race Night, so please try and get a table, raffle prizes would also be much appreciated.

Lastly congratulations to Cllr Saunders on his son Adam's recent achievement. Cllr Saunders explained that his son who is in the Sea Cadets had won awards at a National Competition alongside other members of the band.

121/19 Finance.

Receive the minutes of the Finance meeting held on 1st August including auditors report. Members have received the auditors' report. No issues were raised.

To ratify payments made since last meeting. None

To approve payments presented at this meeting; schedule and bank reconciliation supplied. Members approved the payments on the schedule and the clerk went through the bank reconciliation and earmarked reserves.

To report on income received. Poo Bags £13.35, Advertising £432, Garden Safari £45, interest £32.53, Bar Takings £384.84, 100 club £48 Total £955.72

To adopt the New Model Finance Regulations supplied by NALC. (Circulated). The clerk reported that she had removed a section requesting that the bank send statements to the chairman as they did not do this. It was agreed to adopt the new Regulations with that amendment.

122/19 Planning & Highways. Receive the minutes of the meeting held on 25th July, and answer any queries arising. (Circulated).

Cllr Davis reported that she was not happy with the suggestion that the new mast could be located in the wildlife area in Cherry Orchard. Cllr Blatherwick told members she had some information that was likely to rule that out as it would be too close to the school, it needed to be 250 metres away. Members had a discussion on what would benefit all the residents and it was agreed that the grounds for objection should not be based on conjecture. City Cllr Howes and Cllr White will hopefully attend the next planning meeting to talk about Community Housing. Cllr Davis asked Cllr White if she could speak to the landowner at Firwood Court re cutting back the vegetation that was overgrowing the footway. The bridlepath, between Canterbury Fields and Lower Herne Road is also overgrown, the clerk will report to PRow.

123/19 Environmental Issues including Tree & Pond Warden's Report. None

124/19 Reports from council representatives on outside bodies and other organisations.

Cllr O'Donnell reported that the Canterbury KALC group had a new chairman and that the meeting was worth attending as they did have interesting speakers. Cllr Harvey had attended the allotment AGM and everything was on track, they would like the judging to take place in August and he requested the parish council pay for the prizes £150, this will be put on the next agenda.

125/19 To discuss an event to showcase local organisations.

It was agreed after the APM that we would facilitate a Saturday morning for local organisations to showcase what they do, once everyone is back to normal in September we need to take this forward.

The bookings on a Saturday are getting busy so we need to get a date in the diary and if everyone could provide details of any organisations to invite. It was agreed to do this early in the New Year and it would go to the next E & L meeting.

126/19 Report on fun day

The clerk reported: *It was, once again, an early start on Sunday morning and despite my misgivings about being ready by 11am, we weren't far off.*

There were a lot more outside stalls as well as about 22 stalls of our own (Strode, St Martins and PC) this year. Many comments from visitors that there were a lot more

stalls and a better variety and that they had enjoyed it. Also, there was more for the older children to do. It was spread out a bit more than usual and people did circulate, including the dog show people.

61 classic cars attended, with a good variety of vehicles to view.

The crowds came out, it was a slow start but it picked up, probably due to both the weather and the different start time, which people will get used to in the future. The scouts ran out of food, which was good news for the pasta people who did well. At least one more food stall required, I think for next year.

A good turn out from volunteers for setting up, everyone worked very hard and just got on with it, which makes life so much easier, special thanks to Cllr Davison who was there to oversee the erection and positioning of gazebo's and then ran a stall, helped to get it all down and out away again at the end. Michele Nicholson also came and helped during the day.

It was difficult for Sarah Bingham being the first time that she has taken the lead on the fun day, she did a really great job, organising prizes and all our own stalls, as well as organising the outside stalls and the entertainment and getting set up and clearing away, she has worked really hard, with a little help from Lisa and myself.

There are things that she will change, always easy in hindsight of course. The feedback from visitors was good, most said there were more stalls and it was good to have more choice, Sarah tried to keep the prices down, mostly 50p or £1 so everyone had a chance to have a go at something.

The weather was about perfect, the rain held off and it wasn't too windy. I think most of the volunteers turned up to man their stalls and having the Institute Hall as a base worked really well, although having to get it clear Sunday afternoon was a bit of a challenge for all involved.

