

HERNE & BROOMFIELD PARISH COUNCIL

Parish Office, Herne Centre, St Martin's View, Herne CT6 7AP

Minutes of the Parish Council Meeting of Herne & Broomfield Parish Council held at Herne Centre on Thursday 12th August 2021 at 7.30pm, for the purpose of transacting the following business.

Present: Cllr Davis, Cllr Blatherwick, Cllr Collins, Cllr Strong, Cllr Harvey, Cllr Hill, Cllr Checksfield, Cllr White, Cllr Davison and Cllr Saunders.

Not present: Cllr Sargent, Cllr Cheeseman and Cllr Wilson

149/21	To receive apologies for absence and accept reasons. Cllr Sargent recovering from operation, Cllr Cheeseman and Cllr Wilson who are away. Members accepted the reasons. County Cllr Marsh & City Cllr Howes.
150/21	To receive declarations of interest on items on Agenda. None
151/21	The minutes of the meeting held on 8th July 2021 were agreed as a correct record.
152/21	To report on matters arising from the minutes, not on the agenda, for information only. S106 funding for pond have been received. The Local Plan consultation has been submitted. The bench has been ordered. Confirmation has been received that CCC have removed the two areas of land behind the surgery from the call for sites.
	ADJOURNMENT FOR MEMBERS OF PUBLIC TO SPEAK This is the only time that members of the public may speak at a meeting. A resident spoke about the concerns regarding flooding in Lower Herne Road, when it rains hard. They were worried about the proposed development on Strode Farm making the flooding worse. Councillor Dekker spoke to members about the Code of Conduct Draw 100 club 1st 60 2nd 13
153/21	Chairman's Announcements. Reminder about Fun Day on 22 nd and the picnic organised by the History Group on Sunday in Curtis Wood Park.
154/21	Warden's Report. Circulated prior to meeting. <i>We have had some ongoing issues recently with nuisance youths in Cherry Orchard and Curtis Wood Park. I have been liaising with Tom our PCSO to address this and have a visible presence when possible. There have also been reports of young people riding on e – scooters, this is a Police matter and have advised that reports go to 101. I am not an Enforcement Officer and have spoken to young people on occasion about the fact that they should not be riding them in public places, but it hasn't made a difference as I can't enforce.</i> <i>The Pop-up café continues to be popular, in fact at the last session was standing room only when all the tables had been utilised. It was great to see new people come along with the Surgery Social Prescriber and Age UK representative. The Surgery have been actively publicising the Coffee Caravan sessions which has brought more members of staff out and the occasional visiting patient. Anne Dekker will have a pop up surgery at the next couple of sessions to enable residents to chat about any issues or questions they have</i> <i>The art group based at Herne Centre has finally managed to re start after a long 18 months off. There was a great attendance and people were genuinely delighted to be together again.</i>

	<i>I have just completed advanced Health Coaching training which will benefit times when I am doing welfare visits and helping individuals get re connected to the community if they are feeling socially isolated.</i> <i>I will be meeting with Herne Place to discuss possibilities of working together to put on a community event/group/activity soon. I have previously had a tour of the facilities and they are very keen to work to support the local Community. I have been invited to monthly professional breakfast networking sessions which I will attend when I can to maximise links with other agencies and individuals.</i> <i>Canterbury Coastal community Warden team continue to place an article in Net Magazine, the next issue will have info about the Pop-up café and being safe at home.</i> <i>I was invited by Anne Dekker, Sheriff of Canterbury to attend a reception to celebrate shortlisted individuals of Canterbury Women of the year 2021. It was a real privilege to be able to attend, we met at the Guildhall to learn more about the roles of the Lord Mayor and Sheriff of Canterbury then reception at Tower House with speeches and awards.</i>
155/21	Police report. Crimes of Note • Vehicle Theft- Canterbury Road- Morning- 06/07/2021 • Vehicle Crime- Vehicle tampered with- Canterbury Road- Morning 06/07/2021 • Disturbance- Screaming and swearing- Ridley Close- Morning- 15/07/2021 • Vehicle Theft- Peartree Road- Morning- 20/07/2021 Disturbance- Shouting and swearing- Braggs Lane- Night time- 24/07/2021 Anti Social Behaviour and other incidents of Note • Bad Driving- The Meadows- Evening- 01/07/2021 • Nuisance Youths- A2990- Night time- 03/07/2021 • Nuisance Youths- Lower Herne Road- Evening- 08/07/2021 • Nuisance Youths- Bowland Close- Evening- 27/07/2021 Nuisance Vehicle- Parkland Road- Evening- 27/07/2021 Items of Good Work Continuous high visibility patrolling using car, bike and on foot Community day arranged after easing of lockdown rules Update on Previous Issues Continued Patrolling of Cherry Orchard playing fields have seen reports decrease but I will continue to patrol the area.
156/21	To receive reports from County Cllr Marsh & City Councillors. Written report received from City Cllr Howes It's been a relatively quiet few weeks at the council as we have gone into our summer break. At the last full council meeting a decision was taken to return to the cabinet system after the next elections. Planning and licensing meetings are still taking place during the recess. Ward work has mainly been dealing with planning applications. Other issues have included dealing with problems caused by soakaways becoming blocked in School Lane car park, and on-going problems caused by subsidence. Waste collection is still causing problems for some household, especially where assisted collection

	used to be in place. If there are households where assistance was in place, but it has now stopped since Canenco took over, please let me know. An audit of litter bins and dog waste bins is taking place to see where bins need to be replaced. City Cllr Dekker said that Cllr Cooke at CCC had overall responsibility for bins.
157/21	Clerk's Report/Correspondence. Bollards at entrance to car park, as some members will be aware the bollards at the entrance to the Centre Car Park have had concrete poured into them, at the moment they are not usable. Conor is trying to free them up, but there is no guarantee this will work. With regard to the chain and padlock that was stolen from the gate at the rear of the building, CCTV showed the person responsible, who was identified, the Police suggested the person could be interviewed and asked to pay for the replacements. The following message was received from the police today, <i>' I have now managed to speak to the male whom you suspected had done this, and he has denied it. This now means we cannot proceed with the community resolution, however, strong words of advice have been given to him, and I think our presence at his address shocked him greatly.</i> <i>I know after our conversation, you just wanted him spoken to and to know that it has been picked up on and logged. This has definitely been done.</i> <i>Please retain your CCTV in case you would like to take this any further in the future. We will now close this report pending any further contact.'</i> Somewhat disappointing but I presume they won't take the matter any further. There has been some fly tipping at the entrance to the Community Park, 5 sacks of plasterboard have been dumped, this has been reported. I was invited by Anne Dekker, as Sheriff of Canterbury to attend a reception to celebrate shortlisted individuals of Canterbury Women of the year 2021. We met at the Guildhall to learn more about the roles of the Lord Mayor and Sheriff of Canterbury, unfortunately the Lord Mayor was unable to attend and Cllr Colin Spooner stood in for him. This was followed by a reception at Tower House with speeches and awards, and refreshments. A request for a grit bin at the junction of Gorse Lane and Broomfield Road, Dan has this in hand. Several complaints have been received regarding the car park charging in Blean Woods and one particularly regarding a sign that went up on Hicks Forstal Road, this was reported and has been removed. Assistant Clerks report, (circulated prior to meeting) 1. CiLCA. • Unit 5 – Community Engagement is almost complete, with one Learning Outcome to do. This is regarding the action plan. • Started Unit 3 – Finance for Local Councils. This is the last unit to be done. 2. Policies. • With Cllr Wilson, reviewed the Disciplinary Policy, and Employer Policy Decisions (pension). Bright HR reviewed the Disciplinary Policy and the suggested amendments have been made. • The next two policies to be looked at will be the Learning & Development Policy and Sickness & Sick Pay Policy. • Have started to compile the Policy Calendar. 3. Training and webinars. • Attended the Kent Wildlife Trust public meeting on 20th July 2021. Report circulated. • Attended KALC's Health & Safety webinar on 27th July 2021. Report circulated.

