

HERNE & BROOMFIELD PARISH COUNCIL

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Minutes of the meeting of Herne & Broomfield Parish Council Finance & Resources Committee held at Wootton Room, Herne Mill, on Thursday 6th July 2017 at 7.30pm, for the purpose of transacting the following business.

Present: Cllr Harvey, Cllr Blatherwick, Cllr Wells and Cllr Taylor.

11/17	Election of Chair and Vice chair. Cllr Harvey was elected as chairman and Cllr Wells as Vice Chairman
12/17	Apologies for absence were received from Cllr Davis and Cllr Mitchell.
13/17	Declarations of Interest and dispensations requested. None
14/17	The minutes of the meeting held on 26 th January 2017 were agreed as a correct record.
15/17	Matters Arising. None

Public adjournment

To allow members of the public to speak about items on the agenda.

Name and address to be given

None present

15/17	To discuss the auditor's last report. All members had seen the report and there weren't any issues raised.
16/17	To discuss expenditure against budget to 30th June The majority of items were on budget, some of the income was slightly more than budgeted Reserves were healthy and on budget. Copy attached.
17/17	To look at Risk Assessment for Assets. Each item on the asset register was discussed some are covered by insurance, the play equipment is not covered as it was decided that it was not cost effective, and therefore would continue to self insure.
18/17	To carry out Annual Review Standing Orders/Finance Regulations. This document is the standard document recommended by KALC/NALC. There have not been any changes recommended, and members agreed it was being followed by the parish council; reviewed with no changes.
19/17	Update on loan. The clerk reported that the first loan payment had been received, there would be 3 in total, which should come forward as the funds are required. The clerk will check that the interest rate will be the same for all 3 payments.
20/17	Any correspondence. Pension employer policy and flexible retirement for staff was discussed. The Policy will remain the same with the flexible retirement hours set at 15 per week or less. The clerk spoke about a problem that had arisen with a member of staff, members requested that the clerk had a meeting with the person concerned and explain the issue.

Meeting Closed 8.35 pm