John Nicholson did a great job with the children's races, unfortunately these were a bit later than scheduled but a lot of fun to watch.

The dog show was fairly busy but not a record entry, 65 dogs entered a variety of classes and judging was again done by Annette Saunders. Thanks to all those involved.

Dan our Highways Steward reported that he had dealt with a lot of enquiries from residents and the event had enabled him to explain who was responsible for what and how various systems worked.

We are so lucky with the amount of people who help on the day, obviously boosted by Strode and St Martin's volunteers this year.

A successful day overall, congratulations and thanks to all concerned.

The estimated figure raised is £3,700 to be split 3 ways. A debrief meeting with Sarah, Lisa, Michele and myself took place on 7th August we had a run through on the Fun day. Overall, we agreed it all went well and £3,700 between the three parties was a welcome sum.

We then discussed what didn't work and we were all agreed that there were things that needed addressing. Food outlets, we only ended up with scouts and pasta as the veggie people cancelled last minute, Sarah is on it for next year. Prizes, there was criticism, quite rightly, re the prizes and this will be addressed, we discussed having some people responsible for a stall and getting all the prizes etc (Cllr O'Donnell's suggestion), hopefully this will result in better prizes and less work for Sarah.

Sarah agreed we need more gazebo's and the people who own them need to be there to put them up, the clerk pointed out that if there were more gazebo's set up time was likely to be longer, it was therefore agreed that next year the event would run from midday to 4pm.

More variety in the main ring and a brass band to play in another location during the event. The Sea Cadets were due to attend but pulled out two weeks before due to band members being on holiday, but we will try again for next year. It was agreed that the children's races needed to be about halfway through the event.

After some discussion it was agreed that we would charge £5 for the Classic Cars to enter, this had been suggested by one of the classic car clubs. We would know more in advance, who would be attending, and they are more likely to turn up! There would be prize giving for certain categories, and this could be done in the main ring. Ideas for the categories would be welcome.

Setting up people needed to have maps showing where the gazebo's needed to go, when the tables are placed in the gazebo's they need to have the stall name easily visible which helps the stall holders when they arrive. The book stall needed more tables as many of the books were in boxes on the ground, this would not work if the weather was wet.

Sarah needs to delegate a bit more and have other people to take responsibility for some things.

Overall a lot of things worked well, having the hall to store things prior to the event was great and the items for each stall were individually marked up as before and ready along with the floats, which meant stall holders just had to go and collect them. Closing the gate was effective, as was the on and off-site parking.

There was a good variety of stalls, Will who does our football coaching, arranged for his staff to set up the beat the goalie, there was the climbing wall and the other target game, and the driving school, so more for the older children to do.

Sarah said if anyone could source clean soft toys, she would welcome them. Also, really good raffle prizes.

Overall, and given that it was the first one Sarah had done, she did amazingly well to pull it all together and she has some good ideas for the next one.

Once again thanks to all those who attended and helped on the day.

Cllr Harvey reported that this was the last year the Classic Car Show would be held in Herne Bay and there had been a complaint that the dog show times were not advertised.

127/19 To discuss the agenda for the Public meeting re BRIS. Cllr Blatherwick explained that there would not be an agenda as such as the only thing being discussed was the Bullockstone Road Improvement Scheme. The parish council was facilitating the meeting following a residents' request to hold one. She hoped the results of the public consultation would be available and that someone senior in KCC would attend, although it did appear that KCC no longer had staff at that level.

128/19 To discuss the Parish Charter This item was postponed until the next meeting.

129/19 To accept the Staffing Committees recommendation to adopt the Staff Handbook and contract for Michele Nicholson. (Circulated) Contract is confidential. Members approved the contract and Staff Handbook. The clerk suggested that Michele could start the ILCA course as she is ready to learn more about the clerk's role, this would mean she is better informed when the clerk is not in the office. This was agreed.

130/19 Members Reports. Cllr Davis reported that a letter had been sent to the joinery company regarding the missing bar extension at the Centre, they had been informed that the Parish Council would take the matter to the small claims court. She asked members if they were in agreement that this matter should be pursued. It was agreed to take it forward if the need arose.

131/19 To confirm the next meeting of the Parish Council on 12th September at 7-30pm at the Herne Centre,

Meeting closed 9.50pm