	4. Website. • Further contributions have been added to the Virtual Garden Safari page. 5. Other. • Obtained quotes for renewing the insurance. Report circulated. • Assisted with publicising the postponement of the Community Fun Day.
158/21	Finance. To ratify payments made since last meeting. Fun Day stall £25. This payment was ratified. To approve payments presented at this meeting; schedule and bank reconciliation circulated. Payments were approved and the clerk went through the figures for the reserves. To report on income received. VAT refund £512.82, Grants £7,420.74 (£150 is Wardens Grant for Art Group, £3,635.37 S 106 for Pond works), Newsletter advertising £522.00, Interest £1.45, Centre Income £643.93, 100 Club £108. Total £9,208.94
159/21	Planning & Highways to receive Minutes of the meeting held on 29th July 2021. Cllr Blatherwick reported that she had spoken with City Cllr Howes regarding 18A Albion Lane, the planning committee were all in agreement that conditions were put on planning applications for a reason and should not be ignored. She also asked for a volunteer to attend the planning meeting on 17th August to speak against the application for Bancord Avenue, Cllr Hill will attend. The clerk reported that hard copies of the plans for Strode Farm have been received. Cllr Blatherwick reported that the online consultation for the Local Plan was virtually un-usable and she would be very surprised if many people had managed to complete all sections.
160/21	To receive minutes Staffing Committee held on 15th July and agree to the assistant clerks increased hours and advertising for an admin assistant. With Cllr Hill's help an advert has been prepared this will go on the web site and in the next newsletter. Members agreed with the recommendations of the committee the assistant clerks' hours will increase from 1st September and an advert for an admin assistant will go in the next newsletter.
161/21	To receive the minutes of the Finance & Resources meeting held on 5th August 2021. The clerk had circulated the auditors' report which had not been received in time for the meeting. Members also had received details of the quotes for the insurance renewal. They agreed that the quote from Zurich for a 5-year period should be accepted. This will be on the September agenda for final approval.
162/21	Update on the Parish Council's Aim & Objectives. Cllr Davis reported that a meeting had been held with the chairs of the committees and Cllr Hill, to discuss the Aims & Objectives, it was a productive meeting and Cllr Hill will circulate the details soon.
163/21	Reports from council representatives on outside bodies and other organisations. None
164/21	Environmental Issues including Tree & Pond Warden's Report. Cllr White reported that details of the Kent Wildlife Trust meeting had been distributed. Cllr White has looked at the options in Blean Woods and she believes there is a possible route for horse riders which KTW have accepted in principle. She had attended the Community Park in Broomfield and weeds have been cleared around the new planting, she thanked the volunteers who had assisted. It was suggested that wild flower seed could be spread on the area at the entrance to the village near the Links roundabout. Also perhaps on the green area in Hawe Farm Way, someone had asked for a bench in that area as well. Bulbs could also be planted around the trees on the service road in Canterbury Road. The state of the flower bed in the village was discussed, this will be an agenda item for the next meeting. The clerk thought a permit from KCC would be required for any work to be carried out on the flower bed.

	Cllr Checksfield reported that there was a Task Day at the pond on 5 th September.
165/21	To discuss storage of the float. Secure storage in Hoath has been found which is in a barn, so undercover, the area is alarmed and has security cameras. The cost is £7 a week instead of the normal charge of £15. Members agreed that this was a good option and asked the clerk to accept. The work on the float does need to be completed before it goes into storage, a lock will also need to be provided, as specified by insurance. Cllr Davis said she would like the work on the float completed within 3 weeks so it can go into storage before her field is cut for hay.
166/21	Update on Fun day. The Fun Day is going ahead on 22 nd August and we will need as much help as possible. Any councillor who cannot attend to either help setup/takedown or help on a stall, please let the office know by Monday at the latest. There have been some issues regarding using the changing rooms for storage and also having a key for these! There was also a query as to whether we could use Cherry Orchard at all as there was a cricket match booked, but the clerk spoke to the captain and he agreed to change to another cricket pitch.
167/21	To approve updated Disciplinary and Employer Policies (Circulated prior to meeting). These were approved.
168/21	To discuss the event to showcase local clubs and organisations. The clerk suggested that a new date for this event should go in the diary as the centre is likely to get busy with weddings etc after Christmas. It was agreed to hold 'Spotlight on What's Happening in Herne & Broomfield' in March, date to be confirmed depending on the availability of the Centre.
169/21	To discuss registering Community Assets with Canterbury City Council. Cllr Harvey reported that he had started the process for the Huntsman & Horn to be registered. This had been done with the signatures of 21 residents. He agreed to take forward the other suggested buildings, Smugglers, Butchers Arms, Curious Cat (formerly First & Last). There were suggestions that Herne Mill, the Catholic Chapel and Broomfield & Herne Post Offices, these will be looked at later. These will be done on behalf of the Parish Council.
170/21	Members Reports. None
171/21	The next meeting of the Parish Council will be on 9th September 2021.

Meeting closed 9.25